



Addendum One: Questions & Answers for

RFP NO. 2026-03: Interactive TIP Database Management Tool RFP

Question 1: In order to separate sections, may we provide title pages prior to each section that DO NOT contribute to the page count?

Answer: Section dividers will not contribute to page counts, so the answer is YES.

Question 2: Are pages required to be letter size (8.5" x 11") or are other page sizes allowed?

Answer: Letter size should be used for the proposal in general. However, if you have a larger format page - e.g. organizational chart in 11" x 17" format, the page should be folded to the 8.5" x 11" format to fit the full proposal.

Question 3: Is the single PDF document (TIP Database Management Tool RFP - May 2026.pdf) provided on the website (at <https://www.thempc.org/Core/Rfp2026#gsc.tab=0>) the only specification, or are other documents/specifications going to be provided? Will all responses to questions and addenda to acknowledge be posted to this page?

Answer: Besides the PDF document for the TIP Management Tool RFP, CORE MPO will provide addenda to answer the questions received and to address other comments and concerns. The addenda will be posted to the same website under the RFP document - <https://www.thempc.org/Core/Rfp2026#gsc.tab=0>. Please follow Section F of the RFP document (see below).

F. ADDENDA: The Vendor shall include acknowledgment of receipt of addenda (if any) in their sealed proposal. The Vendor should include an initialed copy of each addendum in the proposal package. It is the Vendor's responsibility to contact MPC for copies of addenda if they receive the proposal document from any source other than the MPC.

Question 4: Could the Commission please provide an extension to the due date to allow additional attention to requirements analysis and printed copy submission, and in consideration of staff outages surrounding the Memorial Day holiday?

Answer: One of the proposal evaluation criteria is "Demonstrates how the Vendor will meet the interactive TIP database management tool development schedule. Shows an implementable outline of project tasks and elements for completion of each task and the entire project".



Timely submittal of the proposal by the deadline shows that the vendor has enough staff capacity to complete the task. Thus, no extension to the due date is allowed. The full proposals must be received, and date/time stamped on or before the due date - **June 5, 2026 - 12:00 PM (Eastern)**.

Question 5: Task 3.3 bullet 1 requires a deliverable of “Full TIP and subsections on CORE MPO TIP website (i.e., Executive Summary, Appendices, and other sections).” Database tools typically do not provide text-based content of the TIP such as the Executive Summary and “other sections”. Please clarify what is expected from this requirement and provide examples if possible.

Answer: CORE MPO staff will provide the PDF files for the Full TIP and subsections. The database management tool should enable the function of web-posting these PDF files.

Question 6: Where in the proposal response should we include initialed addenda? We assume that addenda will not count against the page limits.

Answer: Please create a separate section to include initialed addenda. This section will not count against the page limits.

Question 7: The certification form includes the statement, “I further certify that the Vendor is a prequalified Vendor with the Georgia Department of Transportation(GDOT).” Is prequalification intended to be a requirement for providing software and services? Some of the prequalification process appears intended for construction vendors rather than SaaS providers. If prequalification is indeed required, can it be deferred until later in the proposal/award process, or can the due date be extended to allow more time to ensure the process is complete prior to submission?

Answer: Pre-qualification with GDOT is a requirement for consultant services, not for vendors or software companies. CORE MPO has updated Appendix I, Affidavit of Certification to remove the pre-qualification requirement. This update is counted as **Addendum Two**. For the full proposal, please use the **Updated Affidavit of Certification**.

Question 8: Task 2 – PDF Data Handling

The RFP references GDOT PDF files as part of the data environment. Can the selected vendor attach these GDOT PDF files as source documents (attached to the project record) within the system as-is, or is the expectation that the vendor scrape/extract data from the PDFs and convert that information into structured database fields?



Answer: CORE MPO receives PDF files from GDOT for TIP development. It is expected that the Vendor will come up with specific recommendations for data transfer and extraction from PDF files to the database.

Question 9: Task 2 – Reporting and Performance Tracking

For the reporting and performance tracking requirement, please clarify the expected level of granularity for performance measures. Should performance measures be linked directly to individual projects, grouped by program/category, or tracked at the overall TIP portfolio level? If project-level linkage is required, please describe the expected source data and reporting outputs.

Answer: The TIP Database Management Tool should have the function to link PBPP to individual projects in the database – PM1, PM2, PM3, Transit Safety, Transit Asset Management, etc. The CORE MPO TIP Manager should be able to review the project information and select the PBPP performance measures that apply to the specific project as appropriate. This information can then be utilized to generate queries, forms, statistics, reports and graphics to show at an aggregate level how much of the TIP investments are contributing to PM1, how much are contributing to PM3, etc.

Please reference the FY 2024 – 2027 TIP, Section 3.3, FY 2024 - 2027 TIP System Performance Report (Pages 63 – 67) -

<https://www.thempc.org/docs/lit/CoreMpo/Studies/US80/December%202023/FY%202024%20-%202027%20TIP%20Final.pdf>.

