



## Savannah Historic District Board of Review

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Arthur A. Mendonsa Hearing Room  
January 9, 2019 1:00 p.m.  
Meeting Minutes

### JANUARY 9, 2019 SAVANNAH HISTORIC DISTRICT BOARD OF REVIEW REGULAR MEETING

A Pre-Meeting will be held at 12:00 PM in the Jerry Surrency Conference Room, 112 East State Street. Items on the Agenda will be presented by Staff, as time permits, and the Board may ask questions. No testimony will be received and no votes will be taken.

Members Present:           Becky Lynch, Chair  
                                  Dwayne Stephens, Vice Chair  
                                  David Altschiller  
                                  Debra Caldwell  
                                  Scott Cook  
                                  Kellie Fletcher  
                                  Stan Houle  
                                  Ellie Isaacs  
                                  Nan Taylor

Members Absent:           Kevin Dodge  
                                  Melissa Memory

MPC Staff Present:       Ellen Harris, Director of Urban Planning and Historic Preservation  
                                  Leah Michalak, Senior Historic Preservation Planner  
                                  Alyson Smith, Historic Preservation Planner  
                                  Mary E. Mitchell, Administrative Assistant

#### I. CALL TO ORDER AND WELCOME

##### [1. Call to Order and Welcome](#)

**Ms. Lynch** called the meeting to order at 1:05 p.m. and welcomed everyone in attendance. She outlined the role of the Historic District Board of Review and explained the process for hearing the various petitions. Staff will present each application with a recommendation. The petitioner will have the opportunity to respond to the recommendation. The petitioners are asked to limit their presentation to 10 minutes or less and only address the items identified as inconsistent with the ordinance and questions raised by the Board. The public will have the same allotted time, 10 minutes, to comment. The petitioner will be given the opportunity to respond to the public comments.

**Ms. Lynch** welcomed the two new Board members, **Ms. Ellie Isaacs** and **Mr. Stan Houle**.

#### II. SIGN POSTING

#### III. CONSENT AGENDA

##### [2. Petition of Sign D'Sign | 18-006408-COA | 2 East Bryan Street | Sign](#)

📎 [18-006408-COA Staff Recommendation.pdf](#)

📎 [Submittal Packet.pdf](#)

**Motion**

The Savannah Historic District Board of Review does hereby approve the petition for a principal use projecting sign for the business located on the ground floor of the property at 2 East Bryan Street as requested because the proposed work is visually compatible and meets the standards.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: David Altschiller

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[3. Petition of Doug Bean Signs, Inc. | 18-006767-COA | 223 Martin Luther King Jr. Blvd. | Sign](#)

[📎 Staff Recommendation.pdf](#)

[📎 Submittal Packet.pdf](#)

**Motion**

The Savannah Historic District Board of Review does hereby approve the petition for a projecting principal use sign at 223 Martin Luther King Jr. Boulevard with the following conditions:

- 1.Relocate the sign so it shall not project over the roofline.
- 2.Ensure the LED lights have a narrow beam of light.
- 3.Ensure an encroachment license is obtained from the City of Savannah.

Because otherwise the sign is visually compatible and meets the sign standards.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: David Altschiller

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye

Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[4. Petition of SCAD | 18-006568-COA | 101 MLK, Jr. Blvd. | Sign](#)

[18-006568-COA Staff Recommendation.pdf](#)

[Submittal Packet.pdf](#)

**Motion**

The Savannah Historic District Board of Review does hereby approve the petition for a principal use sign, and matching metal panel, for the property located at 101 Martin Luther King Jr. Boulevard as requested because the proposed work is visually compatible and meets the standards.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: David Altschiller

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[5. Petition of 615 Savannah Apartments, LLC | 18-006682-COA | 615 Montgomery Street | Signs](#)

[Staff Recommendation.pdf](#)

[Submittal Packet.pdf](#)

**Motion**

The Savannah Historic District Board of Review does hereby approve the petition for signage at 615 Montgomery Street with the following conditions:

1. Submit a COA for the proposed up-lighting at the canopy and window graphics.
2. Submit material and color samples for the proposed signage for review.

