



CHATHAM COUNTY REGISTER OF HISTORIC PLACES

Check List

Please feel free to include as much information as you feel is relevant to the historic district. The following list is the minimum amount of information required for review (please check):

- Pre-application meeting with the Preservation Professional.
- Completed application form.
- List of all property owners within the proposed district. This list should include the name, address of the property within the district, PIN # of the property, and the mailing address. This information can be obtained at the county tax assessor's office or online at www.sagis.org.
- Completed Property Owner Consent form with the majority of affected property owners' signatures.
- Location Map (location of the district within Chatham County).
- District Map (location of district boundaries). Indicate which properties are contributing and which are non-contributing.
- Representative color photographs (minimum 10) depicting typical examples of structures within the district.
- Fee and completed Fee Form (attached) sent to Chatham County Revenue Department.

Please return the completed application and all supporting documents (NOT CHECK) to:

Chatham County Preservation Professional
Chatham County-Savannah Metropolitan Planning Commission
110 East State Street
Savannah, Georgia 31401

For further information, please contact:

Leah G. Michalak, Preservation Professional
Phone: 912-651-1453
Email: michalaki@thempc.org



CHATHAM COUNTY REGISTER OF HISTORIC PLACES

Fee Form

Historic District Designation

District Name: _____

Make check payable to the "Chatham County." Fees for district designation are as follows:

- District already designated or currently under review for designation as a National Register Historic District: One hundred dollars (\$100.00) base fee plus \$1 for each property included within the proposed District.
- District not designated or under review for designation as a National Register Historic District: Two hundred dollars (\$200.00) base fee plus \$2 for each property included within the proposed District.
- Waiver of District Designation Fee Criteria: The applicant may request in writing a waiver of the District Designation Fee if the median income level for the proposed district is below \$25,000, as verified on the most recent Census records. If the applicant believes that the Census records do not adequately reflect the current median income level of the proposed district, the applicant may self-report the income of each household located within the proposed district with the head of each household signing a statement attesting to the veracity of the self-reported income level. Please contact the Preservation Professional for more information.

Check #: _____ Check Amount: _____

Please send fee and fee form to:
Chatham County Revenue Department
Post Office Box 9297
Savannah, Georgia 31412

Instructions to Chatham County Revenue Department-
Please send a copy of the Fee Form to:
Chatham County Preservation Professional
Metropolitan Planning Commission
110 East State Street
Savannah, Georgia 31401



CHATHAM COUNTY REGISTER OF HISTORIC PLACES Historic District Designation Application

MPC File # _____

1. Name of District

historic name _____

other names _____

approximate acreage of district _____

number of contributing buildings _____ number of non-contributing buildings _____

2. Designation Prepared By

name/title _____

organization _____

address _____

city _____ state _____ zip code _____

phone number _____ e-mail _____

signature _____ date _____

3. Classification

Number of Resources within District

Contributing	Noncontributing
_____	_____ buildings
_____	_____ sites
_____	_____ structures
_____	_____ objects
_____	_____ Total

Is the proposed district currently under consideration for National Register listing?
Yes No

If yes, date applied? _____

Is the proposed district already listed on the National Register? Yes No

Is the proposed district already listed in Chapter 8.0 Historic and Cultural Resources section of the Comprehensive Plan? Yes No

4. Description

Narrative Description: Describe the existing condition of the district (use continuation sheets as necessary). Include the overall character, appearance, architectural characteristics, and environmental surroundings. _____

5. Statement of Significance

Criteria for Local Designation

(mark one or more boxes for applicable criteria)

- District is associated with events that have made a significant contribution to the broad patterns of our history.
- District has a special character, land use pattern, or special or aesthetic interest or value.
- District is associated with an event or person(s) of historical or cultural significance to the County of Chatham, State of Georgia, or the region.
- District represents one or more periods or styles of architecture typical of one or more eras in the history of the County of Chatham, State of Georgia or region.
- District is one of the few remaining examples of a past architectural style.

Specific Areas of Significance

(mark one or more boxes)

- | | | |
|---|---|--|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Engineering | <input type="checkbox"/> Military |
| <input type="checkbox"/> Archaeology- historic | <input type="checkbox"/> Entertainment/recreation | <input type="checkbox"/> Performing arts |
| <input type="checkbox"/> Archaeology- prehistoric | <input type="checkbox"/> Ethnic Heritage | <input type="checkbox"/> Philosophy |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Exploration/settlement | <input type="checkbox"/> Politics/government |
| <input type="checkbox"/> Art | <input type="checkbox"/> Health/medicine | <input type="checkbox"/> Religion |
| <input type="checkbox"/> Commerce | <input type="checkbox"/> Industry | <input type="checkbox"/> Science |
| <input type="checkbox"/> Communications | <input type="checkbox"/> Invention | <input type="checkbox"/> Sculpture |
| <input type="checkbox"/> Community planning | <input type="checkbox"/> Landscape architecture | <input type="checkbox"/> Social/humanitarian |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Law | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Economics | <input type="checkbox"/> Literature | <input type="checkbox"/> Women's history |
| | <input type="checkbox"/> Maritime history | <input type="checkbox"/> Other (specify |

Narrative Statement of Significance: Explain the significance of district (use continuation sheets as necessary). Reference each of the boxes marked above.

6. Geographical Data

Verbal Boundary Description Describe the boundaries of the district. This may follow the legal description or survey, and explain why the boundaries were selected.

Provide a Location Map to show where the district is located within Chatham County.

Provide a District Map depicting the proposed boundaries of the district. Indicate which properties are contributing and which are non-contributing.

For further information, please contact:

Leah G. Michalak, Preservation Professional

Phone: 912-651-1453

Email: michalaki@thempc.org

For internal use only: do not mark in this space.

- | | | |
|--------------------------|----------------------|-------|
| <input type="checkbox"/> | Check received | Date: |
| <input type="checkbox"/> | Application received | Date: |
| <input type="checkbox"/> | Pre-meeting | Date: |

PROPERTY OWNER CONSENT FORM
FOR LISTING ON THE
CHATHAM COUNTY REGISTER OF HISTORIC PLACES

- I understand by signing this petition, I am consenting to the processing of the application for _____ to become a local historic district, as per the Chatham County Historic Preservation Ordinance (for a copy of the ordinance or more information visit www.thempc.org, call 912-651-1482, or visit 110 East State Street, Savannah, GA).
- I understand that this does not necessarily guarantee that the area will become a local historic district.
- I understand that design standards for the area will be developed and that alterations, demolitions, new constructions, and relocations of buildings will need to receive a Certificate of Appropriateness from the Chatham County Historic Preservation Commission (or staff) before a building permit is issued.
- I understand that there will be at least three opportunities for public comment on the designation when the petition goes before the CCHPC for a recommendation and when it goes before the County Commissioners for the final designation.
- By signing this petition I certify that I am the legal owner of the property at the address given.

Name of District: _____

Name	Address	Signature
_____	_____	_____
_____	_____	_____
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