Documentation of Outreach and Results
CORE MPO Participation Plan Update
August, 2015 - March, 2016
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Contents

Summary of Efforts in Updating the Participation Plan
(copy of Appendix C from the plan)

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Summary of Efforts in Updating the Participation Plan
(Copy of Appendix C in the Plan)
Appendix C – History of the CORE MPO Participation Plan Development and Revisions

To provide a framework for ongoing MPO public participation activities and to facilitate a public dialogue at all stages of the MPO transportation planning process, CORE MPO adopted a Public Involvement Plan in March 2002. The plan has been implemented immediately after its adoption, providing participation guidance in the annual TIP development process and the MTP update process.

The Public Involvement Plan was revised in October 2005 to incorporate Measures of Effectiveness (MOEs) and was further expanded to a Participation Plan in April 2007 to incorporate the requirements of SAFETEA-LU. The Participation Plan was then revised in August 2008 to incorporate the changes incurred by the updated State Transportation Improvement Program (STIP)/Transportation Improvement Program (TIP) amendment process. The Participation Plan continued to be updated in 2010, 2011 and 2012 to incorporate the federal certification review recommendations, the Title VI components, federal and MPO program changes, contact information revisions, as well as other updates. In 2015, an update of the Participation Plan was necessitated by the finalization of the CORE MPO reapportionment process, which had revised CORE MPO composition and expanded the planning area, as a result of the 2010 U.S. Decennial Census. Measures of Effectiveness were also revised in that update, to address comments from the CORE MPO’s federal certification review.

The MPO’s goal is to complete a plan review and update at least every five years to ensure that appropriate changes are being implemented by the MPO.

The history of the Participation Plan development and update is listed below.

Development and Update Process of the CORE MPO Public Involvement Plan (2001-2005)

Guidance in developing and updating the CORE MPO Public Involvement Plan was provided by the Citizens Advisory Committee (CAC) and its Public Relations/Program Subcommittee. Key steps in the development and update of the plan are outlined below.

- Subcommittee set goals and objectives (August, 2001)
- Goals and objectives reviewed and approved by CAC (September, 2001)
- Subcommittee developed general strategies and specific public involvement techniques (October, 2001)
- Review and approval of Draft Public Involvement Plan by CAC (October, 2001)
- Review of Draft Public Involvement Plan by ACAT and TCC (November, 2001)
- Review and approval of Draft Public Involvement Plan by the MPO (November, 2001)
- Public Review and Comment Period (December 2, 2001 - January 29, 2002)
- Public Meeting (February 5, 2002)
- Incorporate Public Comments and Finalize Plan (February, 2002)
- Review of Final Plan by ACAT and TCC (March, 2002)
Review and Approval of Final Plan by CAC and the MPO (March, 2002)
Subcommittee revised goals and objectives to incorporate Measures of Effectiveness (May and June, 2005)
Review and approval of the revised goals, objectives and Measures of Effectiveness by CAC (June 2005)
Public Review and Comment Period for the revised Draft Public Involvement Plan (July 3, 2005 – October 20, 2005)
Incorporate Public Comments and Finalize the revised Plan (October, 2005)
Review of the revised Final Plan by ACAT and TCC (October, 2005)
Review and Approval of the revised Final Plan by CAC and the MPO (October, 2005)


Completed SAFETEA-LU revisions to the CORE MPO Participation Plan (February 2007)
Advertised for Draft Participation Plan review and comment on Savannah Morning News (Sunday, March 4, 2007), other local media, consultation agencies, the MPO committees, and neighborhood associations (March 5, 2007)
Start of Draft Participation Plan review and comment period (March 6, 2007)
Advertised for Draft Participation Plan Public Meetings on Savannah Morning News (Sundays, April 8 and April 15, 2007), other local media, consultation agencies, the MPO committees, and neighborhood associations (April 8-10, 2007)
Review of Draft Participation Plan by TCC and ACAT (April 18-19, 2007)
Public meeting for Draft Participation Plan (April 19, 2007: CAC Public Hearing)
Close of Draft Participation Plan review and comment period (April 19, 2007)
Incorporated comments on Draft Participation Plan (April 20-24, 2007)
Adoption of the Participation Plan by the MPO (April 25, 2007: PC Public Hearing)
Completed revisions to the Participation Plan to incorporate the STIP/TIP amendment process and other minor updates (July 2008)
Advertised for revised Draft Participation Plan review and comment period and public meetings (July and August 2008)
Start of revised Draft Participation Plan review and comment period (July 13, 2008)
Review of revised Draft Participation Plan by TCC and ACAT (August 20-21, 2008)
Public meeting for revised Draft Participation Plan (August 21, 2008: CAC Public Hearing)
Close of revised Draft Participation Plan review and comment period (August 26, 2008)
Incorporation of all the received comments (July 14 – August 26, 2008)
Adoption of revised Participation Plan by the MPO (August 27, 2008: PC Public Hearing)

Development and Update Process of the CORE MPO Participation Plan (2010 - 2013)

Completed administrative revisions regarding the MPO’s name change (February 2010)
Completed revisions regarding the federal certification review recommendations on ad hoc committees (May, 2010)
Completed revisions regarding reference to the Title VI program and revised MOE (September, 2011)
Complete revisions to the Measures of Effectiveness (October, 2012 – 2013)
Complete revisions regarding reference to 2010 Census and MAP-21 information (October, 2012 - 2013)
Compete revisions to the contact informant included in the Appendix (2013)
Conduct 45-day public comment period on plan update (2013)
Adopt the revised Participation Plan (2013)
Development and Update Process of the CORE MPO Participation Plan (2015-2016)

- Sought CAC and ACAT input on participation methods to meet existing goals. Sought TCC input on plan amendment processes (August, 2015).
- Completed revisions necessary to reflect CORE MPO 2015 Reapportionment, as a result of the 2010 Census (August, 2015).
- Completed revisions to reflect relevant suggestions from the CAC (August, 2015).
- Completed revisions of Measures of Effectiveness to address comments from the 2013 federal certification review (August, 2015).
- Completed revisions to the MTP and TIP amendment and modification processes to increase project processing efficiency in circumstances where the MPO’s financial balance is not affected, as suggested by the TCC (September, 2015).
- Review of Draft Participation Plan by GDOT and FHWA (September-October, 2015).
- Provided status on the update process to MPO committees (October, 2015).
- MPO staff response to state and federal comments on the Draft Participation Plan (October, 2015).
- Conduct 45-day public comment period on plan update (October-December, 2015).
- MPO staff response to follow-up comments from state (November, 2015).
- Review and endorsement of second draft Participation Plan by CAC (November, 2015).
- Review of second draft Participation Plan by TCC, ACAT, and MPO Board (December, 2015).
- Additional meeting for discussion of MTP amendment and modification processes with interested TCC members (December, 2015).
- Conduct 45-day public comment period on third draft (January-February, 2016).
- MPO staff response to comments from state during second public comment period (February, 2016).
- Review and endorsement/option of the revised Participation Plan by MPO committees and Board (February and March, 2016).
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Meeting Agendas

(in chronological order)
August 6, 2015 Regular Meeting of the CORE MPO CAC

I. Approval of Agenda

1. Approval of the August 6, 2015 Meeting Agenda

II. Action Items

2. Approval of the June 18, 2015 Meeting Minutes
   Attachment: CAC Meeting Minutes 06-18-15.pdf

3. Amendment to the 2040 Total Mobility Transportation Plan for the Pedestrian Bridge Project in Port Wentworth
   Attachment: 2040 MTP Amendment August 2015 Staff Report.pdf

4. Nomination and Election of CAC Chairperson
   Attachment: CAC Chairperson Duties_staff report.pdf

5. Nomination and Election of CAC Vice Chairperson
   Attachment: CAC Vice Chairperson Duties_staff report.pdf

III. Status Reports

6. Amendment to FY 2015 – 2018 Transportation Improvement Program

7. Participation Plan Update

8. Interstate Study Update

9. FY 2017 UPWP Development

10. Urban Circulator Study Report

IV. Agency Reports
MPO staff will report answers to any questions regarding other agencies' projects that the CAC members submitted to staff prior to the meeting.

V. Other Business

VI. Other Public Comments (limit to 3 minutes)

VII. Announcements

   Attachment: Press release_VictoryCorridorStudy_CommunityMeetings_080615.pdf

12. Next CORE MPO CAC Meeting: October 1, 2015 at 5:00 p.m.

VIII. Other Non-Agenda Information for Reference

13. Metropolitan Transportation Plan Modification for Expanded Area
   Attachment: Memo Committees MTP Mod Initiation.pdf

IX. Adjournment

The Chatham County - Savannah Metropolitan Planning Commission provides meeting summary minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.
Technical Coordinating Committee Meeting
Thursday, August 20, 2015 3:00 p.m.
MPC Jerry Surrency Conference Room 112 East State Street

PRELIMINARY AGENDA

I. Approval of Agenda

II. Action Items
   A. Approval of the June 18, 2015 Technical Coordinating Committee Meeting Minutes
   B. Amendment to the 2040 Total Mobility Plan for Pedestrian Bridge in Port Wentworth
   C. Amendments to the FY 2015-2018 Transportation Improvement Program (TIP)

III. Status Reports
   A. Update on Metropolitan Transportation Plan (MTP) Modifications for Expanded Area
   B. Participation Plan Update
   C. Update on Roadway Functional Classification
   D. Interstate Study Update
   E. FY 2017 Unified Planning Work Program (UPWP) Development

IV. Agency Reports (verbal)
   A. CORE MPO Advisory Committee on Accessible Transportation
   B. CORE MPO Citizens Advisory Committee
   C. Federal Highway Administration
   D. Federal Transit Administration
   E. Georgia Department of Transportation
   F. Coastal Regional Commission of Georgia
   G. Chatham Area Transit Authority
   H. Local Governments
   I. Georgia Ports Authority
   J. Savannah-Hilton Head International Airport
   K. Savannah Bicycle Campaign

V. Other Business

VI. Other Public Comments (limit to 3 minutes)

VII. Adjournment

Next Meeting: October 15, 2015

Items for MPO Information:
   • CORE MPO Urban Circulator Study Report
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Advisory Committee on Accessible Transportation Meeting
Monday, August 24, 2015  1:00 p.m.
CAT Intermodal Transit Center  610 W. Oglethorpe Ave.