3.Ensure an encroachment license is obtained from the City of Savannah, if required.  
Because otherwise the work is visually compatible and meets the standards.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: David Altschiller

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[6. Petition of LS3P Associates Ltd. | 18-006771-COA | 611 West Jones Street | Alterations, Additions](#)

📎 [Staff Recommendation.pdf](#)

📎 [Choctaw Ward.pdf](#)

📎 [Sanborn Map.pdf](#)

📎 [Drawings.pdf](#)

📎 [Material Specifications.pdf](#)

**Motion**

The Savannah Historic District Board of Review does hereby approve the petition for alterations and addition at 611 West Jones Street with the following conditions:

- 1.Submit signage to the HDBR for review and approval.
- 2.Where intersected by a new driveway, the sidewalk shall serve as a continuous uninterrupted pathway across the driveway in materials, configuration, and height. Asphalt strips or tabs shall not be permitted.

Because otherwise the addition and alterations are visually compatible and meet the design standards.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: David Altschiller

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Abstain

Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[7. Petition of Alchemy Restoration | 18-006775-COA | 427 East President Street | Alteration](#)

📎 [18-006775-COA Staff Recommendation.pdf](#)

📎 [Submittal Packet.pdf](#)

**Motion**

The Savannah Historic District Board of Review does hereby approve the petition to add columns and a roof over the existing stoop for the property located at 427 East President Street as requested because the proposed work is visually compatible and meets the standards.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: David Altschiller

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

**IV. ADOPTION OF THE AGENDA**

[8. Adopt the January 9, 2019 Agenda.](#)

**Motion**

The Savannah Historic District Board of Review does hereby adopt the January 9, 2019 Agenda.

**Vote Results ( Approved )**

Motion: Dwayne Stephens

Second: Ellie Isaacs

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

## V. APPROVAL OF MINUTES

### [9. Approve December 12, 2018 Briefing Minutes and December 12, 2018 Regular Meeting Minutes](#)

📎 [December 12, 2018 HBR Briefing Minutes.docx](#)

📎 [12-12-2018 Minutes.pdf](#)

#### **Motion**

The Savannah Historic District Board of Review does hereby approve December 12, 2018 Briefing Minutes and December 12, 2018 Regular Meeting Minutes.

#### **Vote Results ( Approved )**

Motion: Nan Taylor

Second: David Altschiller

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

## VI. ITEM(S) REQUESTED TO BE REMOVED FROM THE FINAL AGENDA

## VII. CONTINUED AGENDA

[10. Petition of Gunn Meyerhoff Shay | 16-006851-COA | 620 East River Street \(Hilton Hotel\) | New Construction Part II: Design Details](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[11. Petition of Greenline Architecture | 17-002904-COA | 63 Martin Luther King Jr. Blvd. | New Construction Part I: Height and Mass](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition to the next meeting as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[12. Petition of Gunn Meyerhoff Shay | 16-006852-COA | 630 East River Street \(Parking Garage\) | Part II: Design](#)

[Details](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[13. Petition of Gunn, Meyerhoff, Shay | 17-002122-COA | 620 East River Street \(Hotel Anne\) | New Construction](#)  
[Part 1: Height and Mass](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present



David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[14. Petition of Gunn Meyerhoff Shay Architects | 17-003634-COA | 300 and 326 West Bay Street | New Construction Hotel: Part I, Height and Mass](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher  
Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[15. Petition of General Services Administration | 17-006639-COA | 124 Barnard Street | New Construction Part 2: Design Details](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher  
Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[16. Petition of LS3P Associates Ltd. | 18-005087-COA | 110 Ann Street | New Construction Hotel: Part II, Design Details](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Abstain
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[17. Petition of LS3P Associates | 18-005088-COA | 111 Ann Street | New Construction, Part II: Design Details](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Abstain
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[18. Petition of Savannah WOB LLC | 18-005590-COA | 112 West Broughton Street | Signs](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[19. Petition of Felder & Associates | 18-005781-COA | 323 East Broughton Street and 115 Habersham Street | Addition and New Construction: Part II, Design Details](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[20. Petition of Edward A. Pynch | 18-006310-COA | 523 East Perry Street | Addition and Carriage House New Construction: Part II, Design Details](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[21. Petition of LS3P | 18-006314-COA | 2 Whitaker Street | Demolition and New Construction Part II: Design](#)

