



Historic Preservation Commission

Arthur A. Mendonsa Hearing Room - 112 East State Street
September 28, 2022 1:30 PM
MINUTES

SUB-COMMITTEE September 28, 2022: Historic Preservation Commission

No testimony was heard nor votes taken regarding any petition during the meeting.

Members Present: Rebecca Fenwick, Chair
Mae Bowley
Darren Bagley-Heath
Robin Williams

Staff Present: Pamela Everett, Esq., Assistant Executive Director
Leah Michalak, Historic Preservation Director
Bri Morgan, Administrative Assistant
Julie Yawn, Systems Analyst

I. CALL TO ORDER AND WELCOME

II. ADOPTION OF THE AGENDA

[1. Adopt the September 28, 2022 Agenda](#)

Motion

Adopt as presented.

Vote Results (Approved)

Motion: Robin Williams

Second: Darren Bagley-Heath

Rebecca Fenwick	- Abstain
Virginia Mobley	- Not Present
Robin Williams	- Aye
Darren Bagley-Heath	- Aye
Jeff Notrica	- Not Present
Mae Bowley	- Not Present
Kiersten Connor	- Not Present
Kathy S. Ledvina	- Not Present
Brian Arcudi	- Not Present

III. APPROVAL OF MINUTES OF PREVIOUS MEETING

[2. August 24, 2022 HPC Sub-Committee Meeting Minutes](#)

[📎 08.24.22 SUB-COMMITTEE MEETING MINUTES.pdf](#)

Motion

Adopt minutes as presented.

Vote Results (Approved)

Motion: Darren Bagley-Heath

Second: Robin Williams

Rebecca Fenwick	- Abstain
Virginia Mobley	- Not Present
Robin Williams	- Aye
Darren Bagley-Heath	- Aye
Jeff Notrica	- Not Present
Mae Bowley	- Not Present
Kiersten Connor	- Not Present
Kathy S. Ledvina	- Not Present
Brian Arcudi	- Not Present

IV. REGULAR BUSINESS

[3. Review Deconstruction Ordinance Draft](#)

[📎 9-13-2022 Draft Deconstruction Ordinance Amendments.pdf](#)

Ms. Bowley sent deconstruction and salvaging definitions to all sub-committee members.

[4. Public Education Strategies](#)

[📎 HPC Subcommittee - How to Educate Public - 7-22-2022.pdf](#)

[📎 Deconstruction Draft.pdf](#)

[📎 In Kind Repair EDITS.pdf](#)

[📎 Windows in Savannah EDITS.pdf](#)

Ms. Michalak stated the Illustrated Design Standards Manual will take longer than a year to complete.

Ms. Everette stated the budget submittal for 2023 has already been submitted.

Ms. Michalak stated may not be able to request funding as the budget has already been submitted. Images are continually being compiled. James Zerillo is working on boundaries.

Ms. Fenwick stated she worked with members of City of Atlanta. Asked about COA's in low-income communities, as that area has 23 different historic districts and ordinances catered to each. The Atlanta members stated they listen carefully to community input. Suggested having more petitions go to Staff review; keeping demos, additions to the Board.

Mr. Bagley-Heath stated this will reduce the cost of multiple returns.

Ms. Michalak stated many ask if petitions can be Staff level. Staff reviews all submissions

already. Board Bylaws would have to be modified, will not have to go to Council for change. If determined necessary during review, Staff reviews can go before the Board. Approved Staff reviews are on the agenda, so the Board is aware of what Staff has reviewed and approved.

Ms. Fenwick stated all are review the current HPC By-laws and consider changes to make.

Ms. Michalak stated the By-laws need to be reviewed as it they were created by Staff before the Board was established. Cuyler-Brownville has least number of standards. Ms. Morgan will send By-laws, reference Staff/Board review location(s).

Mr. Bagley-Heath suggested marketing to new owners by sending with new property listing closings. Send to localized e-mail address then mail out to new owners.

Mr. Williams stated in regard to the Historic District Street Sign Program, he will reach out to Alderman about how to make this happen.

V. ADJOURNMENT

5. Next Sub-Committee Meeting: Wednesday, October 26, 2022 at 1:30pm, 112 East State Street

Review sustainability

Staff to draft welcome packet; determine how to notify staff and distribute

Consider website changes

Street sign changes

Handouts

Deconstruction Ordinance

6. Adjourn

There being no further business to present before the sub-committee, the September 28, 2022 Historic Preservation Sub-Committee adjourned at 2:30 p.m.

Respectfully submitted,

Leah G. Michalak
Director of Historic Preservation

/bm

Motion

Adjourn

Vote Results (Approved)

Motion: Robin Williams

Second: Mae Bowley

Rebecca Fenwick

- Abstain

Virginia Mobley	- Not Present
Robin Williams	- Aye
Darren Bagley-Heath	- Aye
Jeff Notrica	- Not Present
Mae Bowley	- Aye
Kiersten Connor	- Not Present
Kathy S. Ledvina	- Not Present
Brian Arcudi	- Not Present

The Chatham County - Savannah Metropolitan Planning Commission provides meeting minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.