PRELIMINARY AGENDA

I. Approval of Agenda

II. Action Items
   A. Approval of the April 27, 2015 Advisory Committee on Accessible Transportation Meeting Minutes
   B. Amendment to the 2040 Total Mobility Plan for Pedestrian Bridge in Port Wentworth
   C. Amendment to the FY 2015-2018 Transportation Improvement Program

III. Status Reports
   A. Update on the Metropolitan Transportation Plan (MTP) Modifications for Expanded Area
   B. Participation Plan Update
   C. FY 2017 Unified Planning Work Program Development
   D. Title VI Update

IV. Agency Reports (verbal)
   A. CAT/Teleride

V. Other Business

VI. Public Participation Opportunities
VII. Adjournment

Next meeting: October 26, 2015
CORE MPO Board Meeting

Wednesday, August 26, 2015
MPC Arthur A. Mendonsa Hearing Room

10:00 a.m.
112 East State Street

FINAL AGENDA

I. Introductions of New Members

II. Approval of Agenda

III. Committee Reports (verbal)
   A. Advisory Committee on Accessible Transportation
   B. Citizens Advisory Committee
   C. Economic Development and Freight Advisory Committee
   D. Technical Coordinating Committee
   E. Executive Director’s Report

IV. Action Items
   A. Approval of the June 24, 2015 CORE MPO Board Meeting Minutes
   B. Amendment to the 2040 Total Mobility Plan for Pedestrian Bridge in Port Wentworth
      1. Staff Report
      2. Public Hearing
      3. Board Discussion/Action
   C. Authorization to Initiate Amendment to the 2040 Total Mobility Plan for SR 25/US 17 @ Savannah River in Port Wentworth and for SR 25/US 17 @ Middle River in Port Wentworth
   D. Amendments to the FY 2015-2018 Transportation Improvement Program (TIP)
      1. Staff Report
      2. Public Hearing
      3. Board Discussion/Action
   E. Acceptance of the CORE MPO Urban Circulator Study Report

V. Status Reports
   A. Update on Metropolitan Transportation Plan (MTP) Modifications for Expanded Area
   B. Participation Plan Update
   C. Update on Roadway Functional Classification
   D. Interstate Study Update
   E. FY 2017 Unified Planning Work Program (UPWP) Development

VI. Agency Reports (verbal)
   A. Georgia Department of Transportation
   B. Chatham County
C. Liberty County Projects
D. City of Savannah
E. Chatham Area Transit Authority
F. Savannah-Hilton Head International Airport

VII. **Other Business**

VIII. **Other Public Comments** (limit to 3 minutes each)

IX. **Adjournment**

Next Meeting: October 28, 2015, 10:00 a.m.
October 15, 2015 Regular Meeting of the CORE MPO TCC

I. Approval of Agenda

1. Approval of the October 15, 2015 Meeting Agenda

II. Action Items

2. Approval of the June 18, 2015 Meeting Minutes

3. 2040 MTP Amendments for two Bridge Replacement Projects in Port Wentworth
   Attachment: 2040 MTP Amendment October 2015 Staff Report.pdf

4. Amendments to FY 2015 – 2018 TIP

5. Amendment to FY 2016 UPWP
   Attachment: FY 2016 UPWP Amend Staff Report.pdf
   Attachment: 2016 UPWP Mod 2 Ver 7.pdf

III. Other Business

IV. Status Reports

6. I-16 Flyover Removal Update

7. Update on the Metropolitan Transportation Plan (MTP) Modification for Expanded Area
   Attachment: MTP Expansion MPO Update October 2015 v2.pdf

8. Participation Plan Update
   Attachment: Participation Plan Update_staff report.pdf

V. Information Reports (verbal)
A. Federal Highway Administration
B. Federal Transit Administration
C. Georgia Department of Transportation
D. Member Governments
E. Coastal Regional Commission of Georgia
F. Chatham Area Transit Authority
G. Georgia Ports Authority
H. Savannah-Hilton Head International Airport
I. Savannah Bicycle Campaign

VI. Other Public Comments (limit to 3 minutes)

VII. Announcements

9. Next CORE MPO TCC Meeting: December 3, 2015 (1st Thursday)

VIII. Other Non-Agenda Information for Reference

10. Administrative Modification to FY 2015 - 2018 TIP Regarding PI# 521855
    Attachment: ALittle Thomson TIP Administrative Modification 100115.pdf

11. Roadway Functional Classification Update

IX. Adjournment
I. Approval of Agenda

1. Approval of the October 26, 2015 Meeting Agenda

II. Action Items

2. Approval of the August 24, 2015 Meeting Minutes
   Attachment: ACAT Minutes 08-24-15.pdf

3. 2040 MTP Amendments for two Bridge Replacement Projects in Port Wentworth
   Attachment: 2040 MTP Amendment October 2015 Staff Report.pdf

4. Amendments to FY 2015 – 2018 TIP

5. Amendment to FY 2016 UPWP
   Attachment: FY 2016 UPWP Amend Staff Report.pdf
   Attachment: 2016 UPWP Mod 2 Ver 7.pdf

III. Status Reports

6. Update on the Metropolitan Transportation Plan (MTP) Modification for Expanded Area
   Attachment: MTP Expansion MPO Update October 2015.pdf

7. Participation Plan Update
   Attachment: Participation Plan Update_staff report.pdf

8. CORE MPO Title VI Update
   Attachment: Title VI Update Status Report.pdf
   Attachment: CORE MPO Title VI Program Updated August 2015.pdf
IV. Agency Reports (verbal)

   A. Teleride

   B. Chatham Area Transit

V. Other Business

VI. Public Participation Opportunities

VII. Announcements

   9. GDOT Public Information Open House on US 80/Tybee Rd project: Nov. 17, 4-6 PM, Tybee City Hall

   10. Chatham County Public Information Open House on Truman Linear Park Trail, Dec. 3, 4-7 PM, Jenkins High School

   11. Next CORE MPO ACAT Meeting: December 7, 2015 (1st Monday)

VIII. Other Non-Agenda Information for Reference

   12. Administrative Modification to FY 2015 - 2018 TIP Regarding PI# 521855
      Attachment: ALittle Thomson TIP Administrative Modification 100115.pdf

   13. Roadway Functional Classification Update

IX. Adjournment

The Chatham County - Savannah Metropolitan Planning Commission provides meeting summary minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.
I. Approval of Agenda

1. Approval of the October 28, 2015 Meeting Agenda

II. Committee Reports (verbal)

A. Advisory Committee on Accessible Transportation
B. Citizens Advisory Committee
C. Economic Development and Freight Advisory Committee
D. Technical Coordinating Committee
E. Executive Director's Report

III. Action Items

2. Approval of the August 26, 2015 Meeting Minutes
   Attachment: CORE Board Minutes 8-26-15.pdf

3. 2040 MTP Amendments for two Bridge Replacement Projects in Port Wentworth
   Attachment: 2040 MTP Amendment October 2015 Staff Report.pdf

4. Amendments to FY 2015 – 2018 TIP

5. Amendment to FY 2016 UPWP
   Attachment: 2016 UPWP Mod 2 Ver 7.pdf
   Attachment: FY 2016 UPWP Amend Staff Report.pdf

IV. Other Business

V. Status Reports
6. I-16 Flyover Removal Update

7. Update on the Metropolitan Transportation Plan (MTP) Modification for Expanded Area

8. Participation Plan Update
   Attachment: Participation Plan Update_staff report.pdf

VI. Information Reports (verbal)

   A. Georgia Department of Transportation
   B. Member Governments
   C. Chatham Area Transit Authority
   D. Georgia Ports Authority
   E. Savannah-Hilton Head International Airport
   F. Hinesville Area MPO (neighboring MPO)
   G. Low-country Area Transportation Study (neighboring MPO)

VII. Other Public Comments (limit to 3 minutes)

VIII. Announcements

   9. GDOT Public Information Open House on US 80/Tybee Rd project: Nov. 17, 4-6 PM, Tybee City Hall

   10. Chatham County Public Information Open House on Truman Linear Park Trail: Dec. 3, 4-7 PM, Jenkins High School

   11. Next CORE MPO Board Meeting: December 9, 2015 (2nd Wednesday)

IX. Other Non-Agenda Information for Reference

   12. Administrative Modification to FY 2015 - 2018 TIP Regarding PI# 521855
13. Roadway Functional Classification Update


X. Adjournment
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November 19, 2015 Regular Meeting of the CORE MPO CAC

I. Approval of Agenda

1. Approval of the November 19, 2015 Meeting Agenda

II. Action Items

2. Approval of the August 6, 2015 CAC Meeting Minutes
   Attachment: CAC Minutes 8-6-15.pdf

3. Endorsement of 2016 CAC Meeting Schedule
   Attachment: 2016 CORE MPO Committee Meeting Schedule_CAChighlight.pdf

4. Endorsement of the Updated CORE MPO Participation Plan

5. Title VI Program Documents Update
   Attachment: Title VI Udpate Status Report.pdf
   Attachment: CORE MPO Title VI Report.pdf
   Attachment: CORE_MPO_Limited-English-Proficiency-Plan.pdf
   Attachment: environmental_justice_documentation_updated.pdf

