



# CHATHAM COUNTY REGISTER OF HISTORIC PLACES

## Check List

Please feel free to include as much information as you feel is relevant to the historic district. The following list is the minimum amount of information required for review (please check):

- Pre-application meeting with the Preservation Professional.
- Completed application form.
- List of all property owners within the proposed district. This list should include the name, address of the property within the district, PIN # of the property, and the mailing address. This information can be obtained at the county tax assessor's office or online at [www.sagis.org](http://www.sagis.org).
- Completed Property Owner Consent form with the majority of affected property owners' signatures.
- Location Map (location of the district within Chatham County).
- District Map (location of district boundaries). Indicate which properties are contributing and which are non-contributing.
- Representative color photographs (minimum 10) depicting typical examples of structures within the district.
- Fee and completed Fee Form (attached) sent to Chatham County Revenue Department.

Please return the completed application and all supporting documents (NOT CHECK) to:

**Chatham County Preservation Professional**  
**Chatham County-Savannah Metropolitan Planning Commission**  
**110 East State Street**  
**Savannah, Georgia 31401**

For further information, please contact:

**Ellen Harris, Preservation Professional**  
**Phone: 912-651-1482**  
**Fax: 912-651-1480**  
**Email: [harrise@thempc.org](mailto:harrise@thempc.org)**



## CHATHAM COUNTY REGISTER OF HISTORIC PLACES

### Fee Form

#### Historic District Designation

District Name: \_\_\_\_\_

Make check payable to the "Chatham County." Fees for district designation are as follows:

- District already designated or currently under review for designation as a National Register Historic District: One hundred dollars (\$100.00) base fee plus \$1 for each property included within the proposed District.
- District not designated or under review for designation as a National Register Historic District: Two hundred dollars (\$200.00) base fee plus \$2 for each property included within the proposed District.
- Waiver of District Designation Fee Criteria: The applicant may request in writing a waiver of the District Designation Fee if the median income level for the proposed district is below \$25,000, as verified on the most recent Census records. If the applicant believes that the Census records do not adequately reflect the current median income level of the proposed district, the applicant may self-report the income of each household located within the proposed district with the head of each household signing a statement attesting to the veracity of the self-reported income level. Please contact the Preservation Professional for more information.

Check #: \_\_\_\_\_ Check Amount: \_\_\_\_\_

Please send fee and fee form to:  
**Chatham County Revenue Department**  
**Post Office Box 9297**  
**Savannah, Georgia 31412**

**Instructions to Chatham County Revenue Department-**  
**Please send a copy of the Fee Form to:**  
**Chatham County Preservation Professional**  
**Metropolitan Planning Commission**  
**110 East State Street**  
**Savannah, Georgia 31401**



**5. Statement of Significance**

**Criteria for Local Designation**

(mark one or more boxes for applicable criteria)

- District is associated with events that have made a significant contribution to the broad patterns of our history.
- District has a special character, land use pattern, or special or aesthetic interest or value.
- District is associated with an event or person(s) of historical or cultural significance to the County of Chatham, State of Georgia, or the region.
- District represents one or more periods or styles of architecture typical of one or more eras in the history of the County of Chatham, State of Georgia or region.
- District is one of the few remaining examples of a past architectural style.

**Specific Areas of Significance**

(mark one or more boxes)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Agriculture              | <input type="checkbox"/> Engineering              | <input type="checkbox"/> Military            |
| <input type="checkbox"/> Archaeology- historic    | <input type="checkbox"/> Entertainment/recreation | <input type="checkbox"/> Performing arts     |
| <input type="checkbox"/> Archaeology- prehistoric | <input type="checkbox"/> Ethnic Heritage          | <input type="checkbox"/> Philosophy          |
| <input type="checkbox"/> Architecture             | <input type="checkbox"/> Exploration/settlement   | <input type="checkbox"/> Politics/government |
| <input type="checkbox"/> Art                      | <input type="checkbox"/> Health/medicine          | <input type="checkbox"/> Religion            |
| <input type="checkbox"/> Commerce                 | <input type="checkbox"/> Industry                 | <input type="checkbox"/> Science             |
| <input type="checkbox"/> Communications           | <input type="checkbox"/> Invention                | <input type="checkbox"/> Sculpture           |
| <input type="checkbox"/> Community planning       | <input type="checkbox"/> Landscape architecture   | <input type="checkbox"/> Social/humanitarian |
| <input type="checkbox"/> Conservation             | <input type="checkbox"/> Law                      | <input type="checkbox"/> Transportation      |
| <input type="checkbox"/> Economics                | <input type="checkbox"/> Literature               | <input type="checkbox"/> Women's history     |
|   | <input type="checkbox"/> Maritime history         | <input type="checkbox"/> Other (specify)     |

**Narrative Statement of Significance:** Explain the significance of district (use continuation sheets as necessary). Reference each of the boxes marked above.

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**6. Geographical Data**

**Verbal Boundary Description** Describe the boundaries of the district. This may follow the legal description or survey, and explain why the boundaries were selected.

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Provide a Location Map to show where the district is located within Chatham County.

Provide a District Map depicting the proposed boundaries of the district. Indicate which properties are contributing and which are non-contributing.

For further information, please contact:

**Ellen Harris, Preservation Professional**

**Phone: 912-651-1482**

**Fax: 912-651-1480**

**Email: [harrise@thempc.org](mailto:harrise@thempc.org)**

For internal use only: do not mark in this space.

- |                          |                      |       |
|--------------------------|----------------------|-------|
| <input type="checkbox"/> | Check received       | Date: |
| <input type="checkbox"/> | Application received | Date: |
| <input type="checkbox"/> | Pre-meeting          | Date: |



