



**CORE MPO Citizens Advisory Committee**

MPC Office – 5:30 p.m.  
 112 East State Street, Savannah  
 Minutes

**April 11, 2019 Meeting Minutes of the CORE MPO Citizens Advisory Committee (CAC)**

<u><b>Voting Members</b></u>	<u><b>Representing</b></u>	<u><b>Present</b></u>
Anthony Abbott	Chatham County	
Dr. Daniel Brantley	Chatham County	X
Christopher Middleton	Savannah	
Brent Buice	Savannah	X
Deborah Sieg-Bowen	Savannah	X
Priscilla Thomas	Garden City	
Vacant	Effingham County	
Priscilla Thomas	Garden City	
Vacant	Port Wentworth	
Vacant	Richmond Hill	
Vacant	Pooler	
Vacant	Bloomingtondale	
Vacant	Thunderbolt	
Vacant	Tybee Island	
Vacant	Vernonburg	
Vacant	Chatham County	
<u><b>Others</b></u>	<u><b>Representing</b></u>	<u><b>Present</b></u>
Stephanie Rossi	CORE MPO	X
Wykoda Wang	CORE MPO	X
James Small	CORE MPO	X

**I. Approval of Agenda**

Ms. Deborah Sieg-Bowen motioned to approve the April 11, 2019 CORE MPO CAC meeting agenda; seconded by Mr. Brent Buice. The motion was passed with none opposed.

**II. Action Items**

1. Approval of February 7, 2019 CORE MPO CAC meeting minutes

☞ [CAC Feb 7 Minutes.pdf](#)

Mr. Brent Buice motioned to approve the February 7, 2019 meeting minutes; seconded by Ms. Deborah Sieg-Bowen. The motion was passed with none opposed.

**III. Status Reports**

2. 2045 Metropolitan Transportation Plan Update

☞ [April 2019 MTP Update Staff Report edit.pdf](#)

Ms. Stephanie Rossi presented on the status of the 2045 Metropolitan Transportation Plan update. A draft financially constrained project list has been developed. The next phase of the process is continuing public involvement and having the recommended plan adopted in August.

GDOT and CORE MPO staff are working to update the CORE MPO Travel Demand Model for use in developing the 2045 MTP. To ensure roadway networks in the 2015 base year model is correct, MPO staff has provided GDOT staff with a list of projects completed in years 2010-2015. The MPO then provided the lists of projects that are completed since 2015, under construction or identified in the 2018-2021 TIP.

GDOT has provided CORE MPO staff a 2015 Base Year Model, “Do Nothing” model results for year 2045, and “Existing plus Committed” system projects model results for the year 2045. These models were reviewed in December 2018. The “Completion of the TIP Projects” model results for 2045 were reviewed in January 2019, and the “Non-financially Constrained project” model results for 2045 were reviewed in February. The Financially constrained project list for 2045 was submitted in March and the GDOT model results have been received. CAC reviewed the 2045 constrained project list model results.

The financially constrained project list was determined by conducting the prioritization process and by incorporating the Travel Demand Model (TDM) results, needs identified in the planning studies, the freight plan recommendations, and the congestion management process recommendations. Staff has reviewed and evaluated these planning products to determine the greatest areas of needs. Most of the projects in the 2040 Plan that have not been completed or under construction and are in various development stages for implementation have been carried over into the new 2045 Plan. Many of these projects scored high on the prioritization spread sheet.

Mr. Brent Buice asked if there are narrative concept reports about what the final plan will be. Ms. Rossie said there is more information on the projects, and members can access the specific details about the projects using the projects’ PI number on GDOT’s website.

Ms. Rossi further reported that from May 2 to June 1, FHWA/FTA/GDOT will review a draft of the plan document. Public meetings and open houses will be held from June to July. The public will review the draft plan from June 13 – July 16. The CAC will be asked to endorse the draft plan’s financially constrained project list on June 20 and adopt the plan document in August.

### [3. FY 2045 MTP Financial Plan Development](#)

[📎 2045 MTP Update Financial Plan Development.pdf](#)

Ms. Wykoda Wang summarized the methodology for developing the 2045 MTP Financial Plan and presented the financially constrained projects lists. The methodology includes how to determine the revenue projections and cost estimates for both Highway and Transit projects.

For Highway Revenues, the revenue forecasts for 2022 – 2045 provided by the GDOT Office of Financial Management based on a three-year average of state’s obligation authority are used. Revenues from the adopted FY 2018 – 2021 TIP for FY 2020 and FY 2021 are used for these two years because these are considered committed funds. These revenues are divided into two parts – those for Projects and those for Maintenance. The financial plan for highway revenue projections further assumes \$2.5 million annual local funds adjusted with inflation factors for use by projects. The revenue projections assume a 1% annual inflation rate and the total revenues are allocated to three cost bands. The revenues for projects in each cost band include funding for specific projects and funding set asides for Operational Improvements, Transit Improvements and Non-motorized Transportation projects.

Highway projects’ costs are based on cost estimates in the FY 2018 – 2021 TIP, or the best available cost estimates from GDOT or local sponsors, or estimates based on per mile costs of comparable local projects as expressed in approved concept reports. The appropriate escalation inflation factors were applied to the cost estimates in each cost band based on the projects’ development schedule. The annual inflation rate for cost estimating is 3.5%. For set aside category expenditures, policy statements have been developed for Maintenance, Operational Improvements, Transit Improvements, and Non-Motorized Improvements.

For Transit revenues, the financial plan assumes \$7.5 million annual transit funds adjusted with inflation factors. The annual inflation rate is 1%. The transit revenues will be allocated to three cost bands to fund transit capital projects. The capital improvement projects are identified by CAT through the CAT's planning process.

Mr. Buice asked about the funding for bike and pedestrian improvements and if there is a policy restricting the use of other eligible funding sources for non-motorized projects.

Ms. Wang stated that bike, pedestrian and trail improvements will be funded by the Non-Motorized Set Aside in the 2045 MTP. The set aside funding is based on the estimated allocation of Transportation Alternatives (TA) funds. With the allocated funds and local match, the annual available TA funds are estimated to be roughly \$500k. We assume that TA funds will be used for bicycle and pedestrian projects, but applicants may apply for Z230 funds as well. CORE MPO receives around \$4 million (federal) of Z230 funds each year. Both TA and Z230 funds require a 20% local match. Even though federal highway funds cannot be spent on local streets, pedestrian or bicycle projects are exceptions. It is very important that these bike/ped projects must have a sponsor who will provide the local match. It is also important that selected projects must be consistent with the Non-Motorized Transportation Plan as stated in the Policy Statement.

**IV. Agency Reports**

**V. Other Business**

**VI. Other Public Comments (limit to 3 minutes)**

**VII. Announcements**

[4. Next CAC Meeting: Thursday, June 20, 2019 at 5:30 p.m. at the MPC office](#)

**VIII. Other Non-Agenda Information for Reference**

**IX. Adjournment**

There being no further business, the April 11, 2019 meeting of the CAC was adjourned.

The Chatham County - Savannah Metropolitan Planning Commission provides meeting summary minutes which are adopted by the respective board. Verbatim transcripts of minutes are the responsibility of the interested party.