

26-002523-ZBA



Planning & Urban Design
20 Interchange Drive, Administration Bldg.
Savannah, GA, 31415
Phone: 912.525.2783/Fax: 912.525.1562
www.savannahga.gov/planning



RECEIVED
MAY 15 2025



Zoning Board of Appeals Application

110 E State St, Savannah, GA, 31401
P.O. Box 8246, Savannah, GA, 31412-8246
Phone: 912.651.1440 / Fax: 912.651.1480
www.thempc.org

Please type or print legibly. Attach additional sheets, if necessary, to fully answer any of the following sections. Incomplete applications shall not be scheduled by the Metropolitan Planning Commission (MPC) until deficiencies are corrected. Additional instructions and information regarding the amendment process are attached. **SUBMIT AN ELECTRONIC COMPLETED APPLICATION AND SUPPLEMENTAL DOCUMENTATION TO PLANNING@SAVANNAHGA.GOV.** Applicants shall contact the MPC staff at 912.651.1440 prior to submitting an application.

I. Subject Property

Street Address(es): 306 EAST 34TH STREET

Property Identification Number(s) (PINs) (Note: Attach a boundary survey, recorded or proposed plat, tax map or scaled plot plan to identify the property boundary lines.): 20053 40008

Total acreage or SF of the subject property: 0.14 ac. (0.134 ac)

Zoning District(s): ~~R-3~~ RESIDENTIAL TN-2

Existing land use(s) for the subject property (e.g., undeveloped, restaurant, auto repair shop, multi-family):
SINGLE FAMILY RESIDENCE

II. Reason for Variance (Check all that apply and attach a response and supporting documentation for each item checked).

☒ **A. REQUEST A VARIANCE (Sec. 3.21).** The application must be submitted to provide an opportunity for the ZBA to grant variances only from the building standards for permitted uses in the base zoning districts (not to include density or vehicular access) in Article 5.0, Base Zoning Districts; variable standards in Article 9.0, General Site Standards; and variable standards in Article 10.0, Natural Resource Standards. Refer to Page 6 for plot plan criteria and explain specifics of request (e.g., To request a 5 foot reduction of the 25 foot rear yard setback). **Describe the variance requested:** THE ADU HAD PREVIOUSLY BEEN APPROVED FOR A COA & PERMIT IN MARCH OF 2023. BEFORE THE OWNER COULD START THE PROJECT, THE MAIN HOUSE NEEDED REPAIRS, AND TOOK PRECEDENCE. REPAIRS HAVE BEEN COMPLETED AND THE OWNER WOULD LIKE TO RE-NEW THE PREVIOUS COA & PERMIT, AS DESIGNED PREVIOUSLY. ALLOWABLE SF CALCS HAVE CHANGED, AND UNDER THE NEW GUIDELINES, THE SF OF THE ADU COULD ONLY BE HALF OF THE ORIGINAL ADU.

☐ **B. APPEALS (Sec. 3.23).** An appeal by any aggrieved party may be taken to the ZBA when an alleged error in a final written decision of any administrator, commission or board authorized to make a final written decision occurs. An application must be filed within thirty (30) working days of a final written decision. It will be considered filed when a complete notice of appeal is submitted to planning@savannahga.gov. **Provide an explanation specifying the grounds for the appeal with the ZBA and the administrator, commission or board whose decision is being appealed:**

☐ **C. RELIEF FOR NONCONFORMING USES AND STRUCTURES (Sec. 3.24).** An application must be submitted to request a re-establishment, expansion, or reconstruction of a nonconforming use. **Indicate the type of non-conformity and relief sought.**

☐ **D. REQUEST AN EXTENSION OF A ZBA APPROVAL.** If a ZBA decision needs to be extended, an application must be submitted. Date of ZBA Approval: _____ File No.: _____

III. Application History.

- Have any previous applications been made regarding the subject property?
☐ Yes ☒ No If yes, please provide the file number(s): NOT WITH ZONING
- Is this request related to another review, such as a Certificate of Appropriateness (COA), Subdivision, Site Development Permit or Plan, Master Plan, Business Location Approval, Rezoning, or Text Amendment? If so, please provide the Plan/Permit # 26-001624-COA, 26-000062-COA and associated Staff Report/Decision.

IV. Property Owner Information

Name(s): MICHAEL WARREN & Jack S.

