



Savannah Historic District Board of Review

Virtual Meeting
November 12, 2020 1:00 PM
MINUTES

November 12, 2020 Savannah Historic District Board of Review Meeting

Members Present: Dwayne Stephens, Chair
 Nan Taylor, Vice-Chair
 David Altschiller
 Stephen Bodek
 Kevin Dodge
 Stan Houle
 Ellie Isaacs
 Becky Lynch
 Melissa Memory

MPC Staff Present: Leah Michalak, Director of Historic Preservation
 Ryan Jarles, Cultural Resources Planner
 Olivia Arfuso, Assistant Planner
 Aislinn Droski, Assistant Planner
 Bri Morgan, Administrative Assistant

I. CALL TO ORDER AND WELCOME

II. SIGN POSTING

III. CONSENT AGENDA

[1. Petition of Robert Delvacchio and Amy Schuman | 20-004971-COA | 524 East Charlton Street | Rehabilitation](#)

- 📎 [Staff Recommendation 20-004971-COA.pdf](#)
- 📎 [APP 524 E Charlton 20-004971.pdf](#)
- 📎 [Front and Rear Facades of 524 East Charlton Street.pdf](#)
- 📎 [Front and Rear Porches.pdf](#)
- 📎 [Sanborn Maps.pdf](#)

Motion

Approval for rehabilitation work at 524 East Charlton Street with the following conditions to be submitted to Staff for final review and approval because otherwise the work is visually compatible and meet the standards:

1. Ensure that no historic materials are removed, and that there are no alterations to the features and spaces that characterize the property. Ensure that all work (especially, power washing) is undertaken using the gentlest means possible to avoid damage to any historic materials.
2. Ensure that no ceramic based-coatings, waterproof coatings, or sealers of any kind are used on wood.
3. Ensure that all framing members are covered with appropriate trim; trim shall feature a header, surrounds, and a pronounced sill where appropriate.
4. Ensure that any remaining shutter hardware be left in place. Therefore, the action is reversible, and shutters can be added in the future; if so desired.
5. Ensure that all replacements and repairs are done in-kind. Ensure that the balusters do not exceed (4) inches on center, and that the railing does not exceed (36) inches in height. Ensure that all wood elements are painted or stained. If the porch elements are not to be painted in-kind, submit the paint color specification to Staff for review and approval.

Vote Results (Approved)

Motion: Nan Taylor

Second: Ellie Isaacs

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Not Present
Stan Houle	- Not Present
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[2. Petition of Ward Architecture and Preservation | 20-005015-COA | 703 Whitaker Street | Amendment and Alterations](#)

📎 [AMENDMENT CHANGES 703 Whitaker 20-005015.pdf](#)

📎 [PIX 703 WHITAKER 20-005015.pdf](#)

📎 [Staff Rec 703 Whitaker 20-005015.pdf](#)

Motion

Approve the proposed amendment to a previously approved Certificate of Appropriateness to allow for an increase in height as well as in increase to opening sizes on a New Construction Carriage house and addition at 703 Whitaker Street, as proposed, because the work is visually compatible and meets the standards.

Vote Results (Approved)

Motion: Nan Taylor

Second: Ellie Isaacs

Becky Lynch	- Aye
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Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[3. Petition of Sean Robinson | 20-005025-COA | 512 Nicoll Street | Fence](#)

- 📎 [1970s Sanborn.pdf](#)
- 📎 [APP 512 Nicoll St 20-005025.pdf](#)
- 📎 [CHKLST 512 Nicoll St 20-005025.pdf](#)
- 📎 [1. 512 Nicoll Street Narrative.pdf](#)
- 📎 [Updated Drawings 512 Nicoll Street.pdf](#)
- 📎 [Staff Rec 512 Nicoll St 20-005025.pdf](#)

Motion

Approve the proposed repairs and fences at 512 Nicoll Street, with the following condition, because otherwise the work is visually compatible and meets the standards.

1. Provide staff with a door material specification for review and approval.

Vote Results (Approved)

Motion: Nan Taylor

Second: Ellie Isaacs

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[4. Petition of Rethink Design Studio | 20-005039-COA | 18 East Jones Street | Alterations](#)

- 📎 [Staff Recommendation 20-005039-COA.pdf](#)
- 📎 [Submittal Packet.pdf](#)
- 📎 [Sanborn Maps.pdf](#)

[Property Record Card.pdf](#)

Motion

Approval for rehabilitation and alterations on the rear facade for the property located at 18 East Jones Street with the following condition to be submitted to staff for final review and approval because the proposed work is otherwise visually compatible and meets the standards:

1. Reduce the railing height to a maximum of 36"; to be visually compatible and meet the design standard.

Vote Results (Approved)

Motion: Nan Taylor

Second: Ellie Isaacs

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[5. Petition of Smith Dalia Architects | 20-005041-COA | 701 Montgomery Street | After-the-Fact Amendments to New Construction](#)

[Staff Recommendation 20-005041-COA.pdf](#)

[As-Built Photograph.pdf](#)

[Staff's Stamped Permit Drawings.pdf](#)

[Contractor's Stamped Permit Drawings.pdf](#)

Motion

Approval for after-the-fact amendments for a previously approved Certificate of Appropriateness for a new apartment building located at 701 Montgomery Street (17-003644-COA) as requested because the proposed work is visually compatible.

Vote Results (Approved)

Motion: Nan Taylor

Second: Ellie Isaacs

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye

Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

IV. ADOPTION OF THE AGENDA

[6. Adopt the November 12, 2020 Agenda](#)

Motion

Adopt agenda as presented.

Vote Results (Approved)

Motion: Ellie Isaacs

Second: Steven Bodek

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Not Present
Ellie Isaacs	- Aye
Steven Bodek	- Aye

V. APPROVAL OF MINUTES

[7. Approval of October 14, 2020 Regular HDBR Meeting Minutes](#)

📎 [10.14.20 MEETING MINUTES.pdf](#)

Motion

Approve minutes as presented.

