



HISTORIC SITE AND MONUMENT COMMISSION (HSMC)

Application for Historical Markers, Monuments, and Public Art

HSMC reviews all historical markers, monuments, and public art on public property; markers, monuments, and public art visible from the public right-of-way on private property within all local historic districts; murals visible from the public right-of-way. Applications must be complete before the HSMC can begin the review process. Submit this application form and all supplemental documentation as required in the "Instructions: Submittal Criteria Checklist" with one hard copy and in PDF electronic format. **Email submissions to historic@thempc.org. Ensure the file size does not exceed 15 MB.** If Email is not available, contact the office for alternate arrangements.

File No.: _____ (staff only)

Applicant Contact Information:

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ E-Mail Address _____

Property Owner Contact Information and Consent (Complete only if the marker will be on private property):

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ E-Mail Address _____

Official Correspondence: Applicant Owner Other _____ (Check all that apply)

Property Information: (PIN information can be found at www.sagis.org.)

Public Property Private Property PIN (Property Identification Number): _____

Address: _____

Scope of Work: (Check all that apply.)

HISTORICAL MARKER:	MONUMENT:
<input type="checkbox"/> Freestanding	<input type="checkbox"/> Person
<input type="checkbox"/> Wall-Mounted	<input type="checkbox"/> Place
<input type="checkbox"/> Ground-Embedded	<input type="checkbox"/> Event
<input type="checkbox"/> Other:	<input type="checkbox"/> Other:
PUBLIC ART / MURAL (Commissioned or Existing Work):	NAMING AND RENAMING:
<input type="checkbox"/> Mural	<input type="checkbox"/> Public Property
<input type="checkbox"/> Sculpture	<input type="checkbox"/> Public Facilities
<input type="checkbox"/> Other:	<input type="checkbox"/> Public Streets

Project Description: Describe the proposed project and scope of work in detail. Additional pages may be attached. Submit all supplemental documentation as required in the separate "Instructions: Submittal Criteria Checklist."

2022 Savannah-Chatham County Historic Site and Monument Commission Meeting Schedule:

Application Deadline (Due by 3:00 pm)	Meeting Date
<input type="checkbox"/> Thursday, December 2, 2021	Thursday, January 6, 2022
<input type="checkbox"/> January 6	February 3
<input type="checkbox"/> February 3	March 3
<input type="checkbox"/> March 3	April 7
<input type="checkbox"/> April 7	May 5
<input type="checkbox"/> May 5	June 2
<input type="checkbox"/> June 2	July 7
<input type="checkbox"/> July 7	August 4
<input type="checkbox"/> August 4	September 1
<input type="checkbox"/> September 1	October 6
<input type="checkbox"/> October 6	November 3
<input type="checkbox"/> November 3	December 1

Estimated Cost of the Proposed Work: \$ _____

Filing Fee Schedule:

No filing fee is required for HSMC review.

Public Notice for Historic Site and Monument Commission Meetings:

The applicant is responsible for posting the Board Meeting signs provided by the MPC fifteen (15) days prior to the HSMC Meeting. Refer to *Chapter 9 of the Markers, Monuments, and Public Art Master Plan and Guidelines for the City of Savannah* for additional posting requirements.

Signature of Legal Owner or Authorized Agent:

I have read and understand all the information enclosed in this application form. I understand that an Escrow Payment is required for any historical marker erected on public property. I hereby certify that I am the legal owner or authorized agent for the legal owner of the subject property.

Signature: _____ **Date:** _____