Registered Agent: VICTOR PLUZNYK

(Or Officer or Authorized Signatory, if Property Owner is not an individual. Provide GA Annual Registration.)

Address: 306 EAST 34TH STREET

City, State, Zip: SAVANNAH, GA 31401

Telephone: [REDACTED] Fax: [REDACTED]

E-mail address: _____

V. **Petitioner Information, if different from Property Owner** (Note: If the property owner(s) will have an agent serve on his or her behalf, the owner(s) must complete the attached Letter of Authorization. If the agent changes after submitting the application and the agent is not the property owner, a new authorization form will be required.)

Name(s): _____

Registered Agent: _____

(Or Officer or Authorized Signatory, if Petitioner is not an individual)

Address: _____

City, State, Zip: _____

Telephone: _____ Fax: _____

E-mail address: _____

VI. Agent, if different from Petitioner or Property Owner (Note: A signed, notarized Letter of Authorization from the property owner is required and must be attached if this section applies. If the agent changes after submitting the application and the agent is not the property owner, a new authorization form will be required. Please refer to VIII. Letter of Authorization.)

Name(s): VICTOR PLUZNYK

Firm or Agency: VP2Design, llc

Address: 2225 EAST 39TH STREET

City, State, Zip: SAVANNAH, GA 31404

Telephone: [REDACTED] Fax: [REDACTED]

E-mail address: _____

VII. Application Fee:

The non-refundable filing fee is based on the type of use for which relief is requested. Make check payable to City of Savannah.

- ☐ Residential: \$620.00
- ☐ Non-residential: \$1,300.00

VIII. Letter of Authorization

As fee simple owner of the subject property that is identified as Property Identification Number(s) (PIN)
20053 40008, I (we) authorize

VICTOR PLUZYNYK JR (Agent Name) of VP2Design, LLC (Firm or

Agency, if applicable) to serve as agent on my (our) behalf for the purpose of making and executing this application for the proposed request. I (we) understand that any representations(s) made on my (our) behalf, by my (our) authorized representative, shall be legally binding upon the subject property.

Property Owner(s)

Name(s): MICHAEL WARREN

Registered Agent: VICTOR PLUZYNYK JR
(Or Officer or Authorized Signatory, if Property owner is not an individual)

[Signature] MAY 15, 2026
Signature(s) Date

Witness Signature Certificate

State of Georgia

County of CHATHAM

Signed or attested before me on MAY 15, 2026 by MICHAEL WARREN
Date (Printed name(s) of individual(s) signing document)

who proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

____ Personally Known or X Produced Identification Type of ID GA STATE DRIVER'S LICENSE

[Signature]
Signature of Notary Public



DEBORAH L. BRANTS
(Name of notary, typed, stamped or printed)
Notary Public State of Georgia

My commission expires: 04-20-2027

IX. Application Checklist

Pursuant to O.C.G.A. § 8-2-26, this checklist must be completed and submitted with each application. Please check every item as either "Y" for items that are included with the application or "N" for items that are not included with the application. Items without an "N" checkbox are minimum requirements initially due with the application if applicable.

Yes No

- ☒ Part I. Subject Property
- ☒ Part II. Reason for Variance
- ☒ Part III. Application History
- ☒ Part IV. Property Owner Information
- ☐ ☐ Part V. Petitioner Information
- ☒ ☐ Part VI. Agent
- ☒ Part VII. Application Fee
- ☒ ☐ Part VIII. Letter of Authorization
- ☒ Part IX. Complete Application Checklist
- ☒ Part X. Certified Application (Signed application)
- ☒ ☐ A scaled dimensioned map, plat or sketch of the subject property referred to in the application
- ☒ ☐ Concept Plan of the proposed development if applicable

Please note: Supplemental information may be required during plan review to address deficiencies.

X. Certified Application

By my signature below, I certify that the information contained in this application is true and correct to the best of my knowledge at the time of the application. I acknowledge that I understand and have complied with all of the submittal requirements and procedures, and that this application is a complete application submittal. I further understand that an incomplete application submittal may cause my application to be deferred to the next posted deadline date. I understand that the approval of an application for Special Use Permit by The Mayor and Aldermen does not constitute a waiver from any applicable local, state, or federal regulations.