Vote Results (Approved)

Motion: David Altschiller

Second: Ellie Isaacs

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Not Present

Ellie Isaacs	- Aye
Steven Bodek	- Aye

VI. ITEM(S) REQUESTED TO BE REMOVED FROM THE FINAL AGENDA

VII. CONTINUED AGENDA

[8. Petition of GMSHAY Architecture | 16-006852-COA | 630 East River Street | New Construction Parking Garage: Part II, Design Details](#)

Motion

Continue.

Vote Results (Approved)

Motion: Nan Taylor

Second: Steven Bodek

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[9. Petition of GMSHAY Architecture | 17-002122-COA | 602 East River Street \(Hotel Anne\) | New Construction Part II: Design Details](#)

Motion

Continue.

Vote Results (Approved)

Motion: Nan Taylor

Second: Steven Bodek

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[10. Petition of GMSHAY Architecture | File No. 20-002646-COA | 225 East President Street | New Construction,](#)
[Part II: Design Details](#)

Motion

Continue.

Vote Results (Approved)

Motion: Nan Taylor

Second: Steven Bodek

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[11. Petition of Hartman-Cox Architects | 20-002695-COA | 125 Bull Street | Rehabilitation, Alterations, and Additions](#)

Motion

Continue.

Vote Results (Approved)

Motion: Nan Taylor

Second: Steven Bodek

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[12. Petition of Design + INC | 20-004219-COA | 615 Martin Luther King Jr. Blvd. | Alterations](#)

Motion

Continue.

Vote Results (Voting)

Motion: Nan Taylor

Second: Ellie Isaacs

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Not Voted
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[13. Petition of R. Vance Peacock & W. Darren Bryenton | 20-004449-COA | 120 West Jones Street | New Construction - Trellis / Open Storage Shed \(After-the-Fact\)](#)

Motion

Continue.

Vote Results (Approved)

Motion: Nan Taylor

Second: Steven Bodek

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

VIII. REQUEST FOR EXTENSION

IX. REGULAR AGENDA

[14. Petition of Lynch Associates Architects | 20-005064-COA | 30-32 MLK, Jr. Blvd. | Amendments to Alterations](#)

📎 [Staff Recommendation 20-005064-COA.pdf](#)

📎 [Submittal Packet.pdf](#)

📎 [Context - Sanborn Maps.pdf](#)

📎 [19-005937-COA Submittal Packet.pdf](#)

📎 [20-002303-COA Submittal Packet.pdf](#)

📎 [1831.00 - 30-32 MLK_Revisions to COA_Existing Masonry Openings 1.pdf](#)

📎 [3form Exterior Solutions.pdf](#)

****Ms. Becky Lynch recused herself from this item.**

Ms. Leah Michalak presented the applicant's request of approval for amendments to a previously approved Certificate of Appropriateness for alterations and additions for the property located at 30-32 MLK, Jr. Blvd. (File No. 19-005937-COA), constructed in 1883. The amendments consist of the following:

- Increase the size of the canopy and roof deck at the addition.
- Extend the trellis, integrate the trellis columns into the property line fence/wall, and add polycarbonate sheathing over the trellis.
- The gate within the south property line fence will be relocated.
- Revise the size and location of the two new openings into the first floor of the historic building on the south façade.
- An existing (non-historic) door on the north façade will be replaced and the sill height lowered to match the interior finished floor elevation.
- All three historic openings on the second floor of the east façade are proposed to be modified.
- One historic opening on the third floor of the east façade is proposed to be modified.
- Add a grill area and restroom screen in the courtyard.
- Add outdoor bar and screen wall at the rear on the 2nd floor.
- Add polycarbonate sheathing over the trellis at 2nd floor rear outdoor bar.

The application was originally approved by the Board on November 13, 2019 using the former zoning ordinance at the applicant's request (19-005937-COA). Per a provision in the new zoning ordinance, an applicant had the ability to choose between the two ordinances from September 1, 2019 to February 28, 2020. Therefore, this amendment will also be reviewed under the former zoning ordinance for consistency. On June 10, 2020, the Board approved a series of amendments to the previous COA (20-002303-COA).

Regarding the applicable standards from the Historic District Section (8-3030) of the City of Savannah Zoning Ordinance: The alteration of all three historic masonry openings on the 2nd floor of the rear façade (which is visible from St. Julian and Congress Streets) does not meet the preservation standards. Staff recommends that less historic fabric be removed and the alterations of historic openings on the rear façade be minimized. The preservation standards are met for the remainder of the proposed amendments. The amendments to the scale, size, and mass of the trellises, walls of continuity, addition of restrooms screening and grill areas, and rhythm of openings on the south and east facades is visually compatible. The polycarbonate roof material proposed for the roof of the trellises is not visually compatible with contributing buildings. It is not a material used historically, and plastic is not visually compatible. Staff recommends it be removed in its entirety or replace with glass. The Window standards are met. The Fences, Trellises and Walls standards also are met.

PETITIONER COMMENTS:

Ms. Jennifer Deacon, of Lynch Associates Architects, acknowledged this is the third time being before the Board. She explained the changes are a result of the development of the design and implementation of exterior details, as they now have tenants. The changes on the rear façade of the building are not visible from Congress Street. None of the doors and windows on the rear façade are historic; they were all removed and extensive alterations were already done. They are trying to accommodate client needs in a small footprint and

requesting leniency with the previously altered openings.

There are concerns with using a glass canopy for safety. The proposed material (Three-Foam Koda X3 panels) is a crystal clear product, appearing like glass from a distance. It is a superior, safe product option.

Ms. Taylor asked if any other roofing material was considered, as a good option to glass.

Ms. Deacon replied they wanted to comply with staff wishes and be transparent and provide coverage from the elements. **Ms. Taylor** asked where is it covering. **Ms. Deacon** stated over the open trellis portion in the approved rear canopy and over the trellis portion of the first four canopies; laying flat on top of the trellis.

