

**SAVANNAH AREA GEOGRAPHIC INFORMATION SYSTEM (SAGIS)
AUGUST 23, 2011 MEETING SUMMARY MINUTES**

**MPC JERRY SURRENCY CONFERENCE ROOM
110 EAST STATE STREET**

AUGUST 23, 2011

9:00 AM

Voting Members

	<u>Representing</u>	<u>Present</u>
Dr. David Frost	Georgia Tech	Absent
Russ Abolt	Chatham County	X
James J. Collins, III	City of Savannah	Absent
Truitt Eavenson	Georgia Power	Absent
Paul Hinchey	St. Joseph's/Candler	Absent
Joseph Ross, Jr.	American Society of Civil Engineers	Resigned
Rochelle Small-Toney	City of Savannah	Absent

Voting Member Alternates

	<u>Representing</u>	<u>Present</u>
Susan Cooler	Chatham County	X
Cam Mathis	City of Savannah	X
Julian Pafford	Georgia Power	Absent

Others Present

	<u>Representing</u>	<u>Present</u>
Tom Thomson	MPC	X
Melody West	MPC	X
Noel Perkins	SAGIS	X
Mary E. Mitchell	MPC	X

I. CALL TO ORDER

Ms. Susan Cooler called the meeting to order at 9:05 a.m.

II. ACTION ITEMS

Due to lack of a quorum, May 24, 2011 meeting minutes will be approved at the November 22, 2011 meeting.

III. REPORTS

A. Budget Report

Mr. West gave the budget report. SAGIS is in a good financial position, but must remain at present level spending. The County funded the Lidar and Imagery program. The servers are up-to-date. Staff machines will be replaced. If everything goes as planned, SAGIS should be okay to 2012. SAGIS can continue to do what they are doing, but cannot take on any large projects unless they are funded.

B. SAGIS Presentation

1. **Activities Update (May – August)** Mr. Perkins reported that SAGIS accomplished the activities outlined below in the past three months:

1. QA/QC image collection. The imagery was returned due to not meeting the specifications.

Mr. Perkins reported that the data looked great, but it was not horizontally correct and an error was found in the censor. The entire set of imagery is being reprocessed and should be returned to USGS Friday, August 26. SAGIS should receive the imagery for the QA/QC a couple of days later.

2. Working with the local County Commissioners and School Board Commissioners on the redistricting process for County Commission Boundaries and School Board Boundaries.

Upon completion of this process, the data will be submitted to the County Attorney or School Board Attorney and then SAGIS will begin looking at data for the City Aldermen. The city data will not affect the City until the 2015 election.

3. Working on upgrading and migration of dataset in preparation of upgrade to ArcGIS 10 and SQL Server 2008R2.
4. Completion of Lidar project and rollout/implementation of datasets.
5. Centerline improvement. This is an ongoing project.
6. Working with City of Savannah for Energov on implementation as well as utility billing address clean-up. Worked with vendor to resolve issues and improve performance.
7. Strategic Partner Integration. Working with local municipalities on becoming SAGIS partners.

The City of Tybee will be issuing an RFP for GIS services. Hopefully, the contract will be awarded to SAGIS.

8. UZO tool rollout.
9. Uploaded latest tax digest for inclusion on www.sagis.org. COBRA is one of the flood zones. Other improvements to the website are ongoing. SAGIS is presently working on the elevation certificates for the city and county.

Mr. Thomson reported that he has gotten some negative feedback on the new website. However, Mr. Perkins has informed him that the negative feedback is based on persons going to one area when they should be at another. Mr. Thomson said one caller informed him that he was unable to access the data. He told the caller to come to the office and meet with Mr. Perkins. Upon the caller coming to the office and meeting with Mr. Perkins, he only had one problem which was resolved.

Mr. Perkins explained that the reason an extra step of clicking is needed when accessing a property is because more functionality has been added. Multiple properties can be selected at a time. Therefore, the individual has to make a selection as to whether he/she wants to select one property or multiple properties. If a person does not want to participate in one of the help classes, then they must read the help document to learn how to access the document.

Mr. Thomson reported also that Mr. Ben Farmer asked Mr. Perkins to come and do a video for the Board of Realtors. The video is approximately 60 minutes long.

10. Support of premium www.sagis.org site and marketing of site to interested users and groups. SAGIS is working on the matrix as well.
- 2. Upcoming Activities (August 2011 – November 2011).** An update of activities will be provided at the November 22, 2011 SAGIS Board meeting:
1. Migration of database and internal viewer. This is scheduled for the week of September 26-30, 2011. Staff is planning for a week of offline, but is working now to minimize the actual downtime.
 2. Working with City Aldermen for the redistricting of City Aldermanic Boundaries.

Ms. Mathis asked if the redistricting process will be completed this year.

Mr. Perkins answered no; this is a lengthy process. They have been working on the county's site for several months.

Ms. Mathis reported that during a City Council's workshop, the subject came up about reduced funding on the federal level for CDBG block grants. She said questions were also raised about the census counts. She was wondering if SAGIS or the MPC could offer a workshop on accessing the census numbers.

Mr. Thomson explained that MPC could do this. Mr. Hutton, Mr. Perkins and Mr. Butler can put a presentation together.

Ms. Mathis stated that she was only inquiring about the matter. If the City wants to pursue a workshop regarding this matter, the City Manager will make the request.

Mr. Perkins stated that he does not know if all of the economic census information for 2010 has been reported for the census count.

Mr. Abolt suggested that if a question comes from City Council, be sure to know what is being requested.

Ms. Mathis stated she only asked the question for informational purposes. As she has stated, if City Council has questions, the City Manger will pursue this on their behalf.

3. Working with SCMPD and ESRI in support of the Rock-n-Roll marathon.
4. QA/QC images for image collection.
5. Centerline improvement. This is an ongoing project.
6. Working with City of Savannah for Energov on implementation as well as utility billing address clean-up.
7. Working with local groups on feedback for the improvements to www.sagis.org
8. Support of premium www.sagis.org site and marketing of site to interested users and groups.
9. Strategic Partner Integration. SAGIS is working with local municipalities on becoming SAGIS partners.

C. GIS DAY

Mr. Perkins reported that GIS Day is Wednesday, November 16, 2011. The event is being held at the 165th Airwing. This is SAGIS fifth year and they are hosting 450 - 8th graders. SAGIS is beginning their rap-up of the event and has a lot of help from the local community as well as from Jenkins High School.

Jenkins High School has an Engineering program that integrates GIS into the classroom. Beach High School is looking to setup its own GIS Lab to support a GIS program.

Mr. Perkins stated that this program continues to grow. He invited the Board to come and participate as well as take one of the classes. The students will be at the event from 9:00 a.m. to 1:30 p.m.

IV. ADJOURNMENT

Mr. Perkins reported that **Mr. Joseph Ross, Jr.** has resigned from the SAGIS Board. The Georgia Power representative has missed several meetings.

There being no further business to come before the Board, **Ms. Cooler** adjourned the meeting at 9:50 a.m.

The next regularly scheduled meeting is November 22, 2011 from 9:00 a.m. to 11:00 a.m. in the Jerry Surrency Conference Room.

Respectfully Submitted,

Noel Perkins

NP:mem