Applicant Name: **VICTOR PLUZYNYK JR.**
Print


Signature

05-15-26
Date

Contacts

Planning & Urban Design: 20 Interchange Drive, Administration Building
Savannah, GA, 31415
P.O. Box 1027, Savannah, GA, 31402 (Phone: 912.525.2783)

The Planning Commission: 110 E State St, Savannah, GA, 31401 (Located at the State Street Garage)
P.O. Box 8246, Savannah, GA, 31412 (Phone: 912.651.1440)



CITY OF SAVANNAH

HISTORIC PRESERVATION COMMISSION

REQUEST FOR CERTIFICATE OF APPROPRIATENESS

Petitioner: VP2 Design, Victor Pluznyk

MPC File No.: 26-001624-COA

Address: 306 East 34th Street

PIN: 20053 40008

Zoning: TN-2

Staff Reviewer: Caitlin Chamberlain

Date: April 22, 2026

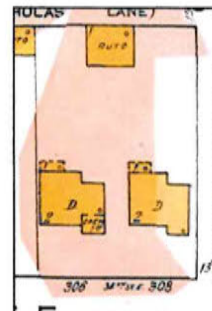
NATURE OF REQUEST:

The petitioner is requesting approval for demolition of a non-contributing shed in the rear yard, and the construction of a new accessory dwelling unit (ADU) located in the rear of 306 East 34th Street. A Certificate of Appropriateness was issued for this project in 2023 [23-000062-COA], but the COA has since expired.

CONTEXT/SURROUNDING AREA:

306 East 34th Street is a two-story wood frame single family house located within the Streetcar Historic District. 306 East 34th Street was built in 1918 and is a contributing resource within the Thomas Square-Streetcar National Register Historic District and the local Streetcar Historic District.

The rear yard of the building is currently used as parking with access from a mid-block lane. The surrounding buildings are primarily residential and two-story in nature. Currently existing in the rear yard is a 280 square foot CMU block shed. The shed features a hipped style roof with asphalt shingles and does not have any significant architectural features. The applicant notes that the CMU structure was likely built by the previous owner. The 1953 Sanborn Map shows there was not a CMU outbuilding on the property, but rather a wood-frame one-story garage.



The existing CMU block shed is considered a non-contributing resource within the Streetcar Historic District. Staff could not determine the exact age of the CMU shed, but the 1994 survey card states a different structure was existing which matched the architectural style of the principal structure and likely what is seen on the Sanborns of the 1950s and 1960s. The County tax record card from 2023 shows a 14' x 20' CMU block shed existing in the rear of the

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property. The Cadastral Survey from January 11, 1937, shows a one-story wood framed garage with the dimensions of 10' x 16'. Staff does not find this structure to warrant contributing status and recommends approval for demolition.

FINDINGS:

The following standards from the Article 5 - Base Zoning Districts apply:

(TN) Traditional Neighborhood District Development Standards. Development in any TN-district shall meet the development standards as set forth below.

TN-2 Development Standards for Permitted Uses.

TN-2, Minimum Lot Dimensions, Single-family Detached.

Lot area (sq. ft.): 3,000

Lot width (ft.): 30

The standards are met, the lot width is 45 feet and total lot area is 6,248 square feet.

TN-2, Maximum Building Coverage. 60%

TN-2, Minimum Building frontage. 70%

The standards are met, the proposed total building coverage will be 1,393 square feet of the allowed 3,748 square feet which calculates to a building coverage of 22%. The building frontage is pre-existing.

TN-2, Building Setbacks (ft), For blocks with contributing structures.

Front yard: average of block face

Side yard (interior): 3 (min)

The standards are met, the proposed side yard (interior) setback is 5'-1" to the west lot line and 8'-11 7/8" to the east lot line.

TN-2, Maximum Height. 3 stories, not to exceed 45 ft.

The standard is met, the main ridge height of the proposed carriage house will be 21'-10 1/4".

Additional Requirements Applicable to all TN Districts.

Accessory structures with a roof must be located in the rear yard.

The standard is met.

The following standards from the Sec 7.11 - Streetcar Historic District Ordinance apply:

Visual Compatibility Criteria. *To maintain the special character of the Victorian Historic District as identified in the architectural survey and visual analysis, new construction and any material change in appearance shall be consistent with the standards, criteria and guidelines developed for the district. The applicable criteria below shall be used to assess new construction and material changes. These criteria shall not be the basis for appeal to*

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any board, commission or administrator described in this Ordinance, or to the Mayor and Aldermen.