Ms. Memory asked if there was any sort of quantification of the amount of historic fabric that will be removed with the modification of the openings; is the intent to clean up what's there.

Ms. Deacon stated they are maintaining the existing openings; some window openings will become doors and some door openings will become windows.

PUBLIC COMMENT:

There was no public comment.

BOARD DISCUSSION:

Ms. Taylor stated its difficult to decide without seeing and touching the proposed material; it appears to be appropriate and safe. She has concerns of it looking like cheap plastic. She has concerns about enlarging historic openings and losing additional historic fabric. **Mr. Houle** stated he has concerns about the openings as well, less concerned with roofing material. **Ms. Isaacs** supported the Three-Form product as long as it's transparent. She agrees with staff regarding the openings. **Mr. Altschiller** the proposed product should be superior to glass; so much has been done to the building that there is little historical fabric left. **Ms. Memory** stated as long as the material looks like glass, she supports it; and although she is sympathetic to the applicant, she has concerns with losing additional historic fabric. Mr. Dodge has no concerns with the polycarbonate material and agrees that there is little left to preserve due to all of the previous alterations.

STAFF RECOMMENDATION:

Approval for amendments to a previously approved Certificate of Appropriateness for alterations and additions for the property located at 30-32 MLK, Jr. Blvd. (File No. 19-005937-COA) with the following conditions to be submitted to staff for review and approval because the proposed amendments are otherwise visually compatible and meet the standards:

- 1. Minimize the alterations of historic openings on the rear façade to remove less historic fabric.**
- 2. Remove the polycarbonate roof material (proposed for the roof of the trellises) in its entirety or replace with glass.LGM**

Motion

Approval for amendments to a previously approved Certificate of Appropriateness for alterations and additions for the property located at 30-32 MLK, Jr. Blvd. (File No. 19-005937-COA) with the following condition to be submitted to staff for review and approval because the proposed amendments are otherwise visually compatible and meet the standards:

- (1) Minimize the alterations of historic openings on the rear façade to remove less historic

fabric.

Vote Results (Approved)

Motion: Nan Taylor

Second: David Altschiller

Becky Lynch	- Abstain
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[15. Petition of Lynch Associates Architects | 20-005066-COA | 228 East Oglethorpe Avenue | Rear Addition](#)

- 📎 [Staff Recommendation 20-005066-COA.pdf](#)
- 📎 [228EOglethorpe_HDBRApplication.pdf](#)
- 📎 [228EOglethorpe_HDBRChecklist.pdf](#)
- 📎 [228 E. Oglethorpe Avenue Narrative.pdf](#)
- 📎 [228EOglethorpe_HDBRDrawingPackage \(Updated\).pdf](#)
- 📎 [Rear Photos of 228 East Oglethorpe Avenue.pdf](#)
- 📎 [2020_Window Brochure.pdf](#)
- 📎 [228 East Oglethorpe Avenue_ Sanborn Map.jpg](#)
- 📎 [228EOglethorpe_HDBRDrawingPackage_ADDENDUM_20201112.pdf](#)

*****Ms. Becky Lynch recused herself from this petition.***

Ms. Olivia Arfuso presented the applicant's request of approval for a three-story rear addition, and alterations, at 228 East Oglethorpe Avenue. The three-stories consist of a ground-floor (raised basement), parlor-level and third floor. The three-story addition will extend from the rear of the building, and will be set back from the existing, historic building. It will connect to the principal building below the historic, brick cornice. The existing, historic brick cornice and parapet will be cleaned and repaired. Any existing brick walls will be repointed, as necessary.

Proposed Alterations:

- Removal of non-historic, 1990 rear porch addition including:
 - Removal of non-historic roof
 - Removal of non-historic windows
 - Removal of non-historic stairs
 - Removal of non-historic doors
- (3) Non-historic window openings will be infilled; (2) on the interior of the addition at the Parlor-level, and (1) on the exterior, at the third floor.

-(1) New interior opening in a ground-floor existing brick wall, that was modified during the 1990 addition.

-Removal of non-historic brick privacy wall and gate in the courtyard.

Proposed Additions:

-A three-story addition on the rear façade ; 20-feet in depth.

-Proposed to be setback 26-feet from the rear property line.

-East side of addition to be stucco'ed and painted "Alabaster White" (SW 7008).

-Remaining, exterior façade of addition to be sided with horizontal metal panels in dark grey.

-A steel porch is proposed off the Parlor-level.

-(2) third floor skylights to be installed in the existing roof of the principal, building, each measuring 3'-1" by 4'-1".

-A 9-foot-tall stucco garden wall, painted "Alabaster White" (SW 7008), is proposed along the eastern side and rear yards. The rear wall will have a sliding wood vehicular gate, *Rundum Mier* stained wood sliding courtyard gate in Oak, with a painted steel beam header, and a solid wood pedestrian door.

-A steel garden trellis is to be located on the interior side of the proposed stucco garden wall, constructed out of stained wood and dark grey steel, matching the vehicular gate and stucco garden wall

Proposed Installations:

-The ground-floor will have Marvin Clad Ultimate double, French, full light wood doors in the color "Ebony."

-The parlor-level will have Marvin Signature Modern Multi Slide doors with an above transom, in the color "Ebony."

-The windows will be Marvin Modern Casement windows in the color "Ebony." The third floor is proposed to have Marvin Modern Direct Set windows in the color "Ebony."

-The brake metal trim will be Alucobond Axcent (Flat Panel) in the color "Greyhound."

-The exterior stairs will be steel and wood. The metal will be dark grey, and the wood portions will be stained to match the proposed vehicular gate.

-The porch and railing will be steel and wood. The metal will be dark grey, and the wood portions will be stained to match the proposed vehicular gate.

Mechanical Equipment:

-The electric panel will be located on the lane side of the proposed stucco garden wall, for accessibility.

-The enclosed area for refuge will be located below the stairs in the courtyard; not visible from the public-right-of-way.

-The new mechanical units will be located on the roof, next to pre-existing units.