III. Status Reports

6. FY 2015 - 2018 TIP Amendments

7. Update on Metropolitan Transportation Plan Modification for Expanded Area

IV. Agency Reports

MPO staff will report answers to any questions regarding other agencies' projects that the CAC members submitted to staff prior to the meeting.
V. Other Business

VI. Other Public Comments (limit to 3 minutes)

VII. Announcements

VIII. Other Non-Agenda Information for Reference

IX. Adjournment

_The Chatham County - Savannah Metropolitan Planning Commission provides meeting summary minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party._
I. Approval of Agenda

1. Approval of the December 3, 2015 Meeting Agenda

II. Action Items

2. Approval of the October 15, 2015 TCC Meeting Minutes

3. Endorsement of the 2016 TCC Meeting Schedule
   Attachment: 2016 CORE MPO Committee Meeting Schedule_TCChighlight.pdf

4. FY 2015 - 2018 TIP Amendments

5. Endorsement of MPO Board Authorization to Process MTP Amendment for I-16 widening

III. Other Business

6. Review and discussion of draft Participation Plan

7. Review and discussion of Scope for Road Diet Feasibility Study
   Attachment: Road Diet Study Scope_General_Revised_TCC.pdf

IV. Status Reports

8. Update on I-16 Flyover Removal Interchange Modification Report

9. Update on Metropolitan Transportation Plan Modification for Expanded Area

10. Title VI Program Documents Update
V. Information Reports (verbal)

A. Federal Highway Administration

B. Federal Transit Administration

C. Georgia Department of Transportation

D. Member Governments

E. Coastal Regional Commission of Georgia

F. Chatham Area Transit Authority

G. Georgia Ports Authority

H. Savannah-Hilton Head International Airport

I. Savannah Bicycle Campaign

VI. Other Public Comments (limit to 3 minutes)

VII. Announcements

11. Next CORE MPO TCC Meeting: Feb. 18, 2016, at 3:00 pm, contingent upon 2016 schedule approval

VIII. Other Non-Agenda Information for Reference

IX. Adjournment
Hello all TCC members and advisors:
This is to remind you of the regular TCC meeting tomorrow (Thurs.) at 3:00 p.m. (revised agenda at: http://www.thempc.org/Transportation/Dec_2015.Meeting.Materials.html) and to confirm that we will have a meeting on Tuesday, Dec. 8 at 2:00 p.m. to further discuss the Participation Plan, particularly the MTP (a.k.a. LRTP) amendment process. Both meetings are in the MPC Surrency Conference Room.

For Dec. 8, so far we have 3 agencies participating (besides CORE MPO), with two of those via teleconference. (We will call you. I will be in touch about numbers later.)

Thanks.

Jane Love, Transportation Planner
Chatham County – Savannah Metropolitan Planning Commission
Coastal Region Metropolitan Planning Organization (CORE MPO)
lovej@themc.org
912-651-1449
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I. Approval of Agenda

1. Approval of the December 7, 2015 Meeting Agenda

II. Action Items

2. Approval of the October 26, 2015 ACAT Meeting Minutes
   Attachment: ACAT Minutes 10-26-15.pdf

3. Endorsement of the 2016 ACAT Meeting Schedule
   Attachment: 2016 CORE MPO Committee Meeting Schedule_ACAThighlight.pdf

4. FY 2015 - 2018 TIP Amendments

5. Endorsement of MPO Board Authorization to Process MTP Amendment for I-16 widening

III. Status Reports

6. Status on the Update of the Participation Plan

7. Update on Metropolitan Transportation Plan Modification for Expanded Area

8. Title VI Program Documents Update
   Attachment: Title VI Update Status Report.pdf
   Attachment: CORE MPO Title VI Report November 2015.pdf
   Attachment: environmental justice documentation updated November 2015.pdf
   Attachment: CORE_MPO Limited-English-Proficiency-Plan.pdf

IV. Agency Reports (verbal)

A. Teleride
B. Chatham Area Transit

V. Other Business

VI. Public Participation Opportunities

VII. Announcements

9. Next CORE MPO ACAT Meeting: Feb. 22, 2016, at 1:00 pm, pending approval of the 2016 meeting schedule

VIII. Other Non-Agenda Information for Reference

IX. Adjournment

*The Chatham County - Savannah Metropolitan Planning Commission provides meeting summary minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.*
I. Approval of Agenda

1. Approval of the December 9, 2015 Meeting Agenda

II. Committee Reports (verbal)

A. Advisory Committee on Accessible Transportation

B. Citizens Advisory Committee

C. Economic Development and Freight Advisory Committee

D. Technical Coordinating Committee

E. Executive Director's Report

III. Action Items

2. Approval of the October 28, 2015 CORE MPO Board Meeting Minutes

3. Approval of the 2016 CORE MPO Meeting Schedule
   Attachment: 2016 CORE MPO Committee Meeting Schedule.pdf

4. MPO Board Authorization to Process MTP Amendment for I-16 widening

5. FY 2015 - 2018 TIP Amendments for Continuance

6. Approval of the Updated CORE MPO Participation Plan for continuance

7. Title VI Program Documents Update for Continuance
IV. Other Business

V. Status Reports

8. Update on I-16 Flyover Removal Interchange Modification Report

9. Update on Metropolitan Transportation Plan Modification for Expanded Area

VI. Information Reports (verbal)

A. Georgia Department of Transportation

B. Member Governments

C. Chatham Area Transit Authority

D. Georgia Ports Authority

E. Savannah-Hilton Head International Airport

F. Hinesville Area MPO (neighboring MPO)

G. Low-country Area Transportation Study (neighboring MPO)

VII. Other Public Comments (limit to 3 minutes)

VIII. Announcements

10. Next CORE MPO Board Meeting: Feb. 24, 2016, 10:00 am, pending approval of the 2016 meeting schedule

IX. Other Non-Agenda Information for Reference

X. Adjournment
I. Approval of Agenda

1. Approval of the February 25, 2016 Meeting Agenda

II. Action Items

2. Approval of the November 19, 2015 Meeting Minutes

3. MTP Modification for Expanded Area: Endorsement of Addendum to the 2040 Total Mobility Plan
   Attachment: MTP Expansion Final to committees.pdf

4. Endorsement of the Updated CORE MPO Participation Plan
   Attachment: Resolution for Participation Plan Update 2016.pdf
   Attachment: COREMPO FHWA PPP COMMENTS_FY 15_and MPO Responses.pdf
   Attachment: GDOT PP Comments Follow-up_with MPO Responses.pdf
   Attachment: Summary of comments from Additional TCC Workshop_12-08-16.pdf
   Attachment: GDOT Public Review Period Comments_MPO responses.pdf

5. Endorsement of the FY 2017 Unified Planning Work Program (UPWP)
   Attachment: FY 2017 UPWP Adoption Staff Report.pdf

6. Amendments to the 2040 Total Mobility Transportation Plan
   Attachment: 2040 MTP Amendment Staff Report March 2016.pdf

7. Amendments to FY 2015 – 2018 Transportation Improvement Program

III. Status Reports
8. Regional Traffic Management Center Symposium

9. Freight Transportation Plan Development

   Attachment: Freight Transportation Plan Staff Report March 2016.pdf

10. Update on Parking Matters: A Strategic Plan for Parking & Mobility in Savannah

   Attachment: Parking Matters - recommendations summary for committees (2).pdf

11. Update on Victory Drive Phase III

IV. Agency Reports

   MPO staff will report answers to any questions regarding other agencies' projects that the CAC members submitted to staff prior to the meeting.

V. Other Business

VI. Other Public Comments (limit to 3 minutes)

VII. Announcements

   12. Next CORE MPO CAC Meeting: April 7, 2016 at 5:30 p.m.

VIII. Other Non-Agenda Information for Reference

IX. Adjournment

The Chatham County - Savannah Metropolitan Planning Commission provides meeting summary minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.
I. Approval of Agenda

1. Approval of the March 2, 2016 Meeting Agenda

II. Action Items

2. Approval of the December 3, 2015 Meeting Minutes
   Attachment: TCC Minutes 12-3-15.pdf

3. MTP Modification for Expanded Area: Endorsement of Addendum to the 2040 Total Mobility Plan
   Attachment: MTP Expansion Final to committees.pdf

4. CORE MPO Title VI Updates
   Attachment: Title VI Update Status Report March 2016.pdf
   Attachment: CORE MPO Title VI Report November 2015.pdf
   Attachment: environmental justice documentation updated November 2015.pdf
   Attachment: CORE_MPO_Limited-English-Proficiency-Plan.pdf

5. Endorsement of the Updated CORE MPO Participation Plan
   Attachment: Resolution for Participation Plan Update 2016.pdf
   Attachment: COREMPO FHWA PPP COMMENTS_FY 15_and MPO Responses.pdf
   Attachment: GDOT PP Comments Follow-up_with MPO Responses.pdf
   Attachment: Summary of comments from Additional TCC Workshop_12-08-16.pdf
   Attachment: GDOT Public Review Period Comments_MPO responses.pdf

6. Endorsement of the FY 2017 Unified Planning Work Program UPWP
   Attachment: FY 2017 UPWP Adoption Staff Report.pdf

7. Amendments to the 2040 Total Mobility Transportation Plan
   Attachment: 2040 MTP Amendment Staff Report March 2016.pdf
8. Amendments to FY 2015 – 2018 Transportation Improvement Program