Question 10: Task 5 – MTP Consistency Check

Please clarify the expected functionality for the MTP consistency check. Is the intent for the system to automatically compare TIP projects against MTP projects and flag inconsistencies, or is a manual/assisted review workflow acceptable? Additionally, will the MTP projects reside in the same system as the TIP database, or should the TIP system reference an external MTP data source?

Answer: The TIP is a subset of the MTP, so the MTP projects will reside in the same system as the TIP database. It is expected that some manual/assisted review workflow for MTP/TIP consistency check will be required, but the vendor should provide recommendations on automation to flag inconsistencies.

Please reference the FY 2024 – 2027 TIP, Appendix E: MTP Addendum for MTP/TIP Consistency Check -

<https://www.thempc.org/docs/lit/CoreMpo/Studies/US80/December%202023/FY%202024%20-%202027%20TIP%20Final.pdf>



Question 11: Task 6 – Public Interface /Dashboard Hosting

Please clarify the expected hosting model for the public interface/dashboard. Can the dashboard be embedded into or hosted by the client's GIS/web team using data provided by the selected vendor or should the public-facing dashboard be hosted and maintained by the selected vendor?

Answer: By completion of this project, it is expected that the vendor will initially host the public-facing dashboard. Eventually, it is expected that MPC will be able to host the dashboard, depending on IT integration. Please provide technology specifications so that CORE MPO staff can coordinate with MPC IT to explore possibilities.

Question 12: Task 8 – GDOT and FHWA requirements

The RFP references requirements of GDOT and FHWA. Please identify the specific GDOT and FHWA requirements, standards, data formats, reporting templates, review processes, or approval workflows that the TIP database must support.

Answer: The information in the current TIP shows the required reporting format. We expect that the selected vendor will have an early coordination meeting with the Georgia Department of Transportation (GDOT) and the Georgia Division of the Federal Highway Administration (FHWA) at the beginning of this project, in case there are other requirements.

Please reference the FY 2024 – 2027 TIP, Chapter Three for specific project page format-
<https://www.thempc.org/docs/lit/CoreMpo/Studies/US80/December%202023/FY%202024%20-%202027%20TIP%20Final.pdf>

Question 13 : Appendix I – Affidavit of Certification

Does the vendor need to be a Prequalified Vendor with the Georgia Department of Transportation prior to the RFP response submittal or can this qualification occur after selection?

Answer: Pre-qualification with GDOT is a requirement for consultant services, not for vendors or software companies. CORE MPO has updated Appendix I, Affidavit of Certification to remove the pre-qualification requirement. This update is counted as **Addendum Two**. For the full proposal, please use the **Updated Affidavit of Certification**.

Question 14: Appendix I and Appendix II – Notary Public Signature and Seal

The solicitation requires 5 hard copy submissions. Can the submission include 1 original signature and notary seal plus 4 additional copies?



Answer: Yes. Please make sure the additional copies show clear signature and notary seal.

Question 15: If a vendor would like to request exceptions or changes to the terms & conditions, will those be discussed during negotiations with the selected vendor per Sections H and I of the RFP, or would the MPC prefer bidders enclose a list of requested exceptions in the proposal? If so, where should those be included?

Answer: MPC prefers bidders to enclose a list of requested exceptions in the proposal. This can be included in Section 3, Project Understanding.

Questions 16: Section A - Proposals Submittal Date.

Can you confirm that hard copies of the response are required in addition to the emailed soft copy?

Answer: Five hard copies are required, for easy distribution to individual Project Review Committee members. The soft copy should be provided in a flash drive, included in the sealed proposal package.

Question 17: Appendix 1 - Affidavit of Certification.

The form requires vendors to certify that they are prequalified with Georgia DOT. As a software company, we are a registered vendor with the State of Georgia; will that suffice? If so, how should this requirement be addressed in the Certification Form?

Answer: Pre-qualification with GDOT is a requirement for consultant services, not for vendors or software companies. CORE MPO has updated Appendix I, Affidavit of Certification to remove the pre-qualification requirement. This update is counted as **Addendum Two**. For the full proposal, please use the **Updated Affidavit of Certification**.

Question 18: Data Inputs & Integration

Can the MPO clarify whether GDOT can provide any structured data formats (such as CSV, Excel, or XML) in addition to PDFs, or should the Vendor assume that all GDOT inputs must be extracted exclusively from PDF files?

Answer: CORE MPO receives PDF files from GDOT for TIP development. It is expected that the Vendor will come up with specific recommendations for data transfer and extraction from PDF files to the database.



Question 19: Mapping and GIS Requirements

Does the MPO expect the TIP database management tool to host its own map services, or may the system consume existing SAGIS, GDOT, or local government GIS services?