The historic building was constructed in **1855** and is a contributing structure within the Savannah National Historic Landmark District and the Savannah Local Historic District.

The **1884 Sanborn Map** shows a three-story dwelling with a slate or metal roof and a two-story carriage house at the rear. By **1888**, the *Sanborn Map* shows a four-story building with a two-story carriage house, still visible in the rear. By the **1916 Sanborn Map** the single-family dwelling is reduced to three-stories, and a depth of 43-feet. It is likely that the four-story note on the 1888 map was an error and that the building has always been three-stories. A small, one story rear frame porch is visible off the north-east facing corner. The carriage house remains unaltered. No further changes appear on the **1955 Sanborn Map**. By

the **1973 Sanborn Map**, the rear carriage house has been demolished. Per the applicant's submission, a rehabilitation occurred in the 1990s that modified the rear façade. This is, also, when the current, porch addition was constructed. The applicant states that there is ample evidence of new, and enclosed, openings along the rear façade, as well as the removal and modification of several interior walls on the rear of the building.

Regarding the applicable standards from the Article 5 - Base Zoning Districts, the lot dimensions and width are existing conditions. The contributing building sits on a 2,880-square-foot lot. The existing building area (without the 1990 addition) is 1,408-square-feet. The new addition is proposed to be 633-square-feet, meeting the standard. The rear yard is proposed to have a 26-foot setback and side yards are proposed to be zero feet, the standards are met.

The applicable standards from the Sec 7.8 - Savannah Downtown Historic District Ordinance, though much of the rear façade of the building has been altered, is met. The proposed addition will be set back from the existing, historic building. Therefore, the remaining historic character of the property will be retained and preserved. The only proposed alterations are to occur to (3) interior openings, and (1) exterior opening, that were previously modified during the 1990s addition. The proposed addition does not create a false sense of historical development, meeting the standard. The distinctive features, finishes, and construction techniques that characterize the property will be retained, meeting the standard. Ensure that all work is undertaken using the gentlest means possible, to avoid damage to any historic materials. No historic materials are proposed to be destroyed or affected by the new addition. The proposed addition will be differentiated from the old, and will be compatible with the massing, size, and scale of the historic property, meeting the standard. The proposed rear addition (from foundation to the roof) will be 30-feet, 11 ½ - inches in height. The height of the addition will not exceed the height of the main, historic portion of the building. It will be visually compatible to the contributing buildings and structures to which it is visually related, meeting the standard.

Staff does not find the window height on the third floor to be appropriate or visually compatible with the contributing buildings and structures to which the windows are related. Staff recommends reducing the height of the grouped windows so that they align with the single window on the eastern portion of the addition. Staff has determined that this line of visual continuity will make the windows more appropriate and appear more visually compatible with the contributing buildings to which the windows are related.

Staff finds the relationship of entrances and porch projections to be visually compatible with the contributing building and structures to which they are related, meeting the standard. Staff has determined that the horizontal metal panels are incompatible with the contributing resources to which the addition is related. Staff recommends exploring alternatives to the metal siding so that the rear façade is more appropriate and visually compatible with the surrounding, contributing buildings. Staff has also determined that the Marvin Signature Modern high-density fiberglass and aluminum doors are not appropriate or visually compatible with the contributing resources to which the doors are related. Staff recommends revising the door to be wood or clad wood. Staff does not find the window materials to be appropriate or visually compatible. Staff recommends choosing a window product that has been approved by the Board for use on additions in the Savannah Downtown Historic District or submit a full size sample of a different product for review. Ensure that the steel porch (excluding the railing) and staircase is not visible from any public-right-of-way.

The proposed rear addition will have a flat, slightly pitched roof. Staff has determined that is roof shape is appropriate and visually compatible with the contributing buildings to which the

addition is related, meeting the standard. The proposed rear addition will be visually related to two, attached townhouses; **230 East Oglethorpe Avenue** and **224 East Oglethorpe Avenue**. Staff finds the eastern portion of the addition, with the stucco exterior façade, more appropriate and visually compatible with the neighboring historic properties.

Staff finds the portion of the façade that is proposed to have metal siding to be inappropriate and not visually compatible to the stucco building to which it is related; **224 East Oglethorpe Avenue**. Staff recommends exploring alternatives to the metal siding so that the finish of the rear façade is more appropriate and visually compatible with the related contributing resources.

The addition is to be three-stories, and approximately 633-square-feet. Staff finds the scale of the proposed addition to be compatible with the historic, contributing buildings to which the addition is related, meeting the standard. The exterior, ground-floor expression is proposed to be 8-feet, 8-inches. The parlor-level is proposed to be 12-feet, 3-inches. The third floor is proposed to have an exterior expression of 10-feet, 4-inches. Staff finds the height of the addition to be appropriate and visually compatible, meeting the standard. The setback, side and rear yard standards are met. Although, the foundation of the addition is not visible from the public-right-of-way, the ground-floor elevation will be finished with a smooth stucco. The standard is met. Staff finds the use of metal siding to be visually incompatible with the neighboring, historic buildings to which the addition is related. Staff recommends exploring alternatives to the metal siding so that the rear façade is more appropriate and visually compatible with the surrounding, contributing buildings. The ground-floor will have Marvin Clad Ultimate full light, Staff has determined that the Marvin Signature Modern high-density fiberglass and aluminum doors are not appropriate or visually compatible with the contributing resources to which the doors are related. Staff recommends revising the door to be wood or clad wood. Staff recommends reducing the height of the grouped windows so that they align with the single window on the eastern portion of the addition. Staff has determined that this line of visual continuity will make the windows more appropriate and appear more visually compatible with the contributing buildings to which the windows are related.