III. Other Business

IV. Status Reports

  9. Regional Traffic Management Center Symposium

  10. Freight Transportation Plan Development
      Attachment: Freight Transportation Plan Staff Report March 2016.pdf

  11. Update on Parking Matters: A Strategic Plan for Parking & Mobility in Savannah
      Attachment: Parking Matters - recommendations summary for committees (2).pdf

  12. Update on Victory Drive Phase III

V. Information Reports (verbal)

  A. Federal Highway Administration
  B. Federal Transit Administration
  C. Georgia Department of Transportation
  D. Member Governments
  E. Coastal Regional Commission of Georgia
  F. Chatham Area Transit Authority
  G. Georgia Ports Authority
  H. Savannah-Hilton Head International Airport
  I. Savannah Bicycle Campaign

VI. Other Public Comments (limit to 3 minutes)

VII. Announcements

  13. Next CORE MPO TCC Meeting: April 21, 2016 at 3:00 p.m.

VIII. Other Non-Agenda Information for Reference

IX. Adjournment
I. Approval of Agenda

1. Approval of the March 7, 2016 Meeting Agenda

II. Action Items

2. Approval of the December 7, 2015 Meeting Minutes
   Attachment: ACAT Minutes 12-7-15.pdf

3. MTP Modification for Expanded Area: Endorsement of Addendum to the 2040 Total Mobility Plan

4. CORE MPO Title VI Updates
   Attachment: Title VI Update Status Report March 2016.pdf
   Attachment: CORE MPO Title VI Report.pdf
   Attachment: environmental justice documentation updated November 2015.pdf
   Attachment: CORE_MPO_Limited-English-Proficiency-Plan.pdf

5. Endorsement of the Updated CORE MPO Participation Plan
   Attachment: Resolution for Participation Plan Update 2016.pdf
   Attachment: COREMPO FHWA PPP COMMENTS_FY 15_and MPO Responses.pdf
   Attachment: GDOT PP Comments Follow-up_with MPO Responses.pdf
   Attachment: Summary of comments from Additional TCC Workshop_12-08-16.pdf
   Attachment: GDOT Public Review Period Comments_MPO responses.pdf

6. Endorsement of the FY 2017 Unified Planning Work Program (UPWP)
   Attachment: FY 2017 UPWP Adoption Staff Report.pdf

7. Amendments to the 2040 Total Mobility Transportation Plan
   Attachment: 2040 MTP Amendment Staff Report March 2016.pdf
8. Amendments to FY 2015 – 2018 Transportation Improvement Program


III. Status Reports

9. Regional Traffic Management Center Symposium

10. Freight Transportation Plan Development

Attachment: Freight Transportation Plan Staff Report March 2016.pdf

11. Update on Parking Matters: A Strategic Plan for Parking & Mobility in Savannah

Attachment: Parking Matters - recommendations summary for committees (2).pdf

12. Update on Victory Drive Phase III

IV. Agency Reports (verbal)

A. Teleride

B. Chatham Area Transit

V. Other Business

VI. Public Participation Opportunities

VII. Announcements

13. Next CORE MPO ACAT Meeting: April 25, 2016 at 1:00 p.m.

VIII. Other Non-Agenda Information for Reference

IX. Adjournment

The Chatham County - Savannah Metropolitan Planning Commission provides meeting summary minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.
March 9, 2016 Regular Meeting of the CORE MPO Board

I. Approval of Agenda

   1. Approval of the March 9, 2016 Meeting Agenda

II. Committee Reports (verbal)

   A. Advisory Committee on Accessible Transportation
   B. Citizens Advisory Committee
   C. Economic Development and Freight Advisory Committee
   D. Technical Coordinating Committee
   E. Executive Director's Report

III. Action Items

   2. Approval of the December 9, 2015 Meeting Minutes
      Attachment: CORE Board Minutes 12-9-15.pdf

   3. MTP Modification for Expanded Area: Approval of Addendum to the 2040 Total Mobility Plan
      Attachment: MTP Expansion Final to committees.pdf

   4. Adoption of the Updated CORE MPO Participation Plan
      Attachment: Resolution for Participation Plan Update 2016.pdf
      Attachment: COREMPO FHWA PPP COMMENTS_FY 15_and MPO Responses.pdf
      Attachment: GDOT PP Comments Follow-up_with MPO Responses.pdf
      Attachment: Summary of comments from Additional TCC Workshop_12-08-16.pdf
      Attachment: GDOT Public Review Period Comments_MPO responses.pdf

   5. CORE MPO Title VI Updates
      Attachment: Title VI Udpate Status Report March 2016.pdf
6. Adoption of the CORE MPO FY 2017 Unified Planning Work Program (UPWP)

   Attachment: FY 2017 UPWP Adoption Staff Report.pdf

7. Amendments to the 2040 Total Mobility Transportation Plan

   Attachment: 2040 MTP Amendment Staff Report March 2016.pdf

8. Amendments to FY 2015 – 2018 Transportation Improvement Program


IV. Other Business

V. Status Reports

9. Regional Traffic Management Center Symposium

10. Freight Transportation Plan Development

   Attachment: Freight Transportation Plan Staff Report March 2016.pdf

11. Update on Parking Matters: A Strategic Plan for Parking & Mobility in Savannah

   Attachment: Parking Matters - recommendations summary for committees (2).pdf

12. Update on Victory Drive Phase III

VI. Information Reports (verbal)

   A. Georgia Department of Transportation

   B. Member Governments

   C. Chatham Area Transit Authority

   D. Georgia Ports Authority
E. Savannah-Hilton Head International Airport

F. Hinesville Area MPO (neighboring MPO)

G. Low-country Area Transportation Study (neighboring MPO)

VII. Other Public Comments (limit to 3 minutes)

VIII. Announcements

13. Next CORE MPO Board Meeting: April 27, 2016 at 10:00 a.m.

IX. Other Non-Agenda Information for Reference

14. Letter from FHWA GA Division to CORE MPO re procurement review findings


X. Adjournment
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Public Notices
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STATE OF GEORGIA
COUNTY OF CHATHAM

Personally appeared before me, Alaina Fincher, to me known, who being sworn, deposes and says:
That he/she is the authorized agent of Southeastern Newspapers Company, LLC d.b.a. Savannah Morning News, a Georgia corporation, doing business in Chatham County, Georgia as a daily newspaper published in said county;
That he/she is authorized to make affidavits of publication on behalf of said company;
That said newspaper is of general circulation in said county and in the area adjacent thereto;
That said newspaper is the legal organ for publication in Chatham County, Georgia
That he/she has reviewed the regular editions of the Savannah Morning News, published on:

OCT. 25 , 2015 _________________, 2015,

_______________ , 2015, _________________, 2015,

and finds that the following advertisement, to-wit:

appeared in each of said editions.
Sworn to and subscribed before me

This 26 day of OCT. 2015

(Deponent)

RECEIVED
OCT 30 2015
METROPOLITAN PLANNING COMMISSION

EUGENE J. CRONK
Notary Public; Chatham County, Ga.
October 2015

Public Notice for Title VI and Participation Plan Updates

The Coastal Region Metropolitan Planning Organization (CORE MPO), the transportation planning agency for the Savannah urbanized area, is requesting the public to review and provide comments on updates to CORE MPO's Title VI Program document and Participation Plan.

The Title VI Program document includes the following major components: Title VI summary report, Title VI nondiscrimination policy statement, Title VI notice to the public, Title VI complaint procedures and complaint forms, Records of Title VI complaints and lawsuits, Limited English Proficiency Plan, and Environmental Justice report.

The Participation Plan outlines the manner in which CORE MPO conducts the transportation planning process. The update to the plan is to bring it in line with the new CORE MPO composition and expanded planning area, and to revise the metrics and timeframe for evaluating the levels of participation.

The draft Title VI Program document and Participation Plan are available for review at the MPC website at http://www.thempc.org/transportation.htm, the Chatham County public libraries, the Chatham County-Savannah Metropolitan Planning Commission (MPC) office, and other public review agencies. Any changes to the documents will be posted on the website.

The comment period starts on October 26, 2015 and written comments will be accepted until close of business on December 9, 2015. Please email your comments to Wykoda Wang at wong@thempc.org or Jane Love at love@thempc.org.

CORE MPO will host public hearings for the Title VI Program and Participation Plan in November and December 2015 in conjunction with the CORE MPO Board and advisory committee meetings. Meeting times and locations are listed below:

Citizens Advisory Committee (CAC) Meeting
November 19, 2015
5:00 p.m.
MPC Arthur A. Mendonsa Hearing Room
112 East State Street,
Savannah, GA 31401

Advisory Committee on Accessible Transportation (ACAT) Meeting
December 7, 2015
1:00 p.m.
CAT Intermodal Transfer Center
610 W. Oglethorpe Avenue,
Savannah, GA 31401

CORE MPO Board Meeting
December 9, 2015
10:00 a.m.
MPC Arthur A. Mendonsa Hearing Room
112 East State Street,
Savannah, GA 31401

For a complete list of public review agencies or additional information regarding the draft Title VI Program and Participation Plan, please call 912-651-1466 or 912-651.1465.
AFFIDAVIT OF PUBLICATION
SAVANNAH MORNING NEWS

STATE OF GEORGIA
COUNTY OF CHATHAM

Personally appeared before me, Alaina Fincher, to me known, who being sworn, deposes and says:

That he/she is the authorized agent of Southeastern Newspapers Company, LLC d.b.a. Savannah Morning News, a Georgia corporation, doing business in Chatham County, Georgia as a daily newspaper published in said county;

That he/she is authorized to make affidavits of publication on behalf of said company;

That said newspaper is of general circulation in said county and in the area adjacent thereto;

That said newspaper is the legal organ for publication in Chatham County, Georgia

That he/she has reviewed the regular editions of the Savannah Morning News, published on:

*Feb 3, 2016*, 2016, __________________________, 2016, __________________________, 2016, and finds that the following advertisement, to-wit:

appeared in each of said editions.