Height. *The overall height and the height of individual components of the proposed building or structure shall be visually compatible with contributing buildings and structures to which it is visually related.*

The standard is met. The main ridge height of the proposed carriage house will be 21'-10 ¼". The proposed carriage house will be subordinate to the main house.

Width. *The proportion of the overall width and the width of individual components of the proposed building or structure shall be visually compatible to the contributing buildings and structures to which it is visually related.*

The standard is met. There are currently not any contributing buildings fronting the lane. Staff finds the width of the proposed carriage house to be visually compatible.

Scale. *The overall scale and the scale of individual components of the proposed building or structure shall be visually compatible to the contributing buildings and structures to which it is visually related.*

The standard is met. Staff finds the scale of the proposed carriage house to be appropriate as it is subordinate to the principal structure.

Setbacks. *The setbacks of the proposed building or structure shall be visually compatible with setbacks of contributing buildings and structures to which it is visually related.*

The standard is met. The proposed setbacks meet the development regulations for TN-2 and will be visually compatible.

Openings. *The rhythm and solid-to-void ratio of the proposed building or structure shall be visually compatible with contributing buildings and structures to which it is visually related.*

The fenestration patterns of the proposed carriage house are visually compatible with the contributing buildings surrounding the lane.

Materials. *The relationship of materials and textures of the proposed building or structure shall be visually compatible with the contributing buildings and structures to which it is visually related.*

The proposed materials are visually compatible and are listed below per the petitioner:

- Foundation- 4" slab with true stucco finish
- Siding- Fiber Cement Horizontal Siding
- Shingles- GAF Timberline HDZ architectural asphalt shingles
- Windows- Windsor Pinnacle Aluminum Clad Wood
- Garage Door- Wayne Dalton Garage Door, Metal
- Door- Wood

Roof Shapes. *The roof shape of the proposed building or structure shall be visually compatible with contributing buildings and structures to which it is visually related.*

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The proposed gable roof is visually compatible with the surrounding contributing buildings. It has limited accessibility and visibility from the lane and street.

Streetcar Historic District Design Standards.

New Construction, Additions, and Alterations. The intent of these standards is to ensure appropriate new construction, additions, and alterations within the Streetcar Historic District. They are not intended to promote copies of the architectural designs of the past, but to encourage contemporary designs that protect and complement existing contributing resources. They are further intended to protect the historic integrity of the contributing resource.

The following design standards shall apply to new construction, additions, alterations to contributing and non-contributing resources, and site alterations, unless otherwise specified. Though certain building materials are prescribed below, the Historic Preservation Commission may approve alternative materials that are not listed as prohibited upon a showing by the applicant that the material or product is visually compatible with historic building materials and has performed satisfactorily in the local climate.

Height and Mass. *The intent of these standards is to ensure that the height and mass are in context with contributing buildings in the same or adjacent block faces.*

The height and mass shall be subdivided both horizontally and vertically to convey human scale and visual interest that reflects the traditional size of buildings.

The standards are met.

Exterior walls, New construction, alterations to non-contributing resources, and additions.

Permitted materials, Exterior walls, New construction, alterations to non-contributing resources, and additions. *Brick, stone, wood, true stucco, and wood or fiber cement siding.*

The standard is met, see specification above under materials.

Prohibited materials, Exterior walls, New construction, alterations to non-contributing resources, and additions. *Vinyl siding, aluminum siding, rolled asphalt, EIFS, one-part stucco over insulation and/or wood or metal framing, T-111, corrugated metal, and unpainted exposed CMU blocks.*

These materials are not proposed.

Windows, New construction, alterations to non-contributing resources, and additions.

Materials, Windows, New construction, alterations to non-contributing resources, and additions.

Window casings and sashes shall be made of PVC, metal, wood or clad wood material.

The standard is met, see above under materials.

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Window glass shall be transparent with no dark tints or reflective effects (except for stained glass windows). This provision does not preclude the use of Low Emissivity or laminated glass.

The standard is met.

Solid vinyl windows are prohibited.

These are not proposed.

Configuration, Windows, New construction, alterations to non-contributing resources, and additions.

Windows shall be taller than they are wide, except for accent windows, which may be round or other shapes.

Windows shall be single-hung, double-hung, triple hung, awning, or casement, except for accent windows which may also be fixed or hopper. Casement windows shall have light divisions.