Staff does not find the high-density fiberglass and aluminum Marvin Signature Modern windows to be appropriate or visually compatible. Staff recommends choosing a window type that has been approved by the Board for use on additions in the Savannah Downtown Historic District. Ensure that the glass is transparent with no dark tints or reflective effects. Staff has determined that portions of the porch will be visible from the lane, above the proposed rear garden wall. The porch and stairs are to be constructed of dark grey steel and stained wood, to match the materials and colors of the principal, building. The top rail will be ½" x 3" stained wood. It will have horizontal steel pickets ½" x 1" and steel balusters measuring 1" x 2". The bottom rail is proposed to be 1" x 2" steel. The porch will not extend more than 3-feet in depth from the face of the building. The railing will be 3-feet tall and the balusters will not exceed 4-inches on center. Ensure that the steel porch (excluding the balustrade) and stairs are not visible from any public-right-of-way.

The proposed new roof shall sit just under the existing brick cornice and parapet wall. It is a flat roof shape with membrane roofing, a roof cricket, and a slight pitch of ¼" / 12". The soffit will consist of a 4 ½ -inch half-round gutter, painted trim board and flashing wrap over the gutter. The standards are met. Ensure that the existing roof and lightwell are repaired, as necessary, in-kind. The addition is proposed to be located on the rear. The standard is met. The addition is proposed to be subordinate in mass and height. The standard is met. The proposed addition will not obscure or damage any character-defining features. The standard is met. No additions to the roof are proposed to be visible from the front elevation. The

proposed addition is clearly an appendage and distinguishable in design from the contributing building. The standard is met. The proposed addition can be reversed with minimal damage to the integrity of the contributing building. The standard is met. There is an enclosed area, within the courtyard, for refuse. This location is below the stairs and will not be visible from the public-right-of-way, over the proposed garden wall / gate. The electrical panel is proposed to be located on the lane-side of the proposed rear garden wall / gate, for accessibility. New mechanical units are proposed to be located on the existing roof next to the pre-existing units.

On the interior side of the proposed stucco garden wall, a steel garden trellis is proposed. The trellis will be constructed out of wood and steel. The wood will be a dark grey to match the other steel elements on the addition and the wood will be stained. The trellis will be screened from the public-right-of-way by the stucco garden wall, meeting the standard. The addition is clearly differentiated, meeting the standard. The applicant did not submit mortar specifications for repointing. Staff recommends testing the existing mortar and finding a recipe that is compatible and appropriate for use on the contributing building. Ensure that a 4-foot by 4-foot test patch of the proposed repointing is completed and submitted to Staff for review and approval.

PETITIONER COMMENTS:

Ms. Elizabeth Schminke, of Lynch Associates Architects, stated they have worked with the owner regarding modifications. They intend to remove the non-historic addition but not alter further historic material. The proposed changes are to present themselves as new and compliment the unique character design. The historic masonry will not be altered; any repairs will be in adherence to guidelines. The supporting structure for the balcony will not be visible from any right of way. The deck, treads, and handrails will be wood stained to match the gate. The horizontal siding will be replaced with fiber cement. They request consideration regarding the windows because they are only visible from the lane, and they enhance the design. The windows will have no dark glazing. They are looking to move forward with the application.

PUBLIC COMMENT:

Mr. Ryan Arvay, HSF, supports staff recommendations and suggests a continuance for to modify the application for compliance. The visibility from the lane is equally important as the front façade. Ms. Schminke stated the fence will obscure the flooring and meet quite a bit of the standards and is reversible.

BOARD COMMENTS:

Mr. Dodge stated he does not have an issue with the height of the proposed windows. **Ms. Memory**, **Mr. Altschiller** and **Ms. Isaacs** agrees with staff recommendation, as does **Mr. Houle**. **Ms. Taylor** states it appears very modern and commercial, incompatible.

STAFF RECOMMENDATION:

Continue the request for an addition at 228 East Oglethorpe Avenue to the December 9th, 2020 HDBR Board meeting in order for the petitioner to address the following:

1. **Revise the metal siding to a visually compatible material.**
2. ***Revise the door type to be wood or clad wood.***
3. **Reduce the height of the grouped windows so that they align with the single window on the eastern portion of the addition.**
4. **Reselect a window series that has been previously approved by the Board for use on additions or submit a new product that meets the standards for**

evaluation. Ensure that the glass is transparent with no dark tints or reflective effects.

- 5. Ensure that the steel porch (excluding the balustrade) and stairs are screened from any public-right-of-way.**
- 6. Test the existing mortar and finding a recipe that is compatible and appropriate for use on the contributing building. Ensure that a 4-foot by 4-foot test patch of the proposed repointing is completed and submitted to Staff for review and approval prior to full execution of the work.**

Motion

Continue the request for an addition at 228 East Oglethorpe Avenue to the December 9th, 2020 HDBR Board meeting in order for the petitioner to address the following:

1. Revise the metal siding to a visually compatible material.
2. Revise the door type to be wood or clad wood.
3. Reduce the height of the grouped windows so that they align with the single window on the eastern portion of the addition.
4. Reselect a window series that has been previously approved by the Board for use on additions or submit a new product that meets the standards for evaluation. Ensure that the glass is transparent with no dark tints or reflective effects.
5. Ensure that the steel porch (excluding the balustrade) and stairs are screened from any public-right-of-way.
6. Test the existing mortar and finding a recipe that is compatible and appropriate for use on the contributing building. Ensure that a 4-foot by 4-foot test patch of the proposed repointing is completed and submitted to Staff for review and approval prior to full execution of the work.

Vote Results (Approved)

Motion: Stan Houle

Second: Steven Bodek

Becky Lynch	- Abstain
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[16. Petition of Lominack Kolman Smith Architects | 20-005037-COA | 207 East Liberty Street | Addition](#)

📎 [Application and Drawings.pdf](#)

📎 [Staff Rec - 207 E Liberty St - 20-005037.pdf](#)

📎 [Sanborn Maps and Glass Tint.pdf](#)

****Ms. Ellie Isaacs recused herself from this petition.**

Ms. Aislinn Droski presented the applicant's request of approval for a three-story elevator addition for the property located at 207 East Liberty Street, also known as St. Vincent's Academy. The work includes the removal of a circa-1958 stair and a historic projecting window, which will be retained and incorporated as a relic somewhere within the property. The addition will serve to connect two buildings on the property to allow the buildings to become ADA accessible.