[Details](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[22. Petition of SHEDDarchitecture | 18-006335-COA | 504 East Liberty Street | New Construction Part I: Height and Mass](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye

Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[23. Petition of SHEDDarchitecture | 18-006336-COA | 514-524 East Liberty Street | Demolition and New Construction Part I Height and Mass](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

[24. Petition of DJ Heaton | 18-006683-COA | 616 Price Street | Fences](#)

**Motion**

The Savannah Historic District Board of Review does hereby continue the petition as requested.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Nan Taylor	
Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

## VIII. REGULAR AGENDA

### [25. Petition of Lott Barber | 18-006769-COA | 145 Montgomery Street | New Construction Part I: Height and Mass](#)

- 📎 [18-006769-COA Staff Recommendation.pdf](#)
- 📎 [Revised Drawings.pdf](#)
- 📎 [Closed Streets and Lanes Map.pdf](#)
- 📎 [Liberty Ward.pdf](#)
- 📎 [Context - Sanborn Maps.pdf](#)
- 📎 [2012 Submittal Packet.pdf](#)
- 📎 [Application - 145 Montgomery Street 18-006769-COA.pdf](#)

**Mr. Todd Naugle** was present on behalf of the petition.

**Ms. Ellen Harris** gave the staff report. The petitioner is requesting approval for New Construction: Part I Height and Mass, of the Chatham County Courthouse Expansion building on the south end of the property at 145 Montgomery Street. The new building is a monumental structure with a contemporary design expression and the principal entrance is located on Oglethorpe Avenue. The proposed site consists of two tithing blocks and York Lane. The building is divided into two distinct masses, one on each of the tithing blocks, and are connected by a four-story glass hyphen, serving as an atrium, at the location of York Lane, setback approximately 15 feet from the east and west facades. The building is oriented to Oglethorpe Avenue and features a prominent three-story portico entrance.

**Ms. Harris** reported that staff recommends a continuance in order for the petitioner to consider the following:

1. Eliminate the recesses and revise the square window configuration on the east and west elevations.
2. Revise the ground floor window configuration on the north elevation.
3. Incorporate voids into the east and west facades of the protruding portion of the north section of the building.
4. Revise the design to better address MLK and Montgomery Streets, if not through additional entrances, then through other design features.
5. Provide a more vertical expression.
6. Provide additional subdivision of the building into base, middle and top, particularly on the north, east and west elevations.
7. Revise the building to reestablish a more urban form and footprint. Reduce or eliminate the setbacks, allowing the portico and steps to encroach on the public right of way, if necessary. Consider greater height to offset a reduced footprint.
8. Reconstruct York Lane. Consider reconstructing York Street. Do not bridge the lane by development.

## **PETITIONER COMMENTS**

**Mr. Todd Naugle** stated that they have been discussing this project for the last 15 plus years. They submitted the petition in 2012. In their review, the project has changed only for the better. They made improvements based on feedback from the County's court functions. Mr. Naugle said they understand the sensitive to the lane issue and York Street, but at the same time, a lot of the decisions were made years ago including the realignment of public works area on the site.

**Mr. Jim Bates** stated that he believes Ms. Harris gave a good overview of the project. Their biggest concern is the reconstruction of York Lane. He has been working on this project for 25 years and most intensely the last eight to ten years. They have always been respectful of the entire concept of the buildings defined by a void that goes completely through the building. They are working on ways to make this more pronounced in terms of how this works. To retain the lane, they would need to add three stories to the building; therefore, they will be looking at a seven story building that will be considerably taller than the existing courthouse. The massing of the building now is compatible with the surrounding context.