Sworn to and subscribed before me

This ___ day of *Feb*, 2016

(Deponent)

Notary Public; Chatham County, Ga.

EUGENE J. CRONK
Notary Public, Chatham County GA
My Commission Expires Jan. 24, 2018
AFFIDAVIT OF PUBLICATION
SAVANNAH MORNING NEWS

STATE OF GEORGIA
COUNTY OF CHATHAM

Personally appeared before me, Alaina Fincher, to me known, who being sworn, deposes and says:
That he/she is the authorized agent of Southeastern Newspapers Company, LLC d.b.a. Savannah Morning News, a Georgia corporation, doing business in Chatham County, Georgia as a daily newspaper published in said county;
That he/she is authorized to make affidavits of publication on behalf of said company;
That said newspaper is of general circulation in said county and in the area adjacent thereto;
That said newspaper is the legal organ for publication in Chatham County, Georgia
That he/she has reviewed the regular editions of the Savannah Morning News, published on:

Feb 21, 2016

and finds that the following advertisement, to-wit:

appeared in each of said editions.
Sworn to and subscribed before me

This 22 day of Feb, 2016

RECEIVED

FEB 26 2016

METROPOLITAN PLANNING COMMISSION

[Signature]
(Deponent)

[Signature]
Notary Public; Chatham County, Ga.

EUGENE J. CRONK
Notary Public, Chatham County GA
My Commission Expires Jan. 24, 2018
Initial Input, Comments, and Responses
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Goals of the Current Participation Plan

Goal 1: Raise Chatham County interested citizens'/parties' level of understanding of the MPO transportation planning process and identify how interested citizens/parties can become involved.

- How might the MPO accomplish this?

As to their level of understanding, I believe that the current outreach efforts are achieving as much as can be expected of them. In other words, you should keep on doing what you have been doing.

Goal 2: Ensure that the interested citizens/parties of Chatham County have been provided with adequate, appropriate and meaningful opportunities to participate in the decision-making process.

- How might the MPO accomplish this?

As the case with Goal 1, I am satisfied with this aspect (Goal 2) of the current MPO transportation citizen participation planning process.
Goal 3: Identify and involve traditionally underserved communities in Chatham County (those communities with high concentrations of minority, low-income, disabled or elderly populations) in the MPO transportation planning process.

- How might the MPO accomplish this?

I see walkers as an underserved community. Much of MPO policy is aimed to serve the needs of bicycle riders. This is, in part, because riders have some organizations that advocate for their interests and through these groups they demand.

People who live in public housing are among Chatham County's underserved communities, and they can be reached by MPO by our planning information is left at public/private community centers that serve these populations. Note: minorities and the elderly populations also are served by community centers where they can get transportation planning process information and they can involve themselves in the process as well.

Goal 4: Utilize the CAC to its fullest extent to reach interested parties in the community including citizens of Chatham County, the CORE MPO Board and local, state and federal transportation and public officials.

- How might the MPO accomplish this?

CAC members should not limit themselves to their participation in CAC's meetings, but they should see themselves as representatives of community interests. That is, they should bring views/needs/feedback of individuals and groups regarding transportation issues to the CAC meetings they participate in; hence, the CAC membership will add another layer of community-based citizen participation to the MPO overall transportation planning process.
Goals of the Current Participation Plan

**Goal 1:** Raise Chatham County interested citizens'/parties’ level of understanding of the MPO transportation planning process and identify how interested citizens/parties can become involved.

- How might the MPO accomplish this?

  I think this would be difficult. The way projects are constantly delayed, the people in favor of things have discouraged. That leaves the people who oppose spending money at all. It seems a Catch 22.

  The efforts you do wreak of consultants. That does not help has it is obviously fake.

**Goal 2:** Ensure that the interested citizens/parties of Chatham County have been provided with adequate, appropriate and meaningful opportunities to participate in the decision-making process.

- How might the MPO accomplish this?

  The CAC is that but underutilized. You should ask those interested to help lobby for projects they believe in.
Goal 3: Identify and involve traditionally underserved communities in Chatham County (those communities with high concentrations of minority, low-income, disabled or elderly populations) in the MPO transportation planning process.

- How might the MPO accomplish this?

Treat them the same as everyone else. Not to do so is to devalue them.

Goal 4: Utilize the CAC to its fullest extent to reach interested parties in the community including citizens of Chatham County, the CORE MPO Board and local, state and federal transportation and public officials.

- How might the MPO accomplish this?

Ask people to help lobby for projects.
Goals of the Current Participation Plan

**Goal 1:** Raise Chatham County interested citizens’/parties’ level of understanding of the MPO transportation planning process and identify how interested citizens/parties can become involved.

- How might the MPO accomplish this?

We can improve our citizen's understanding of the MPO by handing out an org chart and list of acronyms before public meeting, or in any announcement package. I'm sure [many] attendees get very confused when they listen to us throw so many names, titles, and acronyms around at a meeting.

**Goal 2:** Ensure that the interested citizens/parties of Chatham County have been provided with adequate, appropriate and meaningful opportunities to participate in the decision-making process.

- How might the MPO accomplish this?

As I mentioned, moving meeting locations to local facilities would help attendance. I believe you already do this.
Goal 3: Identify and involve traditionally underserved communities in Chatham County (those communities with high concentrations of minority, low-income, disabled or elderly populations) in the MPO transportation planning process.

- How might the MPO accomplish this?

Not sure how to address this issue other than to say if a topic interests someone, their race or background shouldn't be an issue.

Goal 4: Utilize the CAC to its fullest extent to reach interested parties in the community including citizens of Chatham County, the CORE MPO Board and local, state and federal transportation and public officials.

- How might the MPO accomplish this?

I disagree with one statement made yesterday [by another CAC member], that outreach was MPO's job. I believe the CAC members volunteered to represent their communities. Having said that, perhaps the MPO should hold us more accountable to disseminate information from our CAC meetings back to our communities by sharing information at local Town meetings, Council/Planning Board meetings, etc. I for one plan to do just that.
Goals of the Current Participation Plan

**Goal 1:** Raise Chatham County interested citizens'/parties’ level of understanding of the MPO transportation planning process and identify how interested citizens/parties can become involved.

- How might the MPO accomplish this?

**Goal 2:** Ensure that the interested citizens/parties of Chatham County have been provided with adequate, appropriate and meaningful opportunities to participate in the decision-making process.

- How might the MPO accomplish this?
Goal 3: Identify and involve traditionally underserved communities in Chatham County (those communities with high concentrations of minority, low-income, disabled or elderly populations) in the MPO transportation planning process.

- How might the MPO accomplish this?

Goal 4: Utilize the CAC to its fullest extent to reach interested parties in the community including citizens of Chatham County, the CORE MPO Board and local, state and federal transportation and public officials.

- How might the MPO accomplish this?

Each CAC member participate in design project concept meeting and report back to CAC
Communication Preference Survey
For CORE MPO Advisory Committee on Accessible Transportation (ACAT)

Date: 8/24/15

What are the best ways for you to access the content of the ACAT meeting materials?

Bob - email PDFs, (if not scanned)
Kelly - email
James - email
Marlene - email
Tom - large print, PDF, or word
Tyrone - hard copies,
Kathy - email (Kathryn Milhoff) (other NFB person attending our meeting)

Are you able to access the content of PDF files sent via email? If not, what file format is better, if any.

see answers above. Apparently document reading technology is now compatible w/ PDFs, unlike earlier years when ACAT members requested Word format.
What are the best ways for you to learn of meetings and events?

Email

Be sure to allow enough notice for Teleride reservists.

Marlene — need to replace Kim A. @ as CAT/Teleride

What other suggestions do you have on how we communicate with you?
## Public Participation Plan (PPP)

### FHWA Comments

<table>
<thead>
<tr>
<th>MPO: CORE MPO</th>
<th>Date: October 21, 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Page/Section</strong></td>
<td><strong>FHWA Comments</strong></td>
</tr>
<tr>
<td>Cover Page</td>
<td>Ensure a cover page is attached for the public comment period.</td>
</tr>
<tr>
<td>Section 1/Page 2</td>
<td>Introduction</td>
</tr>
<tr>
<td></td>
<td>The Public Participation Plan should describe the MPO’s strategies and techniques to inform and engage the public in transportation planning issues with the purpose of maximizing participation and effectiveness. It should be more of a guideline and expectations for outreach and education on transportation issues. It is not clear exactly what you want the readers to know in the introduction or through the document.</td>
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<td></td>
<td>Public Participation Requirements of MPOs</td>
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<td>• This section should provide discussion of the update.</td>
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</table>
Eliminate the historical data regarding the creation of the PPP, because there is no supported documentation to have this information noted. The Moving Ahead for Progress in the 21st Century Act (MAP-21). SAFETEA-LU and MAP-21 carry forward a strong federal emphasis on public participation programs.

add more verbal detail about what locales are found within all of the planning area.

Because we wish for the Introduction to serve as educational overview of the MPO purpose, not just the “Planning Area,” we wish to retain the final paragraph of the introduction.

