ZBA-0926-000651

RECEIVED
SEP 30 2026
Metropolitan Planning Commission

Chatham County
Zoning Board of Appeals Application

1117 Eisenhower Dr ~ PO Box 8161
Savannah, Georgia 31412-8161
Phone: (912) 201-4300 / Fax: (912) 201-4301
www.chathamcounty.org

All information must be completed in full before this application will be processed and scheduled for a Zoning Board of Appeals (ZBA) hearing. Additional instructions and information regarding the appeals process are located on page four. Applicants are encouraged to meet with MPC staff to discuss the application prior to the day of submission. The monthly hearing dates and applicable submission deadline dates are attached.

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METROPOLITAN PLANNING COMMISSION

1) Subject Property

Street Address: 111 Green Island Road

Subdivision Name: Meyers Subdivision Lot Number(s): 2

Property Identification Number(s): 1-0341-01-004Y

Zoning District(s): R-1-C

2) Reason for Application

Check all that apply:

_____ To appeal an order, requirement, decision or determination of the Zoning Administrator when an error is alleged (Zoning Ordinance Section 10-6.1). You must attach a copy of the written determination of the Zoning Administrator that you are appealing. An appeal must be filed no later than 30 days after the date that the determination was rendered by the Zoning Administrator. The appeal must be filed with MPC and the Zoning Administrator.

_____ To establish a special use (Section 10-6.2) Use Number _____

_____ A request for an extension or expansion of a nonconforming use (Section 10-6.4)

X To request a variance (Section 10-6.3). Identify the type and amount of variance(s) below and refer to Page 4 for plot plan criteria. Example: 5 foot reduction of the 25 foot rear yard setback (use additional paper, if necessary):

Existing house height is 39ft above ground elevation. This house will be removed and a new house built in the same location. We are asking that the new house be 2 ft 9 inches for a total of 38ft 9 inches. 3 inches less than the existing house.

We are requesting a 2 ft 9 inches height variance.

3) **Property Owner(s)**

Name(s): William and Anne Read Lattimore

Address: [redacted]

City, State, Zip: Savannah, GA 31406

Telephone: [redacted] x: _____

E-mail address: [redacted]

4) **Agent (If not property owner)**

If the property owner(s) will have an agent serve on his or her behalf, the owner(s) must complete the attached Letter of Authorization.

Name(s): Josh Brooks

Address: [redacted]

City, State, Zip: Savannah, GA 31406

Telephone: [redacted] ax: _____

E-mail address: [redacted]

5) **Fee**

The application fee is based on the type of use for which relief is requested. Make check payable to Chatham County.

_____ Commercial: $1300.00 ($1,180 MPC fee + $120 BSRS fee)

X
_____ Single Family Residential: $620.00 ($500 MPC fee + $120 BSRS fee)

6) **Certification**

By my signature below, I certify that the information contained in this application is true and correct to the best of my knowledge at the time of the application. I acknowledge that I understand and have complied with all of the submittal requirements and procedures, and that this application is a complete application submittal. I further understand than an incomplete application submittal may cause my application to be deferred to the next posted deadline date.

Josh Brooks
Applicant Name (Signature)

9/21/26
Date

Josh Brooks
Applicant Name (Print)

OFFICE USE ONLY

Project Planner:

Pre-application meeting date, if any:

Date notice posted on property:

Dates notice published in newspaper:

Letter of Authorization

As fee simple owner of the subject property that is identified as Property Identification Numbers 1-0341-01-004Y, I (we) authorize Josh Brooks (Agent Name) of Brooks Construction (Firm or Agency, if applicable) to serve as agent on my (our) behalf for the purpose of making and executing this application for the proposed request. I (we) understand that any representations(s) made on my (our) behalf, by my (our) authorized representative, shall be legally binding upon the subject property.

William Lothimore III
Owner Name (Signature)

William Lothimore III
Owner Name (Print)

8/31/26
Date

Instructions

1. Applicants are encouraged to meet with MPC staff to discuss their application prior to the day of submission. Call 651-1440 for an appointment.

2. The application form must be completed (including appropriate fee) and include all required supplemental materials before it will be processed and scheduled for a hearing. A plot plan must be provided when a dimensional variance or use permit is requested. Three copies of the application, plot plan and any other supporting documents must be provided. Plot plan criteria are listed below.

3. A printed or typed list including the names, addresses and zip codes of surrounding property owners (within 200 feet of the subject property) must be submitted with the application.

4. Applications must be submitted to Building Safety and Regulatory Services, 1117 Eisenhower Drive, Savannah, GA 31406.

Zoning Board of Appeals Process (After the Application is Submitted)

1. Once an application submittal is determined to be complete, it will be scheduled for the next posted ZBA hearing date. The applicant will receive a notice of the date and time of the ZBA meeting. As a policy, MPC will mail a notice of the hearing to all owners of property within a 300 foot radius of the subject property. All ZBA meetings are held on the fourth Tuesday of each month at 9:00 a.m. unless otherwise posted.