**Ms. Taylor** asked Mr. Bates to please make comments about York Street.

**Mr. Bates** explained that their intention is to move forward and recreate York Street. Unfortunately, a building encroaches on the right-of-way approximately eight to ten feet. The design intent is to build as best as they can on the street coming through here and pave it with brick pavers. However, you will not be able to drive on it because of security issues.

**Ms. Lynch** asked Mr. Bates if they have plans to seek a variance from ZBA to build over York Lane.

**Mr. Bates** answered that he was not sure. However, they will talk with the County to get an answer.

## **PUBLIC COMMENTS**

**Mr. Daniel Carey of the Historic Savannah Foundation [HSF]** said their Architecture Review Committee met with the petitioners early this morning for approximately one hour. They had a worthwhile discussion. They reviewed the staff's well written report. The HSF supports the recommendation for a continuance. The petitioners have already made some changes and will submit more changes. The major issue is the Oglethorpe Plan and when the issue came up several years ago, but not under the context that they now have, which is the National Park Service designation. However, this does not alleviate anybody's responsibility to try to honor the Oglethorpe Plan. He does not believe anybody can say "that was then and this is now." Mr. Carey believed that there may be room for further refinement and improvement. Consequently, he believes that the continuance is in order as it will give the petitioners the opportunity to fine tune things. Nevertheless, the hour they spent with the petitioners this morning was helpful as it gave them the opportunity to understand better some of the constraints of the site.

**Mr. Bates** said they were in agreement of the continuance and requested the continuance.

## **BOARD DISCUSSION:**

The Board discussed staff recommendations which included the following:

1. Eliminate the recesses and revise the square window configuration on the east and west elevations.
2. Revise the ground floor window configuration on the north elevation.
3. Incorporate voids into the east and west facades of the protruding portion of the north section of the building.
4. Revise the design to better address MLK and Montgomery Streets, if not through additional entrances, then through other design features.
5. Provide a more vertical expression.
6. Provide additional subdivision of the building into base, middle and top, particularly on the north, east and west elevations.
7. Revise the building to reestablish a more urban form and footprint. Reduce or eliminate the setbacks, allowing the portico and steps to encroach on the public right of way, if necessary. Consider greater height to offset a reduced footprint.
8. Reconstruct York Lane. Consider reconstructing York Street. Do not bridge the lane by development.

There was a general consensus that the Board preferred to see greater height over a greater footprint which would result in the loss of York Lane. The Board also expressed a desire to see the restoration of York Street, which the petitioner mentioned, reflected on the drawings for their review.



**Motion**

The Savannah Historic District Board of Review does hereby continue the petition for New Construction Part I: Height and Mass at 145 Montgomery Street at the request of the petitioner.

**Vote Results ( Approved )**

Motion: Kellie Fletcher

Second: Stan Houle

Debra Caldwell	- Aye
Kellie Fletcher	- Aye
Becky Lynch	- Abstain
Scott Cook	- Aye
Dwayne Stephens	- Aye
Melissa Memory	- Not Present
David Altschiller	- Aye
Nan Taylor	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye

**IX. REQUEST FOR EXTENSION**

**X. APPROVED STAFF REVIEWS**

[26. Petition of Doug Bean for Doug Bean Signs | 18-006602-COA | 320 Montgomery Street | Staff Approved - Sign Face Change](#)

📎 [COA - 320 Montgomery Street 18-006602-COA.pdf](#)

📎 [Drawings.pdf](#)

No action required. Staff approved.

[27. Petition of Hoyt Powell for HP Construction, Inc. | 412 East Taylor Street | Staff Approved - Windows](#)

📎 [COA - 412 East Taylor Street 18-006608-COA.pdf](#)

📎 [Submittal Packet - 412 East Taylor Street 18-006608-COA.pdf](#)

No action required. Staff approved.

[28. Amended Petition of Patrick Phelps for Hansen Architects | 18-006632-COA | 256 East Perry Street | Staff Approved - Revise Equipment Layout](#)

📎 [COA - 256 East Perry Lane 18-006632-COA.pdf](#)

📎 [Submittal Packet - 256 East Perry Lane 18-006632-COA.pdf](#)

No action required. Staff approved.

