

Section Two: Economic Development and Freight Advisory Committee (EDFAC)

Membership

The Economic Development and Freight Advisory Committee (EDFAC) shall be composed of key staff members of freight stakeholders and economic development agencies of the Savannah region.

County Manager, Chatham County
County Manager, Effingham County
City Manager, City of Savannah
Garrison Commander, Fort Steward/Hunter Army Airfield
President and CEO, Savannah Economic Development Authority
President and CEO, Savannah Area Chamber of Commerce
Director, Bryan County Economic Development Agency
Director, Effingham County Industrial Development Authority
Representative, Manufacturing and Logistics Industry
Representative, Georgia Ports Authority
Representative, Savannah Airport Commission
Representative, CSX Transportation/Railroad Industry
Representative, Norfolk Southern/Railroad Industry
Representative, Trucking Industry
Representative, GDOT Freight Planner
Representative, Environmental Group
Representative, Emergency Management Agency
Representative, Law Enforcement
Representative, School Board

Duties and Responsibilities

1. The EDFAC shall inform and advise the CORE MPO Board on economic development and freight improvement decisions in terms of policy, planning, and projects.
2. The EDFAC shall provide liaison between the CORE MPO's transportation planning process with the local, regional and state freight communities.
3. The EDFAC shall serve as a forum for discussion, an opportunity for joint action, and a source of knowledge and advice for CORE MPO's transportation decisions affecting freight mobility.
4. The EDFAC shall promote the cross-sharing of information between private and public sectors on multi-modal freight issues.
5. The EDFAC shall advocate the importance of freight mobility to the economic well being of the Savannah region.

6. The EDFAC shall champion a sound multi-modal freight and goods delivery network in the Savannah region.

Officers and Organization

1. The officers of the EDFAC will comprise of Chairman, Vice Chairman and Coordinating Staff.
2. The Chairman and Vice Chairman will be elected by the EDFAC members by a simple majority vote and serve on one-year terms.
3. Should the seat of the Chairman become vacant in mid-term, the Vice Chairman shall become Chairman, and a new Vice Chairman shall be elected. Should the Vice Chairman be unable to serve as Chairman, election shall be held for both Chairman and Vice Chairman.
4. In the absence of the Chairman, the Vice Chairman shall temporarily assume the responsibilities of the Chairman for the purpose of conducting the official business of the EDFAC.
5. In the absence of both the Chairman and the Vice Chairman, the members present for the meeting shall designate, by majority vote, a member to temporarily assume the responsibilities of the Chairman for the purpose of conducting the official business of the EDFAC.
6. The Chatham County-Savannah Metropolitan Planning Commission staff shall be the Coordinating Staff for the EDFAC.

Duties of the Officers

1. The Chairman shall preside at all of the EDFAC meetings.
2. The Chairman shall represent the EDFAC to provide advice to the CORE MPO Board.
3. The Coordinating Staff shall prepare the meeting agenda and distribute it to the EDFAC no later than one (1) week prior to any scheduled meeting.
4. EDFAC members desiring an item to be included on a meeting agenda shall notify the Coordinating Staff at least seven (7) days prior to the meeting if the item does not require amendments to the major planning documents (Metropolitan Transportation Plan, Transportation Improvement Program, etc.).

Meetings

1. The EDFAC will meet at least twice a year – one during the TIP development cycle and the other before the legislative session. Meeting times and locations shall be determined by the Chairman in consultation with the Coordinating Staff.

2. Special meetings may be called by the Chairman or by petition to the Chairman by any six (6) ECFAC members when major economic development and freight improvements are being studied, planned, or programmed. However, a special meeting called in this manner will be subject to the following regulations:
 - a. The notice of any such meeting shall state the reason(s) that the meeting has been called, the business to be transacted, by whom the meeting is being called, and the time and place of the meeting, and
 - b. No other business but that specified in the notice may be transacted at such special meeting without the unanimous consent of all members in attendance at such meeting.
3. No action items may be conducted by the EDFAC unless a quorum of the membership is present. Thirty-five percent (35%) of all members shall constitute a quorum.
4. Any scheduled meeting may be cancelled either by the Chairman or by a majority vote of the members taken during a scheduled meeting.
5. The members of the EDFAC must be given notice at least seven (7) calendar days in advance of any meeting that is cancelled.
7. The meetings of the EDFAC shall be conducted in accordance with Roberts Rules of Order.
8. The Coordinating Staff shall arrange for minutes of all EDFAC meetings to be recorded.
9. Motions, properly seconded and discussed, will be voted on by the members in attendance. Motions will be passed or approved when a simple majority of the members in attendance vote in favor of the motion.
10. The meetings of the EDFAC shall follow the requirements as defined by the Georgia Open Meetings Law. Meetings will be held in accessible locations and meeting materials will be made available on the CORE MPO website and in alternative formats upon request.
11. The meetings of the EDFAC are open to the public and members of the public are given an opportunity during the meetings to submit brief comments.