



HISTORIC SITE AND MONUMENT COMMISSION (HSMC)

Application for Historical Markers, Monuments, and Public Art

HSMC reviews all historical markers, monuments, and public art on public property; markers, monuments, and public art visible from the public right-of-way on private property within all local historic districts; murals visible from the public right-of-way. Applications must be complete before the HSMC can begin the review process. Submit this application form and all supplemental documentation as required in the "Instructions: Submittal Criteria Checklist" with one hard copy and in PDF electronic format. Electronic files can be emailed (10mb limit) or submitted with the application on a disc.

File No.: _____ (staff only)

Applicant Contact Information:

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ E-Mail Address _____

Property Owner Contact Information and Consent (Complete only if the marker will be on private property):

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ E-Mail Address _____

Official Correspondence: ☐ Applicant ☐ Owner ☐ Other _____ (Check all that apply)

Property Information for Proposed Marker: (PIN information can be found at www.sagis.org.)

☐ Public Property ☐ Private Property PIN (Property Identification Number): _____

Address: _____

Scope of Work: (Check all that apply.)

HISTORICAL MARKER:	MONUMENT:
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Person
<input type="checkbox"/> Wall-Mounted	<input type="checkbox"/> Place
<input type="checkbox"/> Ground-Embedded	<input type="checkbox"/> Event
<input type="checkbox"/> Other	<input type="checkbox"/> Other
PUBLIC ART (commissioned or existing work):	
<input type="checkbox"/> Mural	
<input type="checkbox"/> Sculpture	
<input type="checkbox"/> Other	

Project Description: Describe the proposed project and scope of work in detail. Additional pages may be attached. Submit all supplemental documentation as required in the separate "Instructions: Submittal Criteria Checklist."

Questions: Email the Preservation Department at historic@thempc.org or call 912-651-1440.

Email, Hand Deliver or Mail Applications: MPC, Historic Preservation Department, 110 East State Street, Savannah, GA 31401

2020 Savannah-Chatham County Historic Site and Monument Commission Meeting Schedule:

Application Deadline (Due by Close of Business: 5pm)	Meeting Date
<input type="checkbox"/> December 5, 2019	January 2
<input type="checkbox"/> January 9	February 6
<input type="checkbox"/> February 6	March 5
<input type="checkbox"/> March 5	April 2
<input type="checkbox"/> April 2	May 7
<input type="checkbox"/> May 7	June 4
<input type="checkbox"/> June 4	July 2
<input type="checkbox"/> July 9	August 6
<input type="checkbox"/> August 6	September 3
<input type="checkbox"/> September 3	October 1
<input type="checkbox"/> October 8	November 5
<input type="checkbox"/> November 5	December 3
<input type="checkbox"/> December 3	TBD

Estimated Cost of the Proposed Work: \$_____

Filing Fee Schedule:

No filing fee is required for HSMC review.

Public Notice for Historic Site and Monument Commission Meetings:

The applicant is responsible for posting the Board Meeting signs provided by the MPC fifteen (15) days prior to the HSMC Meeting. Refer to *Chapter 9 of the Markers, Monuments, and Public Art Master Plan and Guidelines for the City of Savannah* for additional posting requirements.

Signature of Legal Owner or Authorized Agent:

I have read and understand all the information enclosed in this application form. I understand that an Escrow Payment is required for any historical marker erected on public property. I hereby certify that I am the legal owner or authorized agent for the legal owner of the subject property.

Signature:_____ **Date:**_____