The addition is to be on the rear of the contributing building and will be minimally visible from the public right-of-way due to its position on the interior of the lot, as well as the presence of an eight (8) foot wall that provides screening on Abercorn Street. The top portion of the addition that will be visible from the public right-of-way includes an aluminum storefront system with glazing set in a steel frame, a flat roof with metal fascia, and metal louvered ventilation panels. The existing stair on the rear façade proposed to be removed is not visible from the public right-of-way. However, staff was able to verify that this existing addition does not appear on the Sanborn Map until 1973 and is absent prior, indicating that the stair was built sometime between 1955 (the previous map series) and 1973, meaning that the stair is not original or historic to the building. 207 East Liberty Street consists of three main structures. The first was constructed in 1845, and the latter two were constructed in 1950 and 1960. The structures located at 207 East Liberty Street are contributing structures within the Savannah National Historic Landmark District and the Savannah Local Historic District.

The preservation standards are met. The existing stair on the rear that is proposed to be removed has not acquired historical significance and is not visible from the public right-of-way; its removal will not detract from or damage any historic material or character defining features. Additionally, the applicant is proposing to remove a historic projecting window on the third floor of the building. This window is currently minimally visible from the public right-of-way. While this will remove historic material, the applicant has indicated that the window is to be retained on site and incorporated as a relic elsewhere on the property, therefore preserving the historic material. The existing opening will not be altered. Staff finds that due to the minimal visibility of the projecting window in the rear corner of the contributing buildings and its on-site preservation, its removal does not constitute the loss of a character defining feature. Staff finds that the removal and relocation of the historic projecting window for the installation of the new addition to be appropriate as the window is minimally visible from the public right-of-way and will be retained and preserved as a relic on-site. The new addition is visually differentiated from the two contributing buildings and will be subordinate to the existing structures. The work to construct the new addition will be undertaken in a manner that if removed in the future, the essential form and integrity of the historic property and its environment will be unimpaired (reversible).

The new addition is proposed to be three-stories tall and subordinate to the surrounding contributing buildings. The proposed height is visually compatible. Only the top portion of the addition will be visible from the public right-of-way. The roof will not be visible from the public right-of-way but will be a TPO Membrane roof. The metal fascia and metal louvered ventilation panels shall be painted #2136-20 Regent Green by *Benjamin Moore*. The exterior walls of the addition will be aluminum storefront glazing set in a structural steel frame which shall be painted the same Regent Green color. The colors and materials proposed above are visually compatible.

The glazing in the aluminum storefront system is to be low emissivity glass with a gray tint. The ordinance requires that glass be transparent; staff was provided samples of the glass

and found the glass to be visually compatible and transparent with no dark tint. The roof shape is to be flat and the top of the addition will be lower than the parapet of the surrounding buildings. The proposed roof shape and scale of the addition are visually compatible. The work to construct the new addition will be undertaken in a manner that if removed in the future, the essential form and integrity of the historic property and its environment will be unimpaired (reversible). The addition is differentiated through contemporary materials and is positioned in the rear corner in order to join together two contributing buildings. The addition is reversible, and the removed projecting window will be retained onsite and shall be available for re-installation if the new addition is removed. The stair proposed for removal on the rear façade is not historic and is not visible from the public right-of-way. No other damage to the contributing building will be incurred with the installation of the proposed addition.

PETITIONER COMMENTS:

Mr. Jerry Lominack, petitioner, stated he agrees with staff recommendation. The window has already been compromised in that a portion was already removed; they are only removing the remainder of the window.

PUBLIC COMMENTS:

Mr. Ryan Arvay, HSF, stated they acknowledge the need for the addition and the distinction from the historic architecture. Suggests refining the steel structure - appears a little heavy.

Mr. Lominack stated its being constructed in the most minimal size possible.

BOARD COMMENTS:

Ms. Taylor and **Ms. Lynch** stated they were in favor of the petition. The remainder of the Board had no comments.

STAFF RECOMMENDATION:

Approval of a three-story elevator addition for the property located at 207 East Liberty Street, also known as St. Vincent's, as requested because the work is visually compatible and meets the standards.

Motion

Approval of a three-story elevator addition for the property located at 207 East Liberty Street, also known as St. Vincent's, as requested because the work is visually compatible and meets the standards.

Vote Results (Approved)

Motion: Steven Bodek

Second: Kevin Dodge

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Abstain
Steven Bodek	- Aye

[17. Petition of Array Design | 20-005051-COA | 217 East Charlton Street | Alterations](#)

- ☞ [September 2020 report.pdf](#)
- ☞ [Design Approved September 2019.pdf](#)
- ☞ [November 11 2019 Drawings.pdf](#)
- ☞ [Current Proposed Revision to Drawings](#)
- ☞ [Wubben Arch-Submittal Packet 19-004726-COA.pdf](#)
- ☞ [Staff Rec - 217 E Charlton 20-005051.pdf](#)

Mr. Ryan Jarles presented the applicant's request of approval for alterations to the front stoop of 217 East Charlton Street. A previous approval included the demolition of the non-historic front porch and the reconstruction of the original front porch using historic photographic documentation. The covered stoop was incorrectly constructed and has been a pending violation case with the MPC and City since the construction commenced in the beginning of 2018. [19-004726-COA]. The petitioner proposes to construct a new portico with a simplified design that does not seek to reconstruct the original historic covered stoop as previously approved. The existing roof is proposed to be maintained; however, the columns, balustrade, stoop piers and wood stairs will be altered. Square wood columns, square wood stoop piers and simplified wood pickets are proposed. A beam is also proposed as a feature above the square porch columns.

