

**SAVANNAH AREA GEOGRAPHIC INFORMATION SYSTEMS (SAGIS)**

Meeting Summary Minutes  
MPC-Jerry Surrency Conference Room  
112 East State St.  
August 25, 2015  
9:00AM-11:00AM

<b>Voting Members</b>	<b>Representing</b>	<b>Present</b>
Dr. David Frost	Georgia Tech	X
Lee Smith	Chatham County	Absent
G. Holmes Bell, IV	Hussey, Gay, and Bell	X
James J. Collins, III	Resident-at-Large	X
Matt Gignilliant	Georgia Power	X
Paul Hinchey	St. Joseph's Candler	Absent
Stephanie Cutter	City of Savannah	Absent

<b>Voting Member Alternates</b>	<b>Representing</b>	<b>Present</b>
Suzanne Cooler	Chatham County	X
Cam Mathis	City of Savannah	X

<b>Others Present</b>	<b>Representing</b>	<b>Present</b>
Thomas Thomson	MPC	X
George Fiddler	Savannah Airport	X
Noel Perkins	MPC	Absent
Melony West	MPC	X
Lara Hall	MPC	X
James Small	MPC	X
Mike Sweeney	ESRI	X

**I. Welcome**

**Chairman David Frost**

Meeting was called to order by Dr. David Frost at 9:01am

**II. Action Items**

**A. Approval of Minutes**

**Chairman David Frost**

Motion to approve June 2, 2015 minutes made by Cam Mathis and seconded by Dr. David Frost. The meeting minutes were unanimously accepted.

**i. June 2, 2015 Minutes**

**III. Report Items**

**A. Budget Discussion**

**Melony West**

The budget report reflects up to July 31<sup>st</sup>. SAGIS is in a better position than the report reflects. The County did approve their budget to increase the SAGIS contribution to match the City contribution. We are working on one contract that should bring in more revenue. SAGIS has a good chance of finishing financially even this year. The project with the tax assessors' office to site someone in our office did not work out. We are currently operating at the same staffing level. Cam Mathis asked if Melony knew the request for the 2016 City budget. Melony stated that she will find out. The majority of SAGIS's expenditures hit at the beginning of the year, and the deficit decreases throughout the year.

**i. Current Report**

## **B. Planimetrics Update – Buildings Layer**

**Noel Perkins**

Lara Hall stated that we have all four areas in house now. The last area came in at the end of July and is currently under review. When approved, we expect it to be published in the month of September. Dr. Frost asked if she could recall which of the previous three areas required the most effort. Lara stated that she didn't know the specific areas but believed there was more of a concern with the borders of the areas where there was a bit of overlap. Given that Hunter Army Air Field is in the middle of area four, Dr. Frost asked if we did anything with that or is it shaded out. Lara stated that she was unsure and Suzanne Cooler stated that she didn't believe we did anything with HAAF. Lara stated that she was going off of the 2008 layer and was pretty sure we had buildings for hunter. Lara stated that she believes the buildings will be linked with the pins in the future.

Suzanne stated that this will be very helpful because the County will receive new FEMA maps next year and it will show which buildings fall in the new special flood hazard areas. The buildings are from 2013, being pulled out of the last imagery. Suzanne stated that the County is adding the new FEMA stuff to the building layers, in-house, as the new buildings are given certificate of occupancy. County staff is going out keeping it up to date per FEMA reporting requirements. Lara stated that David Anderson reached out to staff to work out a process to get this done. This will include just unincorporated Chatham County. Dr. Frost asked if we do something similar when we demolish a building, and Suzanne replied yes.

## **C. GIS Parcel Data Project**

**Noel Perkins**

Lara stated that this project is slow going. Area 7 is under review and control points are being collected for areas 8 and 9. It is slow going because some of their staff is working on other projects and less expensive staff is working on less difficult areas of the project.