[29. Petition of Amy Schultz for Metalcrafts, a Tecta America Co., Inc. | 18-006676-COA | 18 Abercorn Street | Staff Approved - Replace Tower Roof](#)

📎 [COA - 18 Abercorn Street 18-006676-COA.pdf](#)

No action required. Staff approved.

30. Petition of Thomas D. Olson, AIA | 18-006696-COA | 223 Martin Luther King Jr. Boulevard | Staff Approved - New Door Opening

☺ [COA - 223 Martin Luther King Jr. Boulevard 18-006696-COA.pdf](#)

No action required. Staff approved.

31. Petition of Doug Bean for Doug Bean Signs | 18-006766-COA | 109 West Liberty Street | Staff Approved - Sign

☺ [COA - 109 West Liberty Street 18-006766-COA.pdf](#)

No action required. Staff approved.

32. Amended Petition of Alicia Piper | 18-006768-COA | 117 Jefferson Street | Staff Approved - Alterations

☺ [117 jefferson wooden door options.pdf](#)

☺ [COA - 117 Jefferson Street 18-006768-COA.pdf](#)

No action required. Staff approved.

33. Petition of Peter Nelson | 18-006770-COA | 339 Whitaker Street | Staff Approved - Color Change

☺ [COA - 339 Whitaker Street 18-006770-COA.pdf](#)

☺ [Submittal Packet - 339 Whtker Street 18-006770-COA.pdf](#)

No action required. Staff approved.

34. Petition of Janet Lewis for Kern & Co., LLC | 18-006849-COA | 126 East Broughton Street | Staff Approved - Windows

☺ [COA - 126 East Broughton Street 18-006849-COA.pdf](#)

☺ [Marvin - Wood French Casement Window information.pdf](#)

No action required. Staff approved.

35. Amended Petition of Josh Bull | 18-006886-COA | 224 East Oglethorpe Avenue | Staff Approved - Rooftop

☺ [COA - 224 East Oglethorpe Avenue 18-006886-COA.pdf](#)

☺ [Submittal Packet - 224 East Oglethorpe Avenue 18-006886-COA.pdf](#)

No action required. Staff approved.

36. Petition of Doug Bean for Doug Bean Signs, LLC | 18-006937-COA | 134 Whitaker Street | Staff Approved - Sign Face Change

☺ [COA - 134 Whitaker Streer 18-006937-COA.pdf](#)

☺ [Submittal Packet - 134 Whitaker Street 18-006937-COA.pdf](#)

No action required. Staff approved.

**XI. WORK PERFORMED WITHOUT A CERTIFICATE OF APPROPRIATENESS**

37. Report on Work Performed Without a COA for the January 9, 2019 HDBR Meeting

☺ [1-9-19 HDBR Report on Work Without a COA.pdf](#)

**XII. REPORT ON ITEMS DEFERRED TO STAFF**

**XIII. NOTICES, PROCLAMATIONS, AND ACKNOWLEDGEMENTS**

[38. Next Case Distribution and Chair Review Meeting - Thursday, January 17, 2019 at 3:30 p.m. in the Meyer Conference Room, MPC 110 East State Street](#)

[39. Next Pre-Meeting - Wednesday, February 13, 2019 at 12:00 p.m. in the Jerry Surrency Room, MPC, 112 East State Street](#)

[40. Next Regular Meeting - Wednesday, February 13, 2019 at 1:00 p.m. in the Arthur A. Mendonsa Hearing Room, MPC, 112 East State Street](#)

#### **XIV. OTHER BUSINESS**

#### **XV. ADJOURNMENT**

##### [41. Adjournment](#)

**Ms. Lynch** said two Board members terminated from the Board December 31, 2018. She asked Ms. Fletcher if she would be able to send the information that she received from the company who printed the last plaques.

**Ms. Fletcher** said she would send the information.

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There being no further business to come before the Board, Ms. Lynch adjourned the meeting at 2:15 p.m.

Respectfully Submitted,

Ellen I. Harris, Director  
Urban Planning and Historic Preservation

EIH:mem

***The Chatham County - Savannah Metropolitan Planning Commission provides meeting minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.***