The masonry building, located at 217 East Charlton Street, was constructed alongside the adjoining brick townhouse to the east, at 219 East Charlton Street, in 1890. In a historic photograph from the late 19th century or early 20th century, the two buildings are shown with front porches that were constructed of wood with Queen Anne style ornamental trim. These porches might have been altered sometime after 1954, as this was the last time the wood constructed porches appear on the Sanborn map. Other known alterations that took place at 217 East Charlton include a brick addition to the rear of the building and the addition of the wooden turret located at the second floor, (possibly taking place at the same time) in 1915 (Per MPC Property Resource Card from 1996-1998).

In March of 2018, while work was in progress at 217 East Charlton Street, staff received multiple complaints from the public and noted the following inconsistencies at the site:

- The portico's columns & support posts did not match the design or proportions as approved and would need to be removed. The columns and posts are square & the columns lack the turned detailing.
- The balusters do not match the design or proportions as approved & would need to be removed.
- The newel post that was added to the center portion of the staircase would need to be removed. The newel post would need to be revised to match the drawing.
- The height of the balustrade would need to be reduced to 36 inches.

Numerous meetings were held with the owner, architect, and contractor to work towards a solution; however, the owner continued to work with a stop-work-order and finished the covered stoop. By the winter of 2019, no contact or response of intended compliance was made by the owner or owner's agents. The City's Code Compliance Officer summoned the owner to Recorder's Court and the case was first heard in court on January 16, 2019. The case was heard in court three additional times, until on June 5th the Judge dismissed the case with the understanding that the owner would submit a new COA application for an amendment to the previous design, as the owner had indicated was his intent and would apply for the June 12th deadline. The owner's petitioner submitted the COA application on

July 30th.

On September 11, 2019, [File No. 19-004726-COA] the HDBR approved an amendment for a simplified covered porch design that did not seek to reconstruct the original. On November 13, 2019, The Board approved the petition for an amendment to File No. 19-004726-COA to reconstruct the front portico to match the original historic configuration at 217 East Charlton Street because the design is visually compatible and meets the design standards, with the following conditions to be submitted to staff for review and approval:

- Revise the design of the balusters to more accurately depict the scale and silhouette of the balusters in the historic image.
- Provide a detail drawing of the newel post, handrail, porch support columns and confirm the width of the turned porch columns.
- Submit revised paint colors.

The design approved on November 13, 2019, was never constructed. The porch remains in the existing state of COA violation. The historic townhouse was constructed in 1890 and is a contributing structure within the Savannah National Historic Landmark District and the Savannah Local Historic District.

Regarding the standards from the Sec 7.8 - Savannah Downtown Historic District Ordinance, the historic character of the main historic building is to be maintained and preserved. The standard is met. The revised design is traditional but does not evoke a false sense of history. All architectural elements are simple and are not overly elaborate. The distinctive features characterizing the property have been preserved, meeting the standard. The owner has chosen not to replace the deteriorated covered portico with a reconstruction of the original using pictorial evidence. Petitioner is to ensure the gentlest means possible are used during construction. The new addition is reversible and will cause minimal damage to the historic structure. The height of the porch is proposed to remain, and the projection of the porch is visually compatible.

The following materials, textures and colors are proposed:

- Treads, rails, and standing seam roof: Charcoal grey.
- Trim, columns: to match trim color.
- All portico elements including the columns, railing, balusters, decking, and stair risers and treads will be constructed of wood.

These materials and colors are compatible.

The portico posts will be constructed using square wood columns including a cap and base molding. The foundation wall facing the street is red brick, and the stoop piers are proposed to be square wood columns. Revise the piers to be brick and provide Staff with a brick and mortar specification to be reviewed and approved.

The roof shape of the stoop is to remain unchanged and is visually compatible. Check with the City to see if an encroachment license will be required. The columns are proposed to have cap and base moldings. Balusters will be placed between upper and lower rails, and the distances between balusters will not exceed four (4) inches on center. The height of the railing will not exceed 36 inches for single- and two-family dwelling units, meeting the standard. Stoop heights will be visually comparable to other historic stoops to which they are visually related and will not exceed nine (9) feet, six (6) inches.

The standard requires that the pier material be the same as that found on the foundation wall facing the street; the foundation wall facing the street is red brick, and the stoop piers are proposed to be square wood columns. Revise the piers to be brick and provide Staff with

a brick and mortar specification to be reviewed and approved. This standard is currently not met. The porch is to be constructed of wood, which does meet the standard.

Board asked for clarity regarding the changes: stoop piers and balusters to be turned rather than simple. **Mr. Jarles** stated it will be a simple design with a turning; square versus previously rounded.

PETITIONER COMMENTS:

Ms. Shauna Kucera, petitioner, stated the photo of the baluster is what is being proposed. They intend to keep the existing roof and modify everything else. The samples will be provided to comply with staff recommendation, with a square column.

PUBLIC COMMENTS:

Mr. Ryan Arvay, HSF, tried to assist the property owner to get the property in compliance. The original design lacked certain details which led, in part, to non-compliant work. Historic photos were used to come close to necessary design. HSF was prepared to provide a façade grant, though the property owner was not required to accept, which he did not. This resulted in the non-change of the façade. The property owner returned a year later. HSF is requesting for work to be in balance with historical design and previous approvals. The square chunky columns are incompatible for such an important historical structure.

Ms. Kucera responded that the proposals are used with other historical structures.

BOARD COMMENTS:

Ms. Isaacs stated she does not feel the project is visually compatible. The remainder supported staff recommendations.

STAFF RECOMMENDATION:

Approval of the proposed alterations to the front stoop of 217 East Charlton Street with the following conditions because otherwise the work is visually compatible and meets the standards:

- 1. Revise the stoop piers to be of a red brick to match the foundation wall facing the street and provide brick and mortar samples to staff for review and approval.**
- 2. Ensure the work is undertaken using the gentlest means possible.**
- 3. Ensure that an encroachment license is received if required by the City of Savannah.**

Motion

Approval of the proposed alterations to the front stoop of 217 East Charlton Street with the following conditions because otherwise the work is visually compatible and meets the standards:

1. Revise the stoop piers to be of a red brick to match the foundation wall facing the street and provide brick and mortar samples to staff for review and approval.
2. Ensure the work is undertaken using the gentlest means possible.
3. Ensure that an encroachment license is received if required by the City of Savannah.