## **D. SAGIS Presentation**

**Noel Perkins**

### **i. Activities Update (June – August)**

1. Completed CEMA Hazmat, Traffic Control Points, Critical Facilities and Debris Management Site data and maps update.
  - Expected prior to hurricane season. Work in Progress.
2. ZIP code updating and all zip codes, based on written descriptions provided by the USPS.
  - This was a result of the editing of the western portion of the City of Savannah that had a Pooler zip code even though they were in the City of Savannah boundaries. The City petitioned for the postal service to change that. They have been moved to the Port Wentworth zip code, 31407, but are able to use Savannah as their mailing address. This became official on July 1<sup>st</sup>. As a result, we recognized that some of our other zip code boundaries are not current.
  - Tom stated that Lara is checking with voter registration to make sure the residents within the updated zip code area have the correct information on their card.
3. Bikeways update and publishing to read-only database.
  - This project is managed by the transportation department. It has been updated but will be published to the read-only within the next two weeks.
4. Creating add-in tools for web based applications.
  - Work in progress
5. Updated SAGIS Open Data site.
  - ESRI has developed a new format for sharing open data. The format is developed by ESRI and we upload our information (Lara demonstrated how the process works). [www.data.sagis.opendata.arcgis.com](http://www.data.sagis.opendata.arcgis.com)

- Dr. Frosted stated that a short manual showing users how the system works will be very beneficial to users and future users. ESRI has published a one page document on how to operate the system.
6. Completed Savannah Fire & Emergency Services truck response times network development.
    - Completed
  7. Participate in ongoing activities in support of City of Savannah's City Works implementation.
    - Work in progress
  8. Updating of Board of Assessors internal GIS website.
    - Kevin is updating the internal GIS website. It is  $\frac{3}{4}$  done.
  9. QA\QC of parcels project work.
    - Work in progress
  10. QA\QC of planimetric update of buildings.
    - Work in progress
  11. Support of Savanna Fire & Emergency Services Accreditation process.
    - Work in progress
  12. Continue on-going outreach in support of [www.sagis.org](http://www.sagis.org) and worked with customers on the transition to the new [www.sagis.org](http://www.sagis.org)
    - Work in progress
  13. Strategic Partner Integration – Working with local municipalities on becoming SAGIS partners.
    - This project is on-going

#### **ii. Upcoming Activities (August – November)**

1. CEMA Functional Medical evacuation and transportation process and mapping update.
  - Work in progress
2. Support of Service Delivery Strategy update.
  - Work in progress
3. Update of Board of Assessors internal web viewer for appraisers.
  - Work in progress
4. Finalization of Savannah Fire accreditation process support.
  - Work in progress
5. Centerline improvement - continues support of SCMPD in the updating and gathering of new road information.
  - This project is on-going
6. Continued support in Cityworks / Granite XP application installations, rollout, and go live.
  - Work in progress
7. QA\QC of next phases of parcels project work.
  - Work in progress
8. Planimetric update final delivery – expected September 2015.
  - Work in progress
9. Continue on-going outreach in support of [www.sagis.org](http://www.sagis.org)
  - Work in progress
10. Strategic Partner Integration – Working with local municipalities on becoming SAGIS partners.
  - This project is on-going
  - Matt Gignilliant expressed concern at how many of the smaller municipalities who are working on projects reach out to private firms such as HGBY to have work completed. It was stated that many of the smaller municipalities will work with a consultant to get set

up but many do not have the staff or the technical expertise like we have at SAGIS. Tom stated that many of the small municipalities have a specific need and they hire a smaller private company, and for their purposes it is cheaper. Tom stated that if the other municipalities were to pitch in nearly fifteen thousand dollars apiece, we could just about have another person to focus solely on their work. Tom stated that he and Noel have been pitching this idea to the various municipalities in hopes of receiving participation.

- George Fiddler spoke on how the Airport is considering utilizing City Works.
- Dr. Frost stated that we should consider offering a free service for the first year, and at the end of the process they will be a part of a pool that will contribute. Melony West stated that we tried this many years ago, and it failed. Tom stated that he feels the inconsistent revenue sources are an issue in the smaller cities and counties. He also stated that if we had a full staff we could possible accommodate offering the service for free, but we are down too many staff member.
- Matt Gignilliant stated that he finds it challenging from his company's perspective, when they have projects building transmissions lines or distribution lines, it is clear when working with many of the smaller municipalities that they do not have the best expertise. It was stated that a new pitching process may need to be taken when trying to sell the service.

11. Working with Building Safety on wall map updates.

- Work in progress

12. GIS Day planning activities - November 18, 2015

#### **IV. Adjournment**

Meeting adjourned at 9:49AM

**Chairman David Frost**

**Next Meeting: December 1, 2015 9:00AM – 11:00AM**