



Chatham County Historic Preservation Commission

112 East State Street - Hearing Room
Wednesday, May 4, 2022 at 3pm
MINUTES

May 4, 2022 Chatham County Historic Preservation Commission

Members Present: Ronald Horton, Chair
Bernita Smalls
Patricia Hackney
Wendy Picone

Member Absent: MarRonde Lumpkin-Lotson

Staff Present: Pamela Everett, Esq., Assistant Executive Director
Leah Michalak, Historic Preservation Director
Bri Morgan, Administrative Assistant
Julie Yawn, Systems Analyst

I. CALL TO ORDER AND WELCOME

1. Chairperson and a Vice-Chairperson: Nomination Announcement and Vote

Mr. Ronald Horton was nominated as Chair.

Ms. Lumpkin-Lotson was not present to accept nomination as Vice Chair. No vote or other nomination for Vice Chair was made.

Motion

Appoint Mr. Ronald Horton as Chair.

Vote Results (Approved)

Motion: Ronald Horton

Second: Patricia Hackney

Patricia Hackney - Aye

Ronald Horton - Aye

MarRonde Lumpkin-Lotson - Not Present

Wendy Picone - Not Present

Bernita Smalls - Aye

II. SIGN POSTING

III. CONSENT AGENDA

IV. ADOPTION OF THE AGENDA

[2. Adopt the May 4, 2022 Meeting Agenda](#)

Motion

Adopt May 4, 2022 CCHPC Meeting Agenda as presented.

Vote Results (Approved)

Motion: Patricia Hackney

Second: Wendy Picone

Patricia Hackney	- Aye
Ronald Horton	- Aye
MarRonde Lumpkin-Lotson	- Not Present
Wendy Picone	- Not Present
Bernita Smalls	- Aye

V. APPROVAL OF MINUTES OF PREVIOUS MEETING

[3. Approval of March 2, 2022 Meeting Minutes](#)

📎 [03.02.22 MEETING MINUTES.pdf](#)

Motion

Approve minutes as presented.

Vote Results (Approved)

Motion: Bernita Smalls

Second: Ronald Horton

Patricia Hackney	- Aye
Ronald Horton	- Aye
MarRonde Lumpkin-Lotson	- Not Present
Wendy Picone	- Not Present
Bernita Smalls	- Aye

VI. ITEM(S) REQUESTED TO BE REMOVED FROM THE FINAL AGENDA

VII. CONTINUED AGENDA

VIII. REQUEST FOR EXTENSION

IX. REGULAR AGENDA

[4. Ordinance Review and Proposed Amendments](#)

📎 [Chapter03 - Existing Ordinance.pdf](#)

📎 [Chapter03 - Proposed Amendment \(4-28-2022\).pdf](#)

📎 [Chapter03 - Clean with Amendment.pdf](#)

📎 [The Georgia Historic Preservation Act - 1980.pdf](#)

Ms. Leah Michalak highlighted some of the items to be removed or corrected in the Ordinance for proposed amendments. Some of the proposed changes are: the requirement of notice to the State to give them 30 days to comment on a local designation. Strike SHPO references to harmonize with other historic preservation boards. Grammatical corrections were made. Remove 'guidelines' (not legally binding); 'standards'. Remove requirement that proposed district or property should be in Comp Plan (it is no longer be in existence). Remove requirement to publish for three consecutive weeks in newspaper of petitioned notices prior to hearing. Remove mailing document for COAs - electronically mailed. Remove resolution - it is a recommendation to County Commission. Approve or deny (not reject, disapprove, etc.).

Will discuss enforcement in the future.

5. Amendments to ByLaws - Final Review and Vote

[County Preservation Bylaws - Existing.pdf](#)

[County Preservation Bylaws - Proposed Amendments 4-28-2022.pdf](#)

[County Preservation Bylaws - Clean with Amendments.pdf](#)

Ms. Leah Michalak stated the Bylaws amendment proposals have not changed since last meeting's presentation. Director of Chatham County Public Works not on Commission. Removed January term start - will vote every May for Chair and Vice Chair. Possibly a meeting every other month, if there is something to be heard. Can still be heard to discuss necessary matters, even if no COA to vote on. Grammatical corrections were made.

Five members - nominating committee comprised of two Commission members to keep under a quorum. Staff is allowed to approve two or less staff item requests per application. Three or more petitioned requests will be heard before the Commission, or those that Staff thinks Commission should hear. Majority vote for Commission decision.

Motion	
Accept	
Vote Results (Approved)	
Motion: Bernita Smalls	
Second: Patricia Hackney	
Patricia Hackney	- Aye
Ronald Horton	- Aye
MarRonde Lumpkin-Lotson	- Not Present
Wendy Picone	- Not Present
Bernita Smalls	- Aye

X. APPROVED STAFF REVIEWS

XI. NOTICES, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

XII. OTHER BUSINESS

NEW BUSINESS

[6. Isle of Hope Historic Designation Application](#)

[☞ Submittal Packet - Isle of Hope Historic Designation Application.pdf](#)

Ms. Michalak notified the Board an application was received regarding Isle of Hope for local historic designation (Isle of Hope Bluff Historic District). The applicant has fulfilled all requirements. Ms. Michalak reviewed the submission with the Commission. Will be heard on the July agenda.

[7. Bryan Cemetery Historic Designation Application](#)

[☞ Submittal Packet - Bryan Cemetery Historic Designation Application.pdf](#)

Ms. Michalak informed the Commission of 243 Falligant Avenue, Bryan Cemetery application. She reviewed the application with the Commission and stated it will be heard on the July 2022 agenda.

XV. ADJOURNMENT

[8. Next Regular Meeting: July 6, 2022 @ 3pm: 112 East State Street - Mendonsa Hearing Room](#)

[9. Adjourn](#)

There being no further business to present before the Commission, the May 4, 2022 Chatham County Historic Preservation Commission adjourned at 3:45 p.m.

Respectfully submitted,

Leah G. Michalak
Director of Historic Preservation

/bm

Motion

Adjourn

Vote Results (Not Started)

Motion: Bernita Smalls

Second:

The Chatham County - Savannah Metropolitan Planning Commission provides meeting minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.