Vote Results (Approved)

Motion: Steven Bodek

Second: Nan Taylor

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Nay
Steven Bodek	- Aye

X. APPROVED STAFF REVIEWS

[18. Petition of Girl Scouts of Historic Georgia Headquarters | 535 EAST LIBERTY | 20-005012-COA | Non-Illuminated Signs](#)

[📎 SIGNED Staff Decision - 535 E Liberty St - 20-005012-COA.pdf](#)

Motion

STAFF APPROVED: no action needed.

Vote Results (Approved)

Motion: Ellie Isaacs

Second: Nan Taylor

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[19. Petition of Sign D'Sign Venture, LLC | 417 WHITAKER STREET | 20-005021-COA | SIGN](#)

[📎 SIGNED Staff Decision - 20-005021-COA - 417 Whitaker.pdf](#)

Motion

STAFF APPROVED: no action needed.

Vote Results (Approved)

Motion: Ellie Isaacs
Second: Nan Taylor
Becky Lynch - Aye
Dwayne Stephens - Abstain
Melissa Memory - Aye
David Altschiller - Aye
Nan Taylor - Aye
Kevin Dodge - Aye
Stan Houle - Aye
Ellie Isaacs - Aye
Steven Bodek - Aye

[20. Petition of David Kelly Historic Preservation Consulting | 324 EAST BROUGHTON STREET | 20-005040-COA | In-Kind Repairs/Replacements](#)

[SIGNED 20-005040-COA Decision Packet.pdf](#)

Motion

STAFF APPROVED: no action needed.

Vote Results (Approved)

Motion: Ellie Isaacs
Second: Nan Taylor
Becky Lynch - Aye
Dwayne Stephens - Abstain
Melissa Memory - Aye
David Altschiller - Aye
Nan Taylor - Aye
Kevin Dodge - Aye
Stan Houle - Aye
Ellie Isaacs - Aye
Steven Bodek - Aye

[21. Petition of Justin Van Hecke | 306 LINCOLN STREET | 20-005122-COA | Window Replacement](#)

[SIGNED 20-005122-COA Decision Packet.pdf](#)

Motion

STAFF APPROVED: no action needed.

Vote Results (Approved)

Motion: Ellie Isaacs
Second: Nan Taylor
Becky Lynch - Aye

Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[22. Petition of Justin Van Hecke | 50 BARNARD STREET | 20-005196-COA | Windows](#)

[20-005196-COA Decision Packet.pdf](#)

Motion

STAFF APPROVED: no action needed.

Vote Results (Approved)

Motion: Ellie Isaacs

Second: Nan Taylor

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[23. Petition of LS3P, John Hughes | 20-005317-COA | 321 Montgomery Street | remove an awning from design \(previously approved COA\)](#)

[SIGNED Staff Dec - 321 Montgomery 20-005317.pdf](#)

Motion

No Action Required - Staff Approved

Vote Results (Approved)

Motion: Ellie Isaacs

Second: Nan Taylor

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye

Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[24. Petition of Bradley Law/ Caroline Bradley | 20-005322-COA | 24 East State Street | Stucco repairs with conditions.](#)

[SIGNED COA Decision Packet.pdf](#)

Motion

No Action Required - Staff Approved

Vote Results (Approved)

Motion: Ellie Isaacs

Second: Nan Taylor

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

[25. Petition of David Lerch | 20-005326-COA | 503 East St. Julian Street | color change to front and rear facade.](#)

[Staff SIGNED Decision - 20-005326 - 503 E Saint Julian St.pdf](#)

Motion

No Action Required - Staff Approved

Vote Results (Approved)

Motion: Ellie Isaacs

Second: Nan Taylor

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye

Ellie Isaacs	- Aye
Steven Bodek	- Aye

[26. Petition of Speedi Sign | 20-005375-COA | 412B Whitaker Street | window sign on exterior windows.](#)

[☞ Staff SIGNED Decision - 20-005375-COA - 412B Whitaker St.pdf](#)

Motion

No Action Required- Staff Approved

Vote Results (Approved)

Motion: Ellie Isaacs

Second: Nan Taylor

Becky Lynch	- Aye
Dwayne Stephens	- Abstain
Melissa Memory	- Aye
David Altschiller	- Aye
Nan Taylor	- Aye
Kevin Dodge	- Aye
Stan Houle	- Aye
Ellie Isaacs	- Aye
Steven Bodek	- Aye

XI. WORK PERFORMED WITHOUT A CERTIFICATE OF APPROPRIATENESS

[27. Report on Work Performed Without a COA for the November 12, 2020 HDBR Meeting](#)

[☞ 11-12-20 HDBR Report on Work Without a COA.pdf](#)

XII. REPORT ON ITEMS DEFERRED TO STAFF

[28. Stamped Drawings- November Report](#)

[☞ November REPORT.pdf](#)

Mr. Houle presented before the Board the 2021 nominations:

Mr. Dwayne Stephens - Chair

Ms. Ellie Isaacs - Vice-Chair

The vote will be in the December 9, 2020 HDBR Meeting. Both nominees accepted the nominations.

XIII. NOTICES, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

XIV. OTHER BUSINESS

UNFINISHED BUSINESS

[29. Nominating Committee - Announce 2021 Chair and Vice-Chair Nominations](#)

XV. ADJOURNMENT

[30. Next Regular HDBR Meeting - December 9, 2020](#)

[31. Adjourn](#)

Mr. Stephens reminded the Board that no discussion regarding petitions should be had outside of the Board meeting forum, as stated in the By-Laws.

There being no further business to discuss, the meeting adjourned at 2:55 p.m.

Respectfully submitted,

Leah G. Michalak
Director of Historic Preservation

/bm

The Chatham County - Savannah Metropolitan Planning Commission provides meeting minutes which are adopted by the respective Board. Verbatim transcripts of minutes are the responsibility of the interested party.