The standards are met.

Simulated divided light windows shall be permitted provided that the muntin is 7/8 inches or less, the muntin profile shall simulate traditional putty glazing, the lower sash rail shall be wider than the meeting and top rails, and there shall be a spacer bar in between double panes of glass. Between-the-glass, snap-in or applied muntins shall not be permitted.

Framing members shall be covered with appropriate trim; trim shall feature a header, surrounds, and pronounced sill where appropriate.

The standards are met.

Doors/Entrances, New construction, alterations to non-contributing resources and additions.

Doors/Entrances, Materials, New construction, alterations to non-contributing resources and additions.

Doors shall be made of glass, wood, clad wood or steel (without wood grain simulation).

Doors shall not have a decorative diamond inset or half-moon inset.

The standards are met, see above under materials.

Porches, Stoops, Balconies and Decks, New construction, alterations to non-contributing resources and additions. Front porches or covered or uncovered stoops shall be required on all entrances for new ground floor residential construction.

Materials, Porches, Stoops, Balconies and Decks, New construction, alterations to non-contributing resources and additions.

Porch elements shall be constructed of brick, painted or stained wood, wood composite, precast stone, marble, sandstone, or slate.

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Prohibited material: Vinyl.

The standards are met.

Configuration, Porches, Stoops, Balconies and Decks, New construction, alterations to non-contributing resources and additions.

Balusters shall be placed between upper and lower rails, and the distances between balusters shall not exceed four (4) inches on center. The height of the railing shall not exceed 36 inches for single- and two-family dwelling units.

Per the drawings the standards are met.

Roof, New construction, alterations to non-contributing resources and additions.

Roof, Materials, New construction, alterations to non-contributing resources and additions.

Roof coverings shall be standing seam metal, v-crimp, slate or equivalent synthetic, or architectural asphalt or similar shingles.

The standard is met.

Roof, Configuration, New construction, alterations to non-contributing resources and additions.

Gable and hip roof shall be symmetrically pitched between 4:12 and 10:12.

The standard is met, the pitch will be 6:12.

Eaves and rakes on accessory buildings and dormers shall overhang at least eight (8) inches.

The standard is met, the eave will be 12”.

Soffits shall be placed perpendicular to the building wall, not sloping in plane with the roof (except for gable end rakes).

The standard is met.

Mechanical Equipment and Refuse. *The intent of these standards is to ensure that mechanical equipment and refuse is appropriately sited to provide the least negative visual impact. In addition to the requirements set forth in Sec. 9.5, Screening and Buffers, mechanical equipment and refuse shall comply with the following:*

Electrical vaults, meter boxes, communications devices, and satellite dishes shall be located on the secondary or rear façades and shall be minimally visible.

Roof mounted equipment and HVAC units shall be screened from view from the street.

Refuse storage areas for dumpsters and compactors shall be located within a building or to the side of rear of the building and screened from the public right-of-way.

The standards are met, the service yard for the equipment will be hidden from the public right-of-way. The meter box will be located on the east façade of the proposed carriage house.

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Accessory Structures. (including garages, carports and accessory dwellings units, excluding fuel canopies). In addition to compliance with the Visual Compatibility Criteria and the Victorian Historic District Design Standards, accessory structures shall also comply with the requirements set forth in Sec. 8.7, Accessory Structures and Uses, and the following standards:

New accessory structures shall be located in the rear yard.

The standard is met, the structure will be in the rear of the principal structure.

New accessory structures shall be in scale with other contributing accessory structures on the lane.

The standard is met, there are not any existing contributing accessory structures on the lane.

The height and mass of the primary building shall not be exceeded by any new accessory structure on the same parcel.

Accessory structures shall not be more than two (2) stories tall

The standards are met.

Garage openings shall not exceed 12 feet in width.

The standard is met. Each opening is 8 feet wide.

New accessory structures may have up to a five (5) foot lane setback to allow a turning radius into the garage.

The standard is met, a 2'-0 1/8" setback is proposed from the lane.

Side yard setbacks for new accessory structures shall be a minimum of three (3) feet.

The standard is met, both side yard setbacks will be over 5 feet.