2. The applicant must post a sign announcing the ZBA hearing at least 15 days prior to the scheduled hearing date. Once an application is deemed complete by MPC staff, the applicant will be contacted to pick up a sign at the Building Safety and Regulatory Services office. Instructions regarding posting will be attached to the sign.

3. A copy of the staff report will be provided to the owner or agent before the ZBA meeting. The ZBA is responsible for making the decision.

4. An overhead projector is available for use. The overhead projector can display all paper items (e.g., photographs, maps, site plans). PowerPoint presentations must be provided to staff no later than the day prior to the meeting. A copy of any item used to support your petition must be submitted for the record.

5. A request to continue a petition that occurs after legal notice of the petition is published can be continued only by the ZBA; however, the ZBA may or may not grant the request.

6. A written decision of the ZBA will be prepared and mailed to the owner or agent after the meeting.

Plot Plan Information

If you are applying for a dimensional variance, a plot plan must be submitted with this application. An example of a plot plan is available upon request. The plot plan must include the following information:

- North arrow and scale
- Street name(s)
- Dimensions of lot
- Existing and proposed structures on lot (identify each structure - e.g., house, shed, pool)
- Dimensions between all structures and property lines and/or fences
- Dimensions between all structures on lot
- Location and dimensions of proposed addition
- Type of fence (for example, chain link, wood, masonry, etc.)
- Proposed landscaping
- Project status (proposed or existing)

Other Contacts

Zoning Administrator: Building Safety and Regulatory Services, 1117 Eisenhower Dr (Phone: 912-201-4300)
(Mailing Address: P.O. Box 8161, Savannah, GA 31412-8161)

County Engineering: 124 Bull Street, Room 430 (Phone: 912-652-7800)
(Mailing Address: P. O. Box 8161, Savannah, GA 31412-8161)

Metropolitan Planning Commission: 110 E. State Street, Savannah, GA 31401 (Phone: 912-651-1440)

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

The Conflict of Interest in Zoning Actions Act (O.C.G.A. Chapter 67A) requires that an applicant for a map amendment /rezoning action must disclose campaign contributions in the amount of $250 or more that have been made to local government officials who will consider the application. This requirement also applies to agents, including attorneys, who may represent the applicant.

In compliance with the Act, this form must be completed and filed with the local governing authority within ten (10) days after the application for the rezoning request is filed. Failure to comply with the provisions of this Act is a misdemeanor.

1. Within two years preceding the filing this application, have you and your agent (if applicable) made a campaign contribution in the amount of $250 or more to any of the local government officials listed below?
   Yes_____ No__X__

   If you answered "Yes", please complete Question 2.

CHATHAM COUNTY COMMISSION	
Chester A. Ellis, Chairman	Tanya Milton, District 5
Helen Stone, District 1	Aaron "Adot" Whitely, District 6
Larry "Gator" Rivers, District 2	Dean Kicklighter, District 7
Bobby Lockett, District 3	Kenneth A. Adams, District 8
Patrick Farrell, District 4	

METROPOLITAN PLANNING COMMISSION		
Joseph Welch, Chairman	Lee Smith, Ex-Officio	Jeff Notrica
Karen Jarrett, Vice-Chairman	Loreen Boles	Dwayne Stephens
Travis Coles, Secretary	Elizabeth Epstein	Tom Woiwode
Malik Watkins, Treasurer	Joseph Ervin	
Jay Melder, Ex-Officio	Wayne Noha	

2. If you checked "Yes" to Question 1, complete the section below.

CONTRIBUTION			
Name of Official to Whom Contribution was Made	**Official Position at time of Contribution**	**Date of Contribution**	**Description and Dollar Amount of Contribution**

SEW

Signature of Petitioner or Petitioner's Agent

9/21/26

Date

Josh Brooks

Printed Name

File No.

2022 Calendar of Meetings

County Zoning Board of Appeals (CZBA)	
9:00 A.M. 4th Tuesday	
Cut-Off (FRI)	Meeting
*DEC 31	JAN 25
JAN 28	FEB 22
FEB 25	MAR 22
APR 1	APR 26
APR 29	MAY 24
JUN 3	JUN 28
JUL 1	JUL 26
JUL 29	AUG 23
SEP 2	SEP 27
SEP 30	OCT 25
OCT 21	NOV 15** *(3RD TUES)*
NOV 18	DEC 20** *(3rd TUES)*

Jesse Bentley

128 Waterway Drive, Savannah, GA 31411

To Whom It May Concern:

We are neighbors of the property located at 111 Green Island Road. Savannah, GA. We support the owners' request for a height variance allowing the proposed new home to exceed the applicable height restriction by 2 feet 9 inches.

We understand that, even with this variance, the proposed home will be lower than the existing house on the property. We believe the new home will be compatible with the surrounding neighborhood and have no objection to the requested variance.

Sincerely,

Name: Jesse Bentley

Address: 126 128 Waterway Drive Savannah, GA 31411

Signature: Jesse Bentley

Date: 9-15-26