

**SAVANNAH AREA GEOGRAPHIC INFORMATION SYSTEM (SAGIS)
NOVEMBER 27, 2012 MEETING SUMMARY MINUTES**

**MPC JERRY SURRENCY CONFERENCE ROOM
110 EAST STATE STREET**

November 27, 2012

9:00 AM

<u>Voting Members</u>	<u>Representing</u>	<u>Present</u>
Dr. David Frost	Georgia Tech	Absent
Russ Abolt	Chatham County	Absent
G. Holmes Bell, IV	Hussey, Gay, Bell and DeYoung	X
James J. Collins, III	Resident-at-Large	X
Julian Pafford	Georgia Power	Absent
Paul Hinchey	St. Joseph's/Candler	X
Stephanie Cutter	City of Savannah	Absent
<u>Voting Member Alternates</u>	<u>Representing</u>	<u>Present</u>
Susan Cooler	Chatham County	X
Cam Mathis	City of Savannah	Absent
<u>Others Present</u>	<u>Representing</u>	<u>Present</u>
Tom Thomson	MPC	X
Noel Perkins	SAGIS	X
Lara Hall	SAGIS	Absent
Tiffany Phaire	MPC	X

I. CALL TO ORDER

Mr. Hinchey called the meeting to order at 9:08 a.m. **Mr. Perkins** introduced **Mr. Kevin MaCleod** he is our new programmer and analyst. **Mr. MaCleod** he comes to us from the South Carolina National Guard as a contractor, and he's finishing up his masters' degree from the University of South Carolina Columbia. When **Mr. Jason Lee** left, we promoted **Lara Hall** into that position and retooled that position for this position, and Kevin is filling that position. Our senior programmer **Mr. Dave Petrillo**, resigned and his last day was last Wednesday. **Mr. Petrillo** accepted a job offer in New York. We will be advertising for that position shortly. **Mrs. Lara Hall** had a baby girl, and she will be back in February.

II. ACTION ITEMS

A. Welcome Mrs. Stephanie Cutter

Mr. Hinchey stated that **Mrs. Cutter** is absent and they will welcome her at the next meeting.

B. Approve Minutes

Upon motion of **Mr. Bell**, seconded by **Mr. Collins**, and carried the meeting minutes of August 28, 2012 were approved.

C. 2013 SAGIS Board Calendar

Mr. Hinchey asked if this item required action, and if those dates are alright.

Mr. Thomson stated that some alternate dates exist, and should we decide which it should be now.

Mr. Perkins stated in the past everyone approves the calendar. It is three months between meetings. Then at the preceding meeting we will make a change for May or November and will make changes then.

Board Action: Upon motion of Mr. Collins, seconded by Mr. Bell, and carried, the calendar dates were approved.

III. REPORTS

A. Budget Report

Mrs. West stated that this is the statement as of October 31, 2012. I've done an analysis for 2011 and 2012. Issues with indirect cost for 2011, he covered them in 2012 and will be able to cover them in 2013, but after that it will be a need for additional funding. That something we need to think about at the next meeting, but overall everything looks good for 2013

B. GIS Parcel Data Project

Mr. Perkins reported the parcel project which we are working through the parcels. The pilot area south of I-16 and west of I-95 that corner there in Chatham County we're working around it. The work has been approved and I'm optimistic. We have not finalized the pilot area work. Engineering has a few items that they are looking at. Hopefully from there we can move forward. The rest of the SPLOST money has been requested, but depending on the pilot area whether it's accepted or not. Will determine if the funds are released. We are not paying the contractor until the work is done to specifications.

C. Regional Orthoimagery Update

Mr. Perkins reported that this is our regional imagery acquisition of six inch aerial photography of Chatham County. It includes Bryan, Effingham, Glen, Liberty and Long counties. It's actually going to include most of McIntosh. McIntosh is being paid for by other entities and not McIntosh County itself. Chatham County Engineering has committed SPLOST funds for the project

The agreement with NOAA is completed and all original documents have been signed and received by all necessary parties.

Chatham County Engineering has released the SPLOST funds to the MPC.

Georgia DNR has committed \$100,000.00. We've signed that agreement.

Fish and Wildlife has committed \$20,000.00, the day we signed our new agreement they moved to a new system. So we are waiting on the Federal Government.

The Sapelo Island National Estuarine Research Reserve has committed \$10,000.00 to the project.

U.S. Army Corps of Engineers has agreed to do all the surveying for the counties to check the accuracy, and this is roughly 20 points per county.

The flight is being set up to be flown as close to the first week of January 2013 as possible. Nothing will be flown prior to January 1, 2013. Uncontrollable factors like sun angle and tide are planned for and are part of the flight preparation work.

Georgia Port Authority decline to be a part of the project.

D. Pictometry Update

Mr. Perkins stated that MPC has Pictometry International Corporation to acquire oblique aerial photography. Chatham County Engineer has committed SPLOST funds for this project.

All the contracts are signed by all appropriate parties and originals have been received by all parties.

The flight is being set up to coincide with the Regional Orthoimagery Flight time frame. It will be close to the first week of January 2013 as possible. Nothing will be flown prior to January 1, 2013. They also have the low tide restriction.

Uncontrollable factors such as weather can delay the flight. Controllable factors like sun angle and tide are planned for and are part of the flight preparation work.

E. SAGIS Presentation

- i. Activities Update (May, 2012 – August, 2012).** **Mr. Perkins** reported on the activities outlined below that SAGIS has been working on since we last met.
1. Assist Savannah Fire and Emergency Services with the requirements for the ISO fire rating submittal. This includes a building inventory of all buildings over three stories in height, along with boundary information and hydrant locations.
 2. Centerline improvement – discussion on workflow with SCMPD dispatch to handle new roads and required timelines. Updating roads and addresses as needed from requests sent by metro.
 3. Continue on-going outreach in support of www.sagis.org. and the premium version.
 4. Strategic Partner Integration – Working with local municipalities on becoming SAGIS partners this project is on-going.
 5. Staff is working with CEMA in the development of a Warning Siren location map, in preparation of Severe Weather Awareness week February 2013.
 6. Working with City of Savannah in support of address clean up for the business licensing application.

ii. Upcoming Activities (August 2012 – November 2012). Mr. Perkins outlined the upcoming activities that SAGIS will be working on in the next three months:

1. Continued project management on the parcel project, regional imagery acquisition and Pictometry Imagery acquisition. The regional imagery they are going to start flying the marsh area only December 8-10, 2012. The marsh grass is still standing up, decent leaf off and it is one of the peak low tides. So we will get really good imagery acquisition on the marsh. Since there is no taxable property in the marsh, it doesn't affect the board of assessors requirement of having theirs flown after the first of January. Starting the first of January they will be down to fly the rest of the county and the rest of the region. Glynn County and McIntosh County marsh was flown over the Thanksgiving holiday.

2. We continue to support SCMPD with E-911 data, road centerlines and address points. Pictometry starts as well. They can't fly until after January 1.

IV. ADJOURNMENT

There being no further business to come before the Board, **Mr. Hinchey** adjourned the meeting at 9:47 a.m.

The next regularly scheduled meeting is Tuesday, February 26, 2013 at 9:00 a.m. to 11:00 a.m. in the Jerry Surrency Conference Room.

Respectfully Submitted,

Noel Perkins
SAGIS Director

NP:TAP