The following standards from the Sec 8.7 - Accessory Structures and Uses apply:

Accessory Structures and Uses, Generally. All accessory structures and uses shall be consistent with all standards of the base zoning district (Article 5.0), any applicable overlay district (Article 7.0) and any applicable use standards (Article 8.0), except as expressly set forth below. Accessory structure and uses shall:

Be accessory and clearly incidental and subordinate to a permitted principal use. No accessory use may be established on a site prior to the establishment of a permitted principal use.

The standard is met, the proposed carriage house will be subordinate to the principal structure.

Be located on the same property as the principal use or structure.

The standard is met.

Not involve uses or structures not in keeping with the character of the principal use or principal structure served.

The standard is met.

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A parcel shall include only one accessory dwelling unit or one caretaker's dwelling unit.

There will be only one ADU.

Accessory Dwelling Units (not including Caretaker's Dwelling Unit). *One (1) accessory dwelling unit shall be permitted as an accessory use to a principal dwelling located in the A-1, RSF-, RTF-, RMF-, TR-, TN-, TC-, D- and PD districts. Such use is not required to be included in the gross residential density calculations. Manufactured homes, shipping containers, recreational vehicles, and travel trailers shall not be used as accessory dwelling units. For such use, the following shall apply:*

Accessory Dwelling Units, Location.

The unit may be attached to or detached from the principal dwelling.

The ADU will be detached.

Detached accessory dwelling units shall meet the same side-yard setback requirement as the principal structure. Such units shall be separated from the principal structure by at least 10 feet.

Per the drawings, there is more than 10 feet between the main house and the ADU.

Accessory Dwelling Units, Building Size.

The building footprint of the accessory dwelling unit shall be a maximum of 40% of the building footprint of the principal dwelling not to exceed 700 square feet.

The standard is not met. The initial project was approved in April 2023, before the new ordinance took effect for ADUs. At that time, the standard was that the maximum ADU size could be up to 40% of the habitable area of the principal dwelling, which did meet the old standard. But with the current code, the size of the ADU greatly exceeds this. The footprint of the house is 747 square feet, and the proposed ADU is 646 square feet. In order to meet the standard, the ADU footprint would need to be scaled down to 298.8 square feet. Staff recommends that the applicant either scales down the ADU footprint to meet the standard or apply for a variance recommendation request from the HPC to then be heard by the Zoning Board of Appeals.

The accessory dwelling unit shall contain no more than one (1) bedroom.

The floor plans show one bedroom. However, the room labeled as an office looks to potentially have a closet space on the plans. A closet is what determines whether such a room is a bedroom, so staff requests clarification that this is an office to ensure this standard is met.

Accessory Dwelling Units, Architectural Style. *Such use shall be designed in a similar architectural style as the principal dwelling. If the site is located within an overlay district, the standards of the overlay district shall apply.*

The architectural style of the proposed ADY is similar to the principal dwelling.

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Accessory Dwelling Units, Parking and Access.

If parking is provided for the accessory dwelling, it shall be provided on the same lot on which the principal dwelling is located.

The parking will be the garage level of the ADU in the form of a three-car garage.

Accessory Dwelling Units, Height.

Accessory dwelling units shall not exceed 25 feet or the height of the principal building, whichever is less.

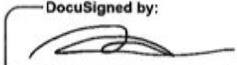
The ADU is 21 feet.

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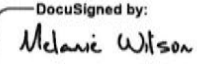
DECISION:

The Savannah Historic Preservation Commission does hereby continue the request to construct a two-story accessory dwelling unit at the rear of the property located at 306 East 34th Street to the June 24, 2026, Historic Preservation Commission Meeting to address the following:

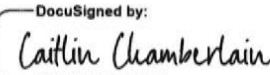
1. Scale down the footprint of the ADU to be 40% or less of the footprint of the principal building; or apply for a variance recommendation request from the HPC to the Zoning Board of Appeals.
2. Confirm that there is not a closet in the room labeled as an office to ensure there is only one bedroom in the ADU.

DocuSigned by:

A19198D68988448C
Jen Notrica, Chair

04/22/2026
Date

DocuSigned by:

A1B88D6128FE42A...
Melanie Wilson, Executive Director & CEO
Chatham County-Savannah Metropolitan Planning Commission

04/22/2026
Date

DocuSigned by:

7C174D883A5C435
Caitlin Chamberlain, Director of Historic Preservation & Urban Design
Chatham County-Savannah Metropolitan Planning Commission

04/22/2026
Date