Answer: By completion of this project, it is expected that the vendor will initially host the TIP database management tool. Eventually, it is expected that MPC will be able to host the database and mapping tools, depending on IT integration. Please provide technology specifications so that CORE MPO staff can coordinate with MPC IT to explore possibilities.

Question 20: Performance Measures and PBPP

Can the MPO provide the specific performance measures, calculation methods, and data sources required for the System Performance Report, including any GDOT- or MPO-specific measures beyond federal requirements?

Answer: CORE MPO follows the federal requirements for Performance Measures - PM1, PM2, PM3, Transit Safety, and Transit Asset Management. It is expected that the TIP Database Management Tool has the function to link PBPP to individual projects in the database. The CORE MPO TIP Manager should be able to review the project information and select the PBPP performance measures that apply to the specific project as appropriate. This information can then be utilized to generate queries, forms, statistics, reports and graphics to show at an aggregate level how much of the TIP investments are contributing to PM1, how much are contributing to PM3, etc.

Please reference the FY 2024 – 2027 TIP, Section 3.3, FY 2024 - 2027 TIP System Performance Report (Pages 63 – 67) -

<https://www.thempc.org/docs/lit/CoreMpo/Studies/US80/December%202023/FY%202024-%20-%202027%20TIP%20Final.pdf>.

Question 21: Call for Projects (Task 7)

Is Task 7 intended to deliver a full lifecycle Call for Projects tool (including application intake, workflow coordination, scoring, and stakeholder engagement), a scoring and prioritization tool, or an integrated solution that includes both?

Answer: We expect that the software can set up the full lifecycle of the Call for Projects tools – application intake, workflow coordination, criteria set up, scoring, ranking, etc.

Question 22: Hosting and Authentication

Will the MPO consider a GovRAMP authorized cloud-hosted solution?

Answer: CORE MPO does not think that this project reaches that level.



Question 23: What is CORE's current TIP tool/process/software?

Answer: CORE MPO currently uses MS Word, MS Excel, PDF and email for TIP development and amendment processes. We expect that the TIP Database Management Tool will help us to streamline the process.

Question 24: Can you help clarify Task 2.2 TIP Development below? Are you mainly focused on the data itself, or does the format need to match your current project pages?

The TIP database management tool will help CORE MPO to develop individual project pages based on the set format (see current TIP at <https://www.thempc.org/Core/Tip> for the format of the Individual Project Page). The function should enable the CORE MPO TIP Manager to export a file that can be inserted into the Word document.

Answer: The TIP Database Management Tool should contain all required fields and data in the database. The Individual Project Page can be treated as a Form or Report that can be generated from this database. This project page format is required by GDOT.

Question 25: Can you provide more details on Task 2.2 Integration of TIP Project Data and Mapping into the TIP Development Process below? Are you mainly focused on the data itself, or does the format need to match your current financial tables?

The TIP database management tool will help CORE MPO to easily create financial tables (see current TIP at <https://www.thempc.org/Core/Tip> for format of financial tables). The function should enable the CORE MPO TIP Manager to export the financial tables that can be inserted into the Word document.

Answer: The TIP Database Management Tool should contain all required fields and data in the database. The Financial Table can be treated as a Query, Form or Report that can be generated from this database. This format can be updated if the vendor can provide better format to demonstrate fiscal balances by year and by funding type.

Question 26: What sort of statistics are currently being pulled? Task 2.2 Integration of TIP Project Data and Mapping into the TIP Development Process below?

The TIP database management tool will help CORE MPO to track progress towards performance targets and generate the statistics and charts needed for the System Performance Report (see current TIP at <https://www.thempc.org/Core/Tip> for PBPP tracking and System Performance Report).

Answer: CORE MPO follows the federal requirements for Performance Measures - PM1, PM2, PM3, Transit Safety, and Transit Asset Management. It is expected that the TIP Database Management Tool has the function to link PBPP to individual projects in the



database. The CORE MPO TIP Manager should be able to review the project information and check the PBPP performance measures that apply to the specific project as appropriate. This information can then be utilized to generate queries, forms, statistics, reports and graphics to show at an aggregate level how much of the TIP investments are contributing to PM1, how much are contributing to PM3, etc.

Please reference the FY 2024 – 2027 TIP, Section 3.3, FY 2024 - 2027 TIP System Performance Report (Pages 63 – 67) -

<https://www.thempc.org/docs/lit/CoreMpo/Studies/US80/December%202023/FY%202024-%20-%202027%20TIP%20Final.pdf>.

Question 27: Is the budget listed in the RFP the full amount allocated for this project?

Answer: The budget listed in the RFP is estimated based on CORE MPO staff research on similar projects by other MPOs. Final amounts will be based on contract negotiations.

Question 28: When can we expect to see your responses and where will they be available?

Answer: CORE MPO will provide an addendum to answer the questions received and to address other comments and concerns at least 10 days before the deadline for proposal submittal. All of the addenda will be posted to the same website under the RFP document -<https://www.thempc.org/Core/Rfp2026#gsc.tab=0>.