Public Participation Requirements of MPOs

The intent of this section is not to describe the activity we carried out in this update, nor to evaluate ourselves against requirements, but to explain why we have a Participation Plan (which is why it is a sub-header within the Introduction). We will modify the header to clarify that this is the intent. The specific language is a sub-set of a similar paragraph from the adopted Participation Plan, but we will simplify by deleting some of the explanation of legislative history, and we will insert your language about “strong federal emphasis on public participation programs”. The description of the process of updating the document that you request was provided in an appendix, referenced farther down in this chapter, under Overview of the Plan. But we will insert a brief statement in Overview sub-section about the impetus for the 2015 update, while leaving most of the detail to the appendix, as is appropriate.

Section 2  Ad hoc Committees

- Ensure all links work in the documents, as well as the items of discussion are actually noted on the website.
- Make public information available in electronically accessible format and means, such as the World Wide Web...” 23 CFR 450.210 and 450.316

- The MPO Bylaws referenced in this section are now posted on the web site.
- We already post all MPO products and public process information on the web site once the documents are finalized.

Section 3  Participation Goals and Objectives
### Measures of Effectiveness

- **How was the MPO’s MOE documented?** Discussion of the current MOE process should be documented in addition to the proposed process.
- Discussion of how the MPO handles verbal complaints should be noted.
- Discussion of how complaints are tracked and the number received. 23 CFR 450.316

**The MPO’s qualitative measure of effectiveness was in the previously adopted Participation Plan, mixed in with each Goal and related Objectives. It is not part of the scope of the current update to perform an evaluation of effectiveness of the past process, but rather to modify the metrics used for evaluating effectiveness, per the comments from federal certification review (while also updating information throughout the document, due to reapportionment). To address your comment here, we will insert the prior section on MOEs as an appendix (to avoid confusion with new metrics). The draft we shared for federal review proposed quantitative metrics in the main text to be clear about how we evaluate. As stated in the draft, this evaluation will occur every two years, to allow time for data collection as participatory events and actions occur, and to meet the federal requirement for periodic evaluation. Henceforth, under the new metrics (once adopted), the MPO’s evaluation will be documented in a report separate from the Participation Plan document, which can be included as an appendix in future Participation Plan updates. To allow information to be efficiently kept up to date, the Participation Plan document itself is updated as frequently as needed, which may be more frequently than evaluations occur.**
<table>
<thead>
<tr>
<th>Section 5</th>
<th>Overview of Participation Opportunities in CORE MPO Transportation Planning</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>• Page: 13- The MPO’s contact information should be listed in this section.</td>
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<tr>
<td></td>
<td>• Participation for Changes to the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) - DELETED THE DUPLICATED SECTION.</td>
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<td></td>
<td>• MPO should explain/clarify the changes for the amendment process as well as the modification process.</td>
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<td></td>
<td>• In response to comment, the method of handling verbal complaints will be explained in a footnote.</td>
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<td></td>
<td>• As already noted in the MOE section of our draft Participation Plan, counts for all of the identified measures will be tabulated from a database continuously maintained. Please note that this section is not an evaluation of our process, but specifies how we <em>will</em> evaluate; therefore, the number of complaints received, and any other results of evaluation, are not discussed in this section but rather are to be discussed in the future evaluation document (to be included in appendix of future plan updates), which will use these new measures. (Incidentally, for your information, we have not received any Title VI complaints).</td>
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<td></td>
<td>• A paragraph will be added to Section 5, saying that parties may communicate with the MPO at any time.</td>
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<td></td>
<td>• The deletion of the accidental duplication will be accepted. Thank you.</td>
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<td></td>
<td>• We’re not sure what you are requesting in this comment. If you are suggesting that we explain within the document what is different in the revised process versus the prior process, then our response is that we think that would be very confusing to the reader who is simply looking for the current process. However, we have inserted a statement about what</td>
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type of revisions were made to the Admin/Mod process and why, in the Appendix on History of CORE MPO Participation Plan Development and Revisions.

<table>
<thead>
<tr>
<th>Appendix A</th>
<th>Transportation Glossary</th>
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<tbody>
<tr>
<td>• Majority of the acronyms listed in the Appendix A is not reflected in the document. Verify to ensure the accuracy of the document. For example; AADT, Access Management, CSD, CSS, CMP, Complete Streets, just to name a few.</td>
<td>• The reference to Appendix A in the document states that it provides a list of common MPO terms (which might be encountered during any participation activities, not merely in the Participation Plan). This is our standard Transportation Glossary which we use for educational purposes: we provide it during member orientation, we post in our web site, we update it when necessary as a result of new legislation, etc. The glossary was most recently updated two months ago.</td>
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<tr>
<th>Appendix</th>
<th>Participation Tool Spreadsheet</th>
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<tbody>
<tr>
<td>The MPO should provide discussion in the document to support the Participation Tool that is inserted in the Appendix.</td>
<td>The Participation Toolbox was already referenced in “Section 3: Participation Goals and Objectives”, and in “Section 5: Overview of Participation Opportunities in CORE MPO Transportation Planning”, as a resource that was developed by a different organization.</td>
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| ALL | |
| --- | |
| • Ensure reasonable time for public review and comment at key decision points on major documents and plans. These include, but are not limited to, the Public Participation Plan (PPP), Long Range Transportation Plan (LRTP), Transportation Improvement Program (TIP) and Unified Planning Work Program (UPWP). | • The MPO timeframes for public review windows in this Participation Plan update are already specified in Section 5 and remain the same as in the current adopted Participation Plan: 30 days for most types of plans, except for the public review of the Participation Plan itself, which is required to be 45 days. |
| • The MPO should develop a table in the document that highlights the requirements for public review period and notices. This will allow readers to understand the process for the review time. | • A table of time frames will be developed. |
| • Provides samples of public comments materials, for example comments card, etc. This information can | • An appendix will be added with an example of the MPO’s existing “Get Involved” comment form that is available on the MPO web site. The hyperlink will be provided in the appendix, as well as on other pages of the document, as already mentioned above. |
be located in the appendix for the public’s use. Also, have a link to the MPO’s website to access the public comment form.
- Visualization techniques were not displayed in the document (23 CFR 450.316 (1)(iii))

- Although visualization procedures were already described under Additional Public Participation in Section 5, same as in the current adopted Participation Plan, we will add here an updated example of mapping used in our planning process.
## Participation Plan (PP)

| GDOT Comments within body of email (Comments from Aries Little Oct. 21, 2015. MPO response from Jane Love Oct. 27. Follow-up form Aries Little Nov. 10. Response from MPO as of Nov. 13) |
|---|---|---|
| **GDOT Comments** | **MPO’s Response** | **GDOT’s Follow-Up** |
| **During the development of the PP, staff should:** |  |  |
| 1) Include information that is descriptive in nature which identifies when public notices will be released to the media (i.e. 2 weeks prior to the adoption of TIP) and how long the ad will run. As an appendix. | The draft provided to you already specified that notices are sent 10 days prior to public meetings. Such notices inherently refer to an upcoming possibility of adoption. Additionally, agendas are already sent to all media in the MPO contact database. The PP notes that agendas are provided at least a week ahead of the meeting. In response to a comment by FHWA, a summary chart has been added at the end of Section 5, for easy reference regarding the timing that was already specified in the plan. | Per the clause noted below the Summary Chart for CORE MPO Public Meeting and Review Process in Section 5, the provided summary table should be developed to reflect the text within the section. MPO note: As far as we know the table already reflected the text. Such clauses ("...such-and-such will govern") are common whenever identical information is presented in two different ways. We inserted the clause because it is always a possibility that we missed a discrepancy between the table and the text, but we have made effort to make them identical. IF YOU HAVE SPOTTED AN ACTUAL DISCREPANCY, PLEASE BE MORE SPECIFIC. |
| 2) Include information defining where items for review can be found (Appendix H) and how long each planning document or study technical memorandums and/or reports will be available for review. | There was already an appendix in the draft we sent to you which listed the public review agency locations and it was referenced in the main text as appropriate, and the document noted electronic access on the web site in multiple sections. Section 5 already notes how long documents are available for review. In response to a comment by FHWA, a summary chart has been added at the end of Section 5, for easy reference regarding the timing that was already specified in the plan. |  |
| 3) Specify how many days after the commenting period has closed comments should be received. | Comments should be received before the comment period closes. |  |
| 4) Indicate when meeting agendas will be available to review and procedures for special called meetings. | We are adding a sentence in Section 5 regarding agenda availability. As noted within the document of your tracked changes, we are adding a sentence to note that special meetings may occur and referencing the bylaws where the procedure is explained. | Note: I was able to locate the minutes/audio recordings however, FY 16 audio recordings are not available and the last recordings dates Dec. 2014 |
MPO note: It is hard to know which meetings you are referring to because your text says FY 2016 but the image you pasted from our web site shows calendar year 2014 which was FY 2014-15. Regardless, the history of posting audio recordings is explained as follows: Remember that until we adopt the updated Participation Plan, the old one is in effect. In calendar year 2014 (shown in your image), we were operating under the currently adopted Participation Plan, just as were are now. The adopted plan does not say anything about audio recordings, because we previously provided extensive detail in the written summary. We started providing the audio recordings this past year, although not required by the Participation Plan. FY 2016 so far has all audio recordings posted (i.e. meetings since July 2015). The draft plan proposes that we continue providing audio recordings after future meetings.

5) Include list of other accessible and ADA complaint facilities throughout the MPO boundaries besides the MPC.

MPO staff has had no trouble identifying accessible and ADA compliant facilities when holding meetings throughout the planning area. We wish to avoid including optional lists which could easily become outdated and useless (e.g. if transit routes change, future MPO staff might be misled by such list of accessible locations). It is best to determine locations at the time that an external meeting is planned.

Document the process how the MPO select meeting locations

MPO note: The federal requirement for the PP to describe procedures for “Holding any public meetings at convenient and accessible locations ...” is already met in the draft plan via: The accessibility checklist for selection of meeting sites. An objective under Goal 3 (involve traditionally underserved) directs staff to use the checklist.

6) Consider flexibility with meeting times and locations when hosting public outreach efforts for activities impacting the EJ communities. This could possibly be added to Appendix E.

We already consider various meeting times for outreach efforts (e.g. public has had choice of special evening meetings as well as attending any of the public advisory committee meetings). An appendix for this is not necessary.

In the text, describe the process staff will take when scheduling meeting times and locations within EJ communities

MPO note: Regarding locations, an objective is added under Goal 3 (involve underserved) to show that the MPO refers to the EJ analysis when considering of meeting locations and varies meeting times. A
<table>
<thead>
<tr>
<th>Number</th>
<th>Objective</th>
<th>Description</th>
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<tr>
<td>7)</td>
<td>Develop a process for receiving and addressing comments from the general public and committee members. This process should also identify how staff will share the comments and their responses to the PC and subcommittees.</td>
<td>We already have a process (the CORE MPO transportation planning process): We have four advisory committees and a policy board, which review MPO products as part of their regular open meetings, following agendas that are available to the public, in addition to public comment periods (and extra public meetings for MTP/TIP development, special studies, etc.), which follow the procedure already described in the Participation Plan. As already was noted in Section 3 of the PP, staff responds to comments and reports to the committees about comments received. Staff should illustrate in the plan the procedures for receiving comments and providing comments. Staff should explain how they will provide the information to the PC and advisory committees. MPO note: The draft plan explains how to contact us to provide comments (procedure is to call us, email us, write us) and what we do when we receive them (review them, identify significant ones, summarize...). We state that significant comments will be reviewed by the committees at their meetings.</td>
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<td>8)</td>
<td>Develop a plan of action/how to manual for addressing the needs of the EJ communities.</td>
<td>Section 3 of the Participation Plan already has a goal and numerous objectives devoted to outreach to EJ communities. Also, the draft PP already included better geographic coverage of EJ locations in the list of public review agencies and description of ACAT as an opportunity for involvement. We have already (and continue to) incorporate EJ considerations into the regular planning process (mapping projects against EJ locations, regularly convening an Advisory Committee on Accessible Transportation for over a decade, even though it is not a required committee for MPOs, etc.). Based on Section 3 pg. 10, Goal 3 and its objectives referenced are corresponding related to EJ communities. However, staff should clearly define a course of action which was done for the LRTP and TIP. (Please coordinate with Wykoda in properly documenting the process) MPO note: The objectives under Goal 3 are directives that constitute the MPO's course of action for involving the underserved. A footnote has been added to reference the separate Environmental Justice Report, which provides a comprehensive explanation of how the MPO assesses needs, impacts, benefits for the underserved.</td>
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<td>9)</td>
<td>Develop a plan of action/how to manual in order to outline the procedures of the public involvement process which would define the process for public outreach activities, developing and adopting planning documents (LRTP, TIP, CMP, PP, Title VI, UPWP, and studies) and define the roles/operations of the PC and subcommittees.</td>
<td>We already have a manual of procedures for this: i.e. the Participation Plan. All planning documents required by a TMA should have a documented plan of action in the PP. For not only the MTP and Special Studies (as documented in draft) but also for CMP, PP, Title VI, UPWP, see section 5) (Also see 2013 Certification report) MPO note: the participation processes for the UPWP and CMP and Title VI program development have been added in Public Review Draft 2.</td>
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<td>10)</td>
<td>Define a process for handling planning documents which have received comments resulting in significant changes which will warrant the need for additional public outreach.</td>
<td>The current draft of the Participation Plan does not prohibit CORE MPO from conducting additional outreach if needed. In such cases, the nature of the outreach effort will reflect factors of the particular situation. Please add detail to the PP which will identify the process/actions staff will take if additional outreach efforts are needed. MPO note: We will put it into the document a general statement after the chart of notices, meetings, and comment periods. In MTP and TIP development sections, we will note steps for potential additional review period, required by legislation, in event of significant comments on those documents.</td>
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During the development of the PP, staff should seek guidance. To initially develop the plan, the CORE worked with the CAC which should have been done during this update. Since the goals/objectives and MOE's were revised and the MPA boundaries...
<table>
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<tr>
<th>Discussion</th>
<th>Text</th>
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<tr>
<td><strong>Administrative Modifications/Amendment Process:</strong> Per our discussion at the TCC meeting (10/15/15), it was discussed that a TCC working session will be scheduled so that we can collaboratively discuss and develop this section. Please confirm a date which this session will be scheduled.</td>
<td>The Draft Participation Plan sent to you for the federal/state exclusive review period in September included extensive revisions to the Modifications/Amendment process specifically to address what MPO staff heard at the TCC meeting in August of 2015, which was interest in a more efficient process when financial balance is not affected. We feel we have addressed all the concerns we heard. During the courtesy 30-day federal/state review period, you have made only two comments within the Admin/Mod section of our draft, both of which are minor and have been included in our response within your track change document. We will get back to you about the timing of any additional discussions if needed.</td>
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<td><strong>The development of the PP guidance is directed by MAP-21 which the other legislations, such as SAFETEA-LU, TEA-21, and ISTEA are not the current and significant to the development of the PP.</strong></td>
<td>In addition to explaining the general requirements of all MPOs, CORE is a special MPO that is designated as a TMA which staff has defined the meaning of a TMA. Staff should explain additional requirements which distinguish a traditional MPO from a TMA. Staff should also explain how the requirements for a TMA impact the PP and other planning documents? MPO note: We have added implication of being a TMA to that paragraph.</td>
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<td>The development of the PP guidance is historically used its CAC as a “working group” in participation plan development and modifications. The previously adopted goals have not been changed. CAC suggestions were incorporated into the outreach strategies and into the revision of the Public Review locations (more geographic balance and EI locations). The primary scope of this update was to reflect the expanded planning area to meet deadline and to revise the MOEs.</td>
<td>Although the public outreach efforts are not completed at this time, staff will need to create an additional appendix in order to document the public outreach procedures and explain how the current PP MOEs was used to update/modify the goals and objectives identified in the plan. The appendix should also note how the CAC/ACAT was involvement. (please see findings in 2013 certification report)</td>
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MPO note: What you are asking for is either already there or is not possible. The appendix on the History of PP Development already describes the public outreach effort of this update (including CAC and ACAT involvement), with assumptions about activities occurring now and in December. If actual events before adoption differ from the expectations described, that appendix will be updated before the adopted document is published. We did not modify the goals in this update. The current PP MOEs are not actually metrics that one can apply, but are instead a qualitative evaluation of past processes. That is why we created new, clear-cut metrics – which do in fact address the findings of the 2013 certification report by providing a way to assess ourselves more quantitatively in the future. As previously explained, we cannot use these metrics until we collect the required data over time going forward. |
| Based on the goals and objectives and MOE’s developed in 2015, how has the MPO evaluated the performance of the PP? This assessment should be illustrated in the appendix and used as a guidance to update the goals, objectives, and MOE’s. | As also noted in our response for this comment inside your document of tracked changes: In response to FHWA’s comments, this section is being revised slightly to omit most of the discussion of legislative history. This sub-section is focused on general requirements of all MPOs and explains why we have a Participation Plan. (Header is being revised to clarify the intent of this sub-section.) |
| **Administrative Modifications/Amendment Process:** Per our discussion at the TCC meeting (10/15/15), it was discussed that a TCC working session will be scheduled so that we can collaboratively discuss and develop this section. Please confirm a date which this session will be scheduled. | The Draft Participation Plan sent to you for the federal/state exclusive review period in September included extensive revisions to the Modifications/Amendment process specifically to address what MPO staff heard at the TCC meeting in August of 2015, which was interest in a more efficient process when financial balance is not affected. We feel we have addressed all the concerns we heard. During the courtesy 30-day federal/state review period, you have made only two comments within the Admin/Mod section of our draft, both of which are minor and have been included in our response within your track change document. We will get back to you about the timing of any additional discussions if needed. |
So far no agencies have sent us any specific concerns about the draft which has been available since October 26.

Appendix F is distorted and map should be enlarged. Do any of the community groups referenced represent the populations within the EJ communities? This particular map is developed and maintained by the City of Savannah and is included there primarily for our staff reference. I do not see what distortion you are referring to. Yes, some of the neighborhoods listed consist of predominantly EJ populations. Please enlarge map or provide map with better resolution, text is not legible.

MPO note: Since our agency cannot improve a map that we didn’t create, the map will be replaced with a statement that such map is available from City of Savannah staff.

Appendix G: GDOT’s address is incorrect and should be noted as 600 W. Peachtree ST. NW, Atlanta, GA 30308 This will be done.

Appendix I: Please refer to the 2015-2018 TIP administrative modification and amendment process provided by GDOT which has the most current information since the appendix is dated. This will be done.

Moments Made on the 1st PP Draft via Track Changes/Comments

<table>
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<tr>
<th>Page</th>
<th>GDOT Follow-Up</th>
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<td>13</td>
<td>Staff added a footnote indicating “Persons submitting a verbal complaint will be advised to put the same complaint in writing, in order to facilitate documentation of receipt and resolution.” In the event there is a person unable to write a complaint due to various circumstances, staff should add an additional statement stating how staff would address the needs of the individual. MPO note: We will further edit the footnote.</td>
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<td>Appendix K</td>
<td>Per the discussion during the TCC meeting on Oct 15th, please add the appendix to Section 5. MPO note: If you are referring to the GDOT STIP/TIP amendment process description, we don’t see what’s wrong about having it referred to as an appendix. It is referenced as a way to determine an administrative modification from an amendment (mainly something that staff needs to know). The adopted Participation Plan has it in an appendix and we see know reason to move it.</td>
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<td>Comment</td>
<td>MPO Response</td>
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<td>County Engineering: Regarding MOEs (in Section 4 of Participation Plan), in addition to tracking number of comments, what about tracking number of responses?</td>
<td>The measures we have proposed are proxies that can reflect levels of engagement, while being a feasible amount and type of information for staff to track (e.g. a higher number of comments shows higher level of awareness). The MPO staff typically responds to all comments and expects to continue to do so, as well as report to committees on comments received. However, using number of responses as a metric provides no additional indication of number of people involved beyond what is indicated by number of comments.</td>
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<td>GDOT Planning: With the reference to the “vision plan” under the Administrative Modification sub-section (in Section 5), it would be helpful to clarify it is basically the “illustrative” list of projects.</td>
<td>A parenthetical clarification “(illustrative)” has been added after “vision plan.”</td>
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<td>GDOT Planning: Regarding the proposed process for handling Administrative Modifications to the TIP (in Section 5 of Participation Plan), please remove the proposed 15-day partner review period – just keep Admin/Mod process as it already is practiced now. The local sponsor would already know about the need for these minor changes to the project in the TIP, and they are the only ones who would be concerned.</td>
<td>MPO staff removed the 15-day partner review period from the process proposed in the Participation Plan for Administrative Modifications to TIP.</td>
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<td>GDOT Planning: Regarding processes for MTP amendments (in Section 5), consider introducing an “expedited” one-step MPT amendment process, for cases in which GDOT needs to advance or revise a project but has missed the MPO’s agenda cut-off deadline.</td>
<td>The timing of the agenda cut-off date allows time for the required 15-day comment period plus a few days extra for staff to collect details and get the advertisement published. The proposed “one-step” MTP amendment is itself already an effort to streamline the typical two-step process for projects that don’t affect funding of other projects. The “two-step” amendment process was created many years ago to deal with the fact that last-minute requests for MTP amendments (to set up for the key issue of a TIP amendment) had become the norm. (GDOT withdrew the request for an “expedited” version of a one-step amendment after understanding that the 15-day comment period is captured in between the cut-off date and the MPO meeting date.)</td>
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<td>GDOT Planning: In the descriptions of participatory process for one-step and two-step the MPT amendment processes (in Section 5), MPO staff should note how studies are handled.</td>
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<td>Because Section 5 is about development and changes of various MPO documents, whether including projects, studies, or both, MPO staff has inserted a paragraph early in Section 5 to emphasize that the CORE MPO committee process is the backbone of the democratic participation process, regardless of whether projects are the subject of consideration or whether studies are. Other sub-sections within Section 5 briefly refer to “projects,” “studies,” or both as necessary in descriptions of documents and processes.</td>
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CORE MPO Participation Plan Update  
Planning’s Public Review Period Comments  
(GDOT comments received from Aries Little on February 1, 2016. MPO responses provided by Jane Love on February 22, 2016)

<table>
<thead>
<tr>
<th>GDOT’s Comments</th>
<th>MPO Staff Responses</th>
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| **Overall MPO Response regarding Section 5 of the draft Participation Plan:**  
The draft Participation Plan went out for Public Comment Period #2 in order to reveal the changes MPO staff made to address the comments received from GDOT on Section 5 (regarding amendments and administrative modifications) at an extra TCC held at GDOT’s request. The scope of Participation Plan update, begun last summer, was to address the new areas within the MPO planning boundaries and to improve the Measures of Effectiveness, as recommended by FHWA during the most recent MPO certification, which we have done.  
Most of your latest comments herein, on Public Comment Period #2 Draft, are additional requests that we explain how “studies” are handled throughout Section 5. The purpose of Section 5 is to outline the notification and meeting processes in general for various types of MPO documents. Upon further reflection, we note that Section 5 appropriately does not go into excessive detail about “how project justification statements are developed” or about “how lump sum lists are created”, and therefore should not include a disproportionate, distracting amount of detail about “the origin of studies”. The common element for federally eligible inclusions, deletions, or changes to MPO documents, whether pertaining to “projects” or “studies” is open participation in the CORE MPO committee process. Therefore, instead of disproportionately describing the origin of studies in various subsections throughout Section 5, we are adding a paragraph under the existing header “Participation through CORE MPO Committees”, to cover studies as well as projects, as follows:  
“The backbone of CORE MPO’s participatory process for decisions regarding the use of federal transportation funding in the planning area, whether for projects or studies, consists of the meetings of the CORE MPO Board and its advisory...
committees, all of which are open to the public. The intent of these meetings is to provide a forum for the open discussion, among committee members, staffs, and citizens, about needs, proposals, comments, or concerns relating to transportation in the area. In this way, the MPO Board’s actions represent the collaborative, local decision on how to reflect the area’s interests in a transportation plan, project list, recommendation, program, or other effort, given the information received at the meetings or among the provided meeting materials. “Studies” are still mentioned briefly, along with “projects”, throughout the other sub-sections as needed for the descriptions of the MPO document development or change process.

| Please confirm if the MPO’s policy to set aside a portion of urban attributable funds in the TIP each year for MPO planning studies, CAT planning studies, and bus purchases has been vetted through the MPO and advisory committees and supported via resolution. As a friendly reminder, Planning will not program a project such as sector studies which has a large sum of money with multiple projects under 1 PI number. | The statement you are concerned about here (MPO set-aside for studies in the TIP), in the paragraph explaining what the TIP consists of, was among those added to address your earlier request that we describe how studies are handled in each part of Section 5. Our response on your concern about this policy statement is:

1) See our “Overall MPO Response regarding Section 5 of the draft Participation Plan” above.

2) As a result of changes we explain in our Overall Response, we are replacing the policy statement that you questioned in the section on TIP development with his statement: “Planning studies, addressing the collaboratively identified needs in the community, also may be included in the TIP”.

| The statement below was found to be redundant, please revise the statement for clarity. | It is not redundant. However, to highlight the difference, italics have been added in the document for “does not” and “does”.

**CORE MPO staff may request additional information if needed. Once all of the necessary information is received, MPO staff will use the information to determine whether the request is an administrative modification (according to the description in GDOT’s STIP amendment process in Appendix**
### CORE MPO Participation Plan Update
**Planning’s Public Review Period Comments**

(GDOT comments received from Aries Little on February 1, 2016. MPO responses provided by Jane Love on February 22, 2016)

<table>
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<tr>
<th>K), a TIP amendment that does not entail an MTP amendment, a TIP amendment that does entail an MTP amendment, or alternatively an MTP amendment that does not affect the TIP.</th>
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Please clarify what department within GDOT typically provides and sends a monthly list of notification about administrative modifications as noted in the PP.

GDOT sends a monthly list of notifications about administrative modifications to all involved parties, with change summaries sent on a monthly basis to the FHWA and FTA.

<table>
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<tr>
<th>That statement, which appears in the adopted Participation Plan as well as the draft updates, came from GDOT’s STIP amendment process. If you would like for the Participation Plan to state which GDOT department sends the monthly list, then please tell us which department it is.</th>
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In regards to the statement provided below... Planning has discussed with staff the needs of GDOT’s projects and has informed staff that the projects are coordinated throughout the development with the locals. All GDOT projects should follow the process as outlined in Appendix K and the referenced statement below should be revised such that GDOT’s projects are exempted.

**CORE MPO reserves the right to re-start the change process as an amendment, in cases where it is found that the modification is controversial.**

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<th>When you speak of coordinating with “the locals”, we believe you mean the local sponsor. However, our statement you reference here, regarding administrative modifications, allows for more inclusive discourse in the event that local citizens object. As we’ve responded before, we believe such event will occur rarely or never, but because the MPO serves a public forum for transportation decision-making, we believe it is a good idea to allow for additional collaboration if controversy arises. Another MPO in Georgia already uses an identical statement in their description of their administrative modification process. To address prior discussions you reference, the Public Review #2 Draft had already eliminated, at GDOT’s Planning’s request, MPO staff’s proposed 15-day partner review period for administrative modifications.</th>
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Under the one-step Amendment, a 3rd bullet or note should be added to indicate the one-step amendment process will be followed for all GDOT projects which come with their funding identified for the TIP years.

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<tr>
<th>The scenario you describe is a specific example that falls under the general description in the second bullet (i.e. changes that would not affect funding or timing of other projects in TIP) – a third bullet or note is not necessary.</th>
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<tr>
<td>The one-step and two-step process criteria are the same. It is still little clarity regarding the purpose of the two-step Amendment process.</td>
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<td>Staff will need to specify the amendment process for adding new MPO planning studies, CAT planning studies etc. to the TIP/MTP (i.e. identify them under the one-step or two-step amendment process as inclusion in a UPWP does not guarantee their inclusion in the TIP/MTP). Please clarify statement below.</td>
</tr>
<tr>
<td>▪ Not only should studies be identified in the UPWP but the studies should be identified in the MTP and TIP as well. Please note when MPO planning studies, CAT planning studies, and bus purchases are amended into the planning documents, a complete scope will need to be vetted through the MPO and subcommittees for support via resolution; and a letter of support from the locals must be provided to GDOT